



KINGSNORTH PARISH COUNCIL

Approved Minutes of the Meeting of Kingsnorth Parish Council

Held on Tuesday 11th October 2022 at the Kingsnorth Pavilion at 7.00pm.

The meeting was also made available via Zoom and Facebook Live

Present: Cllr Geoff Cosgrove, Cllr Kumar Gaurav, Cllr Katrina Giles, Cllr Aline Hicks, Cllr Patricia Moss, Cllr Stuart Moss, Cllr James Ransley (Chair).

Also, present: Peter Le Rossignol (Parish Manager), Matt O'neill (Grounds and Maintenance Supervisor) Marie Russell (Assistant Clerk, Admin), one member of the public was present at the meeting.

1. To note those, present and receive apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Manager prior to the meeting.

Cllr Barber, Cllr Ben Townend, and Cllr Jim Wedgbury submitted their apologies to the Parish office prior to the meeting.

2. To receive declarations of Interest.

Cllr Ransley is the Deputy Chair, political and campaigning, for the Conservatives.

Public Comments and Observations.

None

Verbal reports from external parties.

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors.

a. Ashford Borough Councillors' Reports

Cllr Neil Shorter, Washford – was present at the meeting and reported on the following:

- Inappropriate activities which residents have brought to the attention of Cllr Shorter. Cllr Shorter encouraged residents to report issues confidentially, not anonymously, and keeping diaries.

Cllr Trish Cornish, Park Farm North – No report received.

Cllr Tina Hayes, Kingsnorth Village and Bridgefield – No report received.

Cllr Heather Hayward, Roman Ward – No report received.

Cllr Jim Wedgbury, Park Farm South – No report received.

b. KCC Councillors' Reports

Cllr David Robey, Ashford Rural South.

Cllr Robey was present at the meeting and reported on the following:

- Energy costs, wage pressures.
- KCC meeting to be held on 20th October 2022.
- Bus services, fuel prices and lack of drivers.
- Kent and Medway business fund.
- Finn Farm lights.
- Park Farm mobile phone mast.

3. Parish Community Grant Applications.

a. To review community grant applications submitted in August 2022.

i. Dads Unlimited grant application

b. To consider if S106 for Brisley Farm could be used for the Dads Unlimited project.

Cllr Ransley updated Councillors on what has happened since Dads Unlimited submitted their grant application.

The Parish Manager was approached by Ashford Borough Council who informed him that there were some unspent S106 funds available for the Kingsnorth area available from a development and asked if the Parish Council had a project in mind as the funds needed to be spent by the end of October otherwise, they would lapse.

The Parish Manager / Cllr Ransley suggested the grant application from Dads Unlimited to ABC after asking for consent from Borough member, Cllr Heather Hayward, who agreed.

Ashford Borough Council have sent the Parish office a draft agreement for the S106 funds as Ashford Borough Council had approved the funding.

c. To agree/approve/reject applications.

Cllr Cosgrove proposed that S106 funds go to Dads Unlimited, and delegation is given to Cllr Ransley and the Parish manager to read through the draft agreement, Cllr Ransley to sign and action as necessary.

PROPOSED BY CLLR COSGROVE

SECONDED BY CLLR HICKS

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 0

ABSTENTIONS - 1

Motion moved.

4. A vote of confidence, in or not, the Parish Council Chairman

a. Consider all background correspondence relating to the issue.

b. Consider a statement from Cllr Katrina Giles on this issue.

Cllr Giles proposed a vote of confidence in the Parish Council Chairman.

PROPOSED BY CLLR GILES

SECONDED BY CLLR MOSS

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 0

ABSTENTIONS - 1

Motion moved.

5. Approval of Minutes.

To approve the minutes of previous meetings and if in order sign as a true record.

a. Approval of minutes from Tuesday 12th July 2022.

PROPOSED BY CLLR GILES

SECONDED BY CLLR HICKS

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

b. Approval of minutes from Tuesday 9th August 2022.

PROPOSED BY CLLR GILES

SECONDED BY CLLR HICKS

ALL THOSE IN FAVOUR - 3

ALL THOSE AGAINST - 0

ABSTENTIONS - 4

Motion moved.

6. Parish Action Sheet.

a. To review progress with items on the action sheet.

b. To assign individuals or groups of individuals for development / progressing items.

c. To authorise any actions (such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision.

The action sheet had been circulated to all Councillors prior to the meeting.

- Future of the Conservation Fields between Kingsnorth Village and Park Farm – Awaiting a response from Ashford Borough Council. Action open.
- Contact landowners regarding potential footpath route(s) in 2021/2022 budget – Spoken to tenant regarding footpath D, there is a proposal on the agenda for the potential development of a planning application (agenda item 11), the Ward Councillor at Ashford Borough Council has been contacted and they are happy for the Parish Council to pursue the route. Parish Council now needs authorisation from Ashford Borough Council. Action open.
- Climate Change working group – Agenda item number 10. Action open.
- Kingsnorth Parish boundary marking – Parish Manager has looked at some costs, once more information has been received the Parish Manager will report back. Cllr Ransley suggested that a working group be formed for the Highways Improvement Plan – Cllr Cosgrove, Cllr Hicks, Cllr S Moss, and Cllr Ransley will be part of the group. Action open.

- Memorial bench – Awaiting a response from the family before progressing any further.
- Country Fayre 2023 – working group to set a date for the next meeting.
- Adoption of roads in Bridgefield – Cllr Ransley to draft a letter.

Cllr Ransley asked Councillors if they had any actions that they would like to add to the Action Sheet. None added.

7. Issues relating to Park Farm Wards.

a. Park Farm Mobile Phone Mast.

- To discuss and authorise any actions regarding the installation of the mobile phone mast in Park Farm South.

Ashford Borough Council have issued a planning contravention notice. Cllr Ransley to keep Councillors updated on correspondence when received.

b. The future of Kingsnorth Recreation Centre.

- Consider if the Parish Council intends to acquire the freehold.
- If the Parish Council does not wish to acquire the freehold, then how should the Parish Council proceed, suggested options are:
 - To continue as Custodian Trustee for the centre and find another trust for the management of the building.
 - Assign the Custodian Trustee lease to another body.
 - Surrender our role of Custodian Trustee and headline lease.
- Consider if the Parish Council intends to remain as a tenant, and if so for what period.

Cllr Ransley updated Councillors on meetings attended and correspondence received from Ashford Borough Council and discussions took place between Councillors.

iv. Consider authorising payment to Freedom Leisure for office rent.

Cllr Hicks suggested contacting Ben Lockwood at Ashford Borough Council to ask if a holding account could be opened.

c. To discuss any items in closed session (if necessary).

It was not deemed necessary to discuss this item in closed session.

Cllr Ransley suggested that the Parish Council:

- Does not want the freehold.
- Wants to surrender the custodian trustee and headline lease.
- Would like to remain as a tenant with a lease agreement less than 15 years and breaks of 3-4 years.
- Contact Ben Lockwood and suggest the Parish Council are willing to pay the outstanding rent to Ashford Borough Council to hold until completion on winding up of the charity.
- Parish office rent payments will be made to Freedom Leisure from the Parish Council from September 29th 2022.

PROPOSED BY CLLR COSGROVE

SECONDED BY CLLR S MOSS

ALL THOSE IN FAVOUR - 5

ALL THOSE AGAINST -

ABSTENTIONS - 2

Motion moved.

8. To consider use of Parish Council logo by Kingsnorth Football Club and authorise any further actions.

Cllr Gaurav proposed that the Parish Council are happy for Kingsnorth Football club to use the Parish Council logo.

PROPOSED BY CLLR GAURAV

SECONDED BY CLLR HICKS

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 1

ABSTENTIONS - 0

Motion moved.

9. Parish Council Policies review and re-adoption.

a. Standing Orders

Cllr Ransley suggested that a letter be written to KALC to seek clarification on a question raised by Cllr Hicks relating to item 13b in the standing orders policy.

Cllr Cosgrove proposed that the Standing Orders policy re-adopted by the Parish Council.

PROPOSED BY CLLR COSGROVE

SECONDED BY CLLR S MOSS

ALL THOSE IN FAVOUR - 5

ALL THOSE AGAINST - 0

ABSTENTIONS - 2

Motion moved.

b. Risk Assessment

PROPOSED BY CLLR GILES

ALL THOSE IN FAVOUR - 7

Motion moved.

SECONDED BY CLLR RANSLEY

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

10. Climate Change

a. To consider purchasing a Parish Council electric van and ending the current lease vehicle.

The Parish Manager reported on quotes received to purchase an electric van including a charging point.

Cllr Hicks suggested trialling an electric van before making a formal decision.

The Parish Manager confirmed that an electric van can be trialled for a 2-month period.

Cllr Cosgrove proposed that an electric van be trialled for 2 months and then brought back to the Parish Council with more details of the warranty.

PROPOSED BY CLLR COSGROVE

ALL THOSE IN FAVOUR - 7

Motion moved.

SECONDED BY CLLR HICKS

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

b. To consider quotes to install Solar Panels in the Sports Pavilion.

The Parish Manager reported on quotes received for solar panels.

Cllr Giles declared an interest and did not take part in the vote.

Cllr Ransley proposed that the Parish Council vote on option 3, authorisation on spending is given up to £20,057.00. The Parish Manager will also contact company 2 and ask for a comparable specification to that of option 3.

PROPOSED BY CLLR RANSLEY

ALL THOSE IN FAVOUR - 6

Motion moved.

SECONDED BY CLLR GAURAV

ALL THOSE AGAINST - 0

ABSTENTIONS - 1

11. Parish Footpaths

a. Footpath Map

b. To authorise any invoices or quotes relating to footpath A

Cllr Ransley provided an update to Councillors.

Cllr Ransley suggested that authorisation is given to the Parish Manager to instruct a Solicitor to begin transferring the land.

PROPOSED BY CLLR GILES

ALL THOSE IN FAVOUR - 7

Motion moved.

SECONDED BY CLLR COSGROVE

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

c. To authorise any invoices or quotes relating to footpath D

Cllr Ransley provided an update to Councillors.

Cllr Ransley proposed that the quote is authorised but not confirmed until Ashford Borough Council agree the application.

PROPOSED BY CLLR RANSLEY

ALL THOSE IN FAVOUR - 7

Motion moved.

SECONDED BY CLLR S MOSS

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

12. Financial Matters.

a. Finance reports.

i. To receive the August Finance Report Documents.

ii. To receive the September Finance Report Documents.

Kingsnorth Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/08/2022		
	Cash in Hand 01/04/2022		330,358.03
	ADD Receipts 01/04/2022 - 31/08/2022		155,168.54
			485,526.57
	SUBTRACT Payments 01/04/2022 - 31/08/2022		103,929.69
A	Cash in Hand 31/08/2022 (per Cash Book)		381,596.88
	Cash in hand per Bank Statements		
	Petty Cash	31/08/2022	0.00
	Nationwide Building Society	31/08/2022	155,122.11
	NW Current 47793112	31/08/2022	100.00
	NW SIBA 47793120	31/08/2022	114,485.18
	NW Reserve 47793368	31/08/2022	8,147.16
	Metro Bank Reserve a/c	31/08/2022	92,771.74
	Metro Bank Current a/c	31/08/2022	10,970.69
			381,596.88
	Less unrepresented payments		381,596.88
	Plus unrepresented receipts		
B	Adjusted Bank Balance		381,596.88
	A = B Checks out OK		

Kingsnorth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

Admin		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
21	Payroll				450.00	150.00	300.00
22	HR Support				2,500.00	716.65	1,783.35
23	Staff Training				1,500.00	344.15	1,155.85
24	Councillor Training				1,000.00	50.00	950.00
25	Councillor/Chairman's Allo				750.00	182.00	568.00
26	Bank Charges				40.00	10.00	30.00
27	Audit Fees				1,120.00	180.00	940.00
28	Professional Fees				600.00		600.00
29	Insurance				2,500.00		2,500.00
30	Office Supplies, Postage &				1,250.00	824.83	425.17
31	Telephone and Broadband				2,250.00	829.46	1,420.54
32	Photocopier and Printer				1,250.00	645.06	604.94
33	Computer Support and Ma				2,000.00	847.99	1,152.01
34	Account Software				985.00		985.00
35	Online HR Platform				150.00		150.00
36	Parish Office Rent				3,000.00		3,000.00
37	Parish Office - Mobile Pho				264.00	115.40	148.60
101	Office Rates				1,500.00	531.90	968.10
102	Sunflower Competition				300.00		300.00
					23,409.00	£5,427.44	17,981.56

Cafe		Bal. B/Fwd.	Receipts		Payments		Current Balance	
Code	Title		Budget	Actual	Budget	Actual	Budget	
62	Cafe Supplies			17.33	7,500.00	3,698.14	3,819.19	
63	Cafe Consumables				50.00	215.20	-165.20	
64	Cafe Workwear				150.00		150.00	
65	Cafe Equipment				500.00	111.89	388.11	
66	Cafe Admin				300.00		300.00	
72	Cafe Donations					319.97	-319.97	
					£17.33	8,500.00	£4,345.20	4,172.13

Capital		Bal. B/Fwd.	Receipts		Payments		Current Balance	
Code	Title		Budget	Actual	Budget	Actual	Budget	
39	Capital			4,867.00		1,904.46	2,962.54	
95	Benches				1,250.00	1,705.30	-455.30	
96	Christmas Lights/Decorati				4,500.00		4,500.00	
107	Parish Signage				2,000.00	764.95	1,235.05	
108	Picnic Benches				1,143.74	850.00	293.74	
					£4,867.00	8,893.74	£5,224.71	8,536.03

Communications		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
19	E-mail				820.80	342.00	478.80
20	Website				73.20	30.50	42.70
78	Advertising and Awarenes						
82	Mapping App						
93	Kingsnorth Welcome Pack				2,000.00		2,000.00
94	Precept Letter				500.00		500.00
					3,394.00	£372.50	3,021.50

Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
1	Precept		262,401.48	131,200.74			-131,200.74
2	Grants						
5	Interest		75.00	149.33			74.33
6	Pavilion Hire		500.00	775.63			275.63
7	Pavilion Football		2,520.00	630.00			-1,890.00
8	MUGA - School Hire		1,500.00				-1,500.00
9	MUGA - Casual Hire		500.00	617.50			117.50

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

10 Maintenance	500.00	100.00		-400.00
11 Cafe Takings	13,000.00	7,063.63		-5,936.37
12 Cafe Grants				
13 VAT Reclaim				
73 General Admin				
119 Queens Jubilee		2,957.50	2,957.50	
	280,996.48	£143,494.33	£2,957.50	-140,459.65

Kingsnorth Green Spaces

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
87	Footpath Creation				50,000.00		50,000.00
88	Sleeper Bridges						
89	Bulb Planting				500.00		500.00
90	Community Farm Project						
91	Bird Feeders				500.00		500.00
92	Habitat Planting/Works				2,500.00		2,500.00
109	Climate Change Strategy				2,500.00		2,500.00
					56,000.00		56,000.00

Maintenance

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
40	Repairs				1,250.00	486.25	763.75
41	Playing Fields				10,500.00	6,379.32	4,120.68
42	Playing Fields CCTV				1,500.00		1,500.00
43	Playing Fields Playground				1,800.00		1,800.00
44	Van Lease				2,500.00	1,033.10	1,466.90
45	Vehicle Fuel				2,500.00	1,367.06	1,132.94
46	Vehicle Tax				50.00		50.00
47	Maintenance Vehicle Insur				1,250.00	1,171.77	78.23
48	Workshop Rent				4,776.00	1,990.00	2,786.00
49	Workshop Rates						
50	Workshop Insurance						
51	Workshop Electric				150.00		150.00
52	Maintenance Mobile Phon				528.00	230.85	297.15
53	Maintenance Loose Tools				1,500.00	281.54	1,218.46
54	Maintenance Staff Training				1,500.00		1,500.00
55	MUGA				100.00	20.90	79.10
71	Clothing				250.00	159.16	90.84
83	Van Repair					6.24	-6.24
104	Kickstart Expenses						
					30,154.00	£13,126.19	17,027.81

Pavilion

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
56	Pavilion Gas				2,500.00	423.75	2,076.25
57	Pavilion Electricity				1,000.00	445.96	554.04
58	Pavilion Water				750.00	136.94	613.06
59	Pavilion Fire Safety & Sec				1,000.00	632.66	367.34
60	Pavilion Waste Collection				1,750.00	538.20	1,211.80
61	Pavilion Cleaning				2,750.00	1,218.00	1,532.00
70	Pavilion Maintenance				4,975.00	494.92	4,480.08
					14,725.00	£3,890.43	10,834.57

Queens Jubilee

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
110	Fun Fair			300.00	7,000.00	5,500.00	1,800.00
111	Toilets				1,250.00	1,340.00	-90.00
112	First Aid				1,250.00	1,204.00	46.00
113	PA System				1,250.00		1,250.00
114	Security				700.00	832.00	-132.00
115	Decorations			24.52	2,431.32	889.63	1,566.21
116	Radios				150.00		150.00
117	Beacon			34.51	490.00		524.51

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council
Net Position by Cost Centre and Code

<u>Cost Centre Name</u>							
118 Contingency			1,000.00	1,452.10	2,525.99	-73.89	
			£1,359.03	15,973.42	£12,291.62	5,040.83	
<u>Recreation Centre</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
67 Contingency/Support							
<u>Salaries</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
14	Salaries Admin				60,951.55	21,058.32	39,893.23
15	Salaries Maintenance				25,719.20	8,884.75	17,034.45
16	Employer Payments				30,000.00	13,083.72	16,916.28
103	Kickstart Salary						
					116,670.75	£42,826.79	73,843.96
<u>Section 137</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
18	Section 137					43.68	-43.68
80	Community Grants Fund				10,000.00	2,432.22	7,567.78
84	Park Security Patrols					2,632.00	-2,632.00
85	Trial Real Nappies Loan S				1,500.00	150.00	1,350.00
86	Outdoor Film Show				7,500.00	876.82	6,623.18
100	Free use of Pavilion				950.00		950.00
105	Outdoor Film Show donati						
106	Festive lights expenses						
					19,950.00	£6,134.72	13,815.28
<u>Subscriptions</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
38	Subscriptions				2,000.00	1,949.00	51.00
					2,000.00	£1,949.00	51.00
NET TOTAL			280,996.48	£149,737.69	299,669.91	£98,546.10	69,865.02

Current Balance = Balance B/Paid - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Voucher	Code	Date	Minute	Bank	Description	Supplier	VAT Type	Net	VAT	Total	Comments
244	Photocopier and Printer	01/08/2022		NW Current 47793112	Printer	CF Corporate Finance	S	276.68	55.40	332.38	
235	Payroll	01/08/2022		Metro Bank Current a/c	Payroll	Accounts Unlocked	S	30.00	6.00	36.00	
243	Office Rates	01/08/2022		NW Current 47793112	Office rates	ABC	X	106.38	0.00	106.38	
236	Cafe Consumables	01/08/2022		Metro Bank Current a/c	Cafe - Books	The Works	X	50.00	0.00	50.00	
237	Pavilion Waste Collection	01/08/2022		Metro Bank Current a/c	Pavilion refuse	Trident Waste Management Ltd	X	93.60	0.00	93.60	
238	Councillor/Chairman's Allowance	01/08/2022		Metro Bank Current a/c	Print Cartridges	Stuart Moss	X	42.00	0.00	42.00	
280	Pavilion Cleaning	01/08/2022		Metro Bank Current a/c	cleaning	EJP Cleaning Services	X	232.00	0.00	232.00	
239	Repairs	03/08/2022		Metro Bank Current a/c	Blue Roll	Morgans Trade Ltd	S	13.17	2.64	15.81	
240	Repairs	04/08/2022		Metro Bank Current a/c	defib spares	Defib Store	S	94.00	18.80	112.80	
242	Playing Fields	04/08/2022		Metro Bank Current a/c	Weedkiller	WELOVENETWORK LIMITED	S	73.32	14.66	87.98	
241	Pavilion Water	04/08/2022		Metro Bank Current a/c	Pav waste water	Business Stream	X	104.22	0.00	104.22	
247	Cafe Supplies	05/08/2022		Metro Bank Current a/c	Cafe supplies	Bradleys	X	91.00	0.00	91.00	
246	Councillor Training	08/08/2022		NW Current 47793112	Clr course	KALC	S	50.00	10.00	60.00	
248	Telephone and Broadband	08/08/2022		Metro Bank Current a/c	Telephone	BT	S	174.35	34.87	209.22	
249	HR Support	08/08/2022		Metro Bank Current a/c	HR Support	Outset UK	S	143.33	28.67	172.00	
245	Workshop Rent	08/08/2022		NW Current 47793112	Workshop lease	Van & Car	Z	368.00	0.00	368.00	
260	Van Lease	08/08/2022		NW Current 47793112	Van rental	Leaseplan	S	202.12	40.42	242.54	
253	Office Supplies, Postage & Admin	08/08/2022		Metro Bank Current a/c	Zoom fee	Zoom	X	14.39	0.00	14.39	
251	Benches	10/08/2022	8/10/b(i)	NW Current 47793112	bench	NO BUTTS BIN CO. LIMITED	S	1,190.00	238.00	1,428.00	
252	Playing Fields	10/08/2022	8/10/b(i)	NW Current 47793112	Playing field	Bourne Sport	S	4,886.00	977.20	5,863.20	
254	Park Security Patrols	10/08/2022	8/10/b(iii)	Metro Bank Current a/c	Park Security Patrols	Ward Security	S	560.00	112.00	672.00	
256	Outdoor Film Show	11/08/2022		Metro Bank Current a/c	film	Amazon	S	8.32	1.67	9.99	
255	Cafe Supplies	11/08/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	4.35	0.00	4.35	
257	Vehicle Fuel	15/08/2022		Metro Bank Current a/c	Van fuel	Fuel Genie	S	307.12	61.42	368.54	
258	E-mail	16/08/2022		Metro Bank Current a/c	E-mail Addresses	Microsoft	X	68.40	0.00	68.40	
260	Office Supplies, Postage & Admin	17/08/2022		Metro Bank Current a/c	Operation London Bridge	Barnard & Westwood Ltd	X	3.00	0.00	3.00	
261	Cafe Donations	17/08/2022		Metro Bank Current a/c	Cafe Donation	The Trussell Trust	X	284.00	0.00	284.00	
259	Playing Fields	17/08/2022		Metro Bank Current a/c	Freezer Collection	Priority Waste Limited	S	300.00	60.00	360.00	
262	Website	18/08/2022		Metro Bank Current a/c	Website	Whisper Media	Z	6.10	0.00	6.10	
268	Employer Payments	19/08/2022		Metro Bank Current a/c	Pension contributions	NEST	X	410.91	0.00	410.91	
269	Cafe Supplies	19/08/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	8.35	0.00	8.35	
272	Staff Training	22/08/2022		Metro Bank Current a/c	KALC -Course	KALC	S	50.00	10.00	60.00	
274	Outdoor Film Show	22/08/2022		Metro Bank Current a/c	Outdoor film show	Silent Disco	S	847.50	169.50	1,017.00	
273	Cafe Supplies	22/08/2022		Metro Bank Current a/c	Cafe supplies	Bradleys	X	175.50	0.00	175.50	
281	Parish Office - Mobile Phone	24/08/2022		NW Current 47793112	Staff Mobile Phones	BT	S	23.08	4.62	27.70	
282	Maintenance Mobile Phones	24/08/2022		NW Current 47793112	Staff Mobile Phones	BT	S	48.17	9.23	55.40	
275	Cafe Supplies	25/08/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	4.35	0.00	4.35	
271	Pavilion Maintenance	26/08/2022		NW Current 47793112	Goods	Screwfix Direct Ltd	X	9.20	0.00	9.20	
263	Employer Payments	26/08/2022		NW Current 47793112	Tax & NI	HMRC	X	2,200.73	0.00	2,200.73	
264	Salaries	26/08/2022		NW Current 47793112	Salaries	Salaries	X	5,924.93	0.00	5,924.93	Agreed by Cllr Ransley and Cllr Townd
270	Repairs	26/08/2022		NW Current 47793112	Goods	Screwfix Direct Ltd	S	1.99	0.40	2.39	
276	Pavilion Gas	30/08/2022		Metro Bank Current a/c	Pavilion gas	SSE	X	37.41	0.00	37.41	
278	Pavilion Waste Collection	31/08/2022		Metro Bank Current a/c	Pavilion Waste Collection	Trident Waste Management Ltd	X	117.00	0.00	117.00	
277	Payroll	31/08/2022		Metro Bank Current a/c	Payroll	Accounts Unlocked	S	30.00	6.00	36.00	
279	Clothing	31/08/2022		Metro Bank Current a/c	Workwear	Tylers	S	159.16	31.83	190.99	
	Total							19,852.43	1,893.33	21,745.76	

1 September 2022 (2022-2023)

Kingsnorth Parish Council
RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
98	Cafe Takings	01/08/2022		Metro Bank Current a/		Cafe takings	Paypal	X	353.55		353.55
99	Interest	01/08/2022		Metro Bank Reserve a		Interest	Metro Bank	X	4.25		4.25
101	MUGA - Casual Hire	02/08/2022		NW Current 47793112		Muga & Pavilion Hire	TuneIn2Futsal	X	180.00		180.00
100	Capital	04/08/2022		Metro Bank Current a/		Insurance Payment - Trailer	Zurich	X	4,867.00		4,867.00
103	Cafe Takings	08/08/2022		Metro Bank Current a/		Cafe takings	Paypal	X	107.20		107.20
104	Cafe Takings	15/08/2022		Metro Bank Current a/		Cafe takings	Paypal	X	126.62		126.62
105	Cafe Takings	22/08/2022		Metro Bank Current a/		Cafe takings	Paypal	X	127.88		127.88
106	Cafe Takings	30/08/2022		Metro Bank Current a/		Cafe takings	Paypal	X	166.71		166.71
107	Interest	31/08/2022		NW Reserve 4779336/		Interest	Natwest	X	0.74		0.74
108	Interest	31/08/2022		NW SIBA 47793120		Interest	Natwest	X	11.17		11.17
109	MUGA - Casual Hire	31/08/2022		NW Current 47793112		Muga & Pavilion Hire	TuneIn2Futsal	X	200.00		200.00
110	Pavilion Hire	31/08/2022		NW Current 47793112		Muga & Pavilion Hire	TuneIn2Futsal	X	50.00		50.00
111	Interest	31/08/2022		Metro Bank Reserve a		Interest	Metro Bank	X	7.00		7.00
	Total								6,202.12		6,202.12

Kingsnorth Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Admin			0.00 (N/A)	23,409.00	5,427.44	17,981.56 (76%)	17,981.56
Cafe		17.33	17.33 (1733%)	8,500.00	4,345.20	4,154.80 (48%)	4,172.13
Capital		4,867.00	4,867.00 (486700)	8,893.74	5,224.71	3,669.03 (41%)	8,536.03
Communications			0.00 (N/A)	3,394.00	372.50	3,021.50 (89%)	3,021.50
Income	280,996.48	143,494.33	-137,502.15 (-48%)		2,957.50	-2,957.50 (-29575)	-140,459.65
Kingsnorth Green Spaces			0.00 (N/A)	56,000.00		56,000.00 (100%)	56,000.00
Maintenance			0.00 (N/A)	30,154.00	13,126.19	17,027.81 (56%)	17,027.81
Pavilion			0.00 (N/A)	14,725.00	3,890.43	10,834.57 (73%)	10,834.57
Queens Jubilee		1,359.03	1,359.03 (135903)	15,973.42	12,291.62	3,681.80 (23%)	5,040.83
Recreation Centre			0.00 (N/A)			0.00 (N/A)	0.00
Salaries			0.00 (N/A)	116,670.75	42,826.79	73,843.96 (63%)	73,843.96
Section 137			0.00 (N/A)	19,950.00	6,134.72	13,815.28 (69%)	13,815.28
Subscriptions			0.00 (N/A)	2,000.00	1,949.00	51.00 (2%)	51.00
NET TOTAL	280,996.48	149,737.69	-131,258.79 (-46%)	299,669.91	98,546.10	201,123.81 (67%)	69,865.02

Total for ALL Cost Centres	149,737.69	98,546.10
V.A.T.	5,430.85	5,383.59
GROSS TOTAL	155,168.54	103,929.69

Kingsnorth Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/09/2022		
	Cash in Hand 01/04/2022		330,358.03
	ADD Receipts 01/04/2022 - 30/09/2022		289,826.20
			620,184.23
	SUBTRACT Payments 01/04/2022 - 30/09/2022		118,796.34
A	Cash in Hand 30/09/2022 (per Cash Book)		501,387.89
	Cash in hand per Bank Statements		
	Petty Cash 30/09/2022	0.00	
	Nationwide Building Society 30/09/2022	155,148.46	
	NW Current 47793112 30/09/2022	100.00	
	NW SIBA 47793120 30/09/2022	230,094.31	
	NW Reserve 47793368 30/09/2022	8,148.63	
	Metro Bank Reserve a/c 30/09/2022	100,000.00	
	Metro Bank Current a/c 30/09/2022	7,896.49	
			501,387.89
	Less unrepresented payments		
			501,387.89
	Plus unrepresented receipts		
B	Adjusted Bank Balance		501,387.89
	A = B Checks out OK		

Kingsnorth Parish Council**BANK ACCOUNTS**

Metro Bank Current a/c	£7,896.49
Metro Bank Reserve a/c	£100,000.00
NW Reserve 47793368	£8,148.63
NW SIBA 47793120	£230,094.31
NW Current 47793112	£100.00
Nationwide Building Society	£155,148.46
Total in Banks	501,387.89
<hr/>	
Cash	
<hr/>	
GRAND TOTAL (Banks and Cash)	£501,387.89

Kingsnorth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

Admin		Bal. B/Fwd.	Receipts		Payments		Current Balance	
Code	Title		Budget	Actual	Budget	Actual	Budget	
21	Payroll				450.00	150.00	300.00	
22	HR Support				2,500.00	859.98	1,640.02	
23	Staff Training				1,500.00	404.15	1,095.85	
24	Councillor Training				1,000.00	50.00	950.00	
25	Councillor/Chairman's Allo				750.00	225.00	525.00	
26	Bank Charges				40.00	20.00	20.00	
27	Audit Fees				1,120.00	180.00	940.00	
28	Professional Fees				600.00		600.00	
29	Insurance				2,500.00		2,500.00	
30	Office Supplies, Postage &				1,250.00	927.50	322.50	
31	Telephone and Broadband				2,250.00	973.16	1,276.84	
32	Photocopier and Printer				1,250.00	645.06	604.94	
33	Computer Support and Me				2,000.00	847.99	1,152.01	
34	Account Software				985.00	950.00	35.00	
35	Online HR Platform				150.00	108.00	42.00	
36	Parish Office Rent				3,000.00		3,000.00	
37	Parish Office - Mobile Pho				264.00	138.48	125.52	
101	Office Rates				1,500.00	638.28	861.72	
102	Sunflower Competition				300.00	300.00		
					23,409.00	£7,417.60	15,991.40	
Cafe								
Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance	
			Budget	Actual	Budget	Actual	Budget	
62	Cafe Supplies			17.33	7,500.00	4,013.14	3,504.19	
63	Cafe Consumables				50.00	215.20	-165.20	
64	Cafe Workwear				150.00		150.00	
65	Cafe Equipment				500.00	111.89	388.11	
66	Cafe Admin				300.00		300.00	
72	Cafe Donations					319.97	-319.97	
					£17.33	8,500.00	£4,660.20	3,857.13
Capital								
Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance	
			Budget	Actual	Budget	Actual	Budget	
39	Capital			4,867.00		1,904.46	2,962.54	
95	Benches				1,250.00	1,834.85	-584.85	
96	Christmas Lights/Decorati				4,500.00		4,500.00	
107	Parish Signage				2,000.00	764.95	1,235.05	
108	Picnic Benches				1,143.74	850.00	293.74	
					£4,867.00	8,893.74	£5,354.26	8,406.48
Communications								
Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance	
			Budget	Actual	Budget	Actual	Budget	
19	E-mail				820.80	423.00	397.80	
20	Website				73.20	36.60	36.60	
78	Advertising and Awarenes							
82	Mapping App							
93	Kingsnorth Welcome Pack				2,000.00		2,000.00	
94	Precept Letter				500.00		500.00	
					3,394.00	£459.60	2,934.40	
Income								
Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance	
			Budget	Actual	Budget	Actual	Budget	
1	Precept		262,401.48	262,401.48				
2	Grants							
5	Interest		75.00	197.22			122.22	
6	Pavilion Hire		500.00	1,466.88			966.88	
7	Pavilion Football		2,520.00	630.00			-1,890.00	
8	MUGA - School Hire		1,500.00	1,500.00				
9	MUGA - Casual Hire		500.00	617.50			117.50	

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

10 Maintenance	500.00	100.00		-400.00
11 Cafe Takings	13,000.00	8,281.41		-4,718.59
12 Cafe Grants				
13 VAT Reclaim				
73 General Admin				
119 Queens Jubilee		2,957.50	2,957.50	
	280,996.48	£278,151.99	£2,957.50	-5,801.99

Kingsnorth Green Spaces

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
87	Footpath Creation				50,000.00		50,000.00
88	Sleeper Bridges						
89	Bulb Planting				500.00		500.00
90	Community Farm Project						
91	Bird Feeders				500.00		500.00
92	Habitat Planting/Works				2,500.00		2,500.00
109	Climate Change Strategy				2,500.00		2,500.00
					56,000.00		56,000.00

Maintenance

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
40	Repairs				1,250.00	486.25	763.75
41	Playing Fields				10,500.00	6,589.32	3,910.68
42	Playing Fields CCTV				1,500.00		1,500.00
43	Playing Fields Playground				1,800.00		1,800.00
44	Van Lease				2,500.00	1,235.22	1,264.78
45	Vehicle Fuel				2,500.00	1,647.77	852.23
46	Vehicle Tax				50.00		50.00
47	Maintenance Vehicle Insur				1,250.00	1,171.77	78.23
48	Workshop Rent				4,776.00	2,388.00	2,388.00
49	Workshop Rates						
50	Workshop Insurance						
51	Workshop Electric				150.00		150.00
52	Maintenance Mobile Phon				528.00	277.02	250.98
53	Maintenance Loose Tools				1,500.00	281.54	1,218.46
54	Maintenance Staff Training				1,500.00		1,500.00
55	MUGA				100.00	20.90	79.10
71	Clothing				250.00	159.16	90.84
83	Van Repair					6.24	-6.24
104	Kickstart Expenses						
					30,154.00	£14,263.19	15,890.81

Pavilion

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
56	Pavilion Gas				2,500.00	458.20	2,041.80
57	Pavilion Electricity				1,000.00	944.44	55.56
58	Pavilion Water				750.00	136.94	613.06
59	Pavilion Fire Safety & Sec				1,000.00	632.66	367.34
60	Pavilion Waste Collection				1,750.00	631.80	1,118.20
61	Pavilion Cleaning				2,750.00	1,363.00	1,387.00
70	Pavilion Maintenance				4,975.00	494.92	4,480.08
					14,725.00	£4,661.96	10,063.04

Queens Jubilee

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
110	Fun Fair			300.00	7,000.00	5,500.00	1,800.00
111	Toilets				1,250.00	1,340.00	-90.00
112	First Aid				1,250.00	1,204.00	46.00
113	PA System				1,250.00		1,250.00
114	Security				700.00	832.00	-132.00
115	Decorations			24.52	2,431.32	889.63	1,566.21
116	Radios				150.00		150.00
117	Beacon			34.51	490.00		524.51

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council
Net Position by Cost Centre and Code

<u>Cost Centre Name</u>							
118 Contingency			1,000.00	1,452.10	2,525.99		
					-73.89		
			£1,359.03	15,973.42	£12,291.62		
					5,040.83		
<u>Recreation Centre</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
67 Contingency/Support							
<u>Salaries</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
14 Salaries Admin					60,951.55	25,251.91	35,899.64
15 Salaries Maintenance					25,719.20	10,438.16	15,283.04
16 Employer Payments					30,000.00	15,435.41	14,564.59
103 Kickstart Salary							
					116,670.75	£51,123.48	65,547.27
<u>Section 137</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
18 Section 137						43.68	-43.68
80 Community Grants Fund					10,000.00	2,432.22	7,567.78
84 Park Security Patrols						3,164.00	-3,164.00
85 Trial Real Nappies Loan S					1,500.00	150.00	1,350.00
86 Outdoor Film Show					7,500.00	1,701.09	5,798.91
100 Free use of Pavilion					950.00		950.00
105 Outdoor Film Show donati							
106 Festive lights expenses							
					19,950.00	£7,490.99	12,459.01
<u>Subscriptions</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
38 Subscriptions					2,000.00	1,949.00	51.00
					2,000.00	£1,949.00	51.00
NET TOTAL			280,996.48	£284,395.35	299,669.91	£112,629.40	190,439.38

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Voucher Code	Date	Minute	Bank	Description	Supplier	VAT Type	Net	VAT	Total
283 Cafe Supplies	01/09/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	5.80	0.00	5.80
296 Office Rates	01/09/2022		NW Current 47793112	Office rates	ABC	X	106.38	0.00	106.38
297 Pavilion Electricity	02/09/2022		NW Current 47793112	Pavilion electricity	SSE	X	498.48	0.00	498.48
285 Staff Training	05/09/2022		Metro Bank Current a/c	Staff Training	KALC	S	60.00	12.00	72.00
287 Office Supplies, Postage & Admin	06/09/2022		Metro Bank Current a/c	Printing	ABC	S	19.22	3.84	23.06
286 Pavilion Cleaning	06/09/2022		Metro Bank Current a/c	cleaning	EJP Cleaning Service	X	145.00	0.00	145.00
294 Workshop Rent	06/09/2022		NW Current 47793112	Workshop lease	Van & Car	Z	398.00	0.00	398.00
284 Telephone and Broadband	06/09/2022		Metro Bank Current a/c	Telephone	BT	S	143.70	28.74	172.44
289 Office Supplies, Postage & Admin	07/09/2022		Metro Bank Current a/c	postage	Post Office	X	2.65	0.00	2.65
290 Cafe Supplies	07/09/2022		Metro Bank Current a/c	Cafe supplies	Brakes	X	264.00	0.00	264.00
288 HR Support	07/09/2022		Metro Bank Current a/c	HR Support	Outset UK	S	143.33	28.67	172.00
292 Outdoor Film Show	08/09/2022		Metro Bank Current a/c	toilets	Express Toilets	S	400.00	80.00	480.00
293 Playing Fields	08/09/2022		Metro Bank Current a/c	skip	Ashford Demo	S	210.00	42.00	252.00
291 Cafe Supplies	08/09/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	14.30	0.00	14.30
298 Cafe Supplies	09/09/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	7.00	0.00	7.00
299 Office Supplies, Postage & Admin	09/09/2022		Metro Bank Current a/c	Zoom fee	Zoom	X	14.39	0.00	14.39
300 Office Supplies, Postage & Admin	12/09/2022		Metro Bank Current a/c	Data reg	ICO	X	35.00	0.00	35.00
301 Councillor/Chairman's Allowance	12/09/2022		Metro Bank Current a/c	Flowers for Cllr	James Ransley (Chai	X	33.00	0.00	33.00
295 Van Lease	12/09/2022		NW Current 47793112	Van rental	Leaseplan	S	202.12	40.42	242.54
302 Vehicle Fuel	13/09/2022		Metro Bank Current a/c	Van fuel	Fuel Genie	S	280.71	56.14	336.85
303 Councillor/Chairman's Allowance	13/09/2022		Metro Bank Current a/c	Flowers for Cllr	Tesco	X	10.00	0.00	10.00
304 E-mail	15/09/2022		Metro Bank Current a/c	E-mail Addresses	Microsoft	X	81.00	0.00	81.00
312 Cafe Supplies	16/09/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	11.10	0.00	11.10
306 Account Software	16/09/2022	JR/BT	NW Current 47793112	Accounts package	Scribe Accounts	S	950.00	190.00	1,140.00
313 Park Security Patrols	16/09/2022	JR/BT	Metro Bank Current a/c	Park Security Patrols	Ward Security	S	532.00	106.40	638.40
316 Online HR Platform	20/09/2022		Metro Bank Current a/c	HR Software	SMB	S	108.00	21.60	129.60
315 Outdoor Film Show	20/09/2022		Metro Bank Current a/c	Temporary Event Notice	ABC	X	21.00	0.00	21.00
305 Employer Payments	20/09/2022	JR/BT	NW Current 47793112	Tax & NI	HMRC	X	1,975.71	0.00	1,975.71
314 Website	20/09/2022		Metro Bank Current a/c	Website	Whisper Media	Z	6.10	0.00	6.10
317 Employer Payments	22/09/2022		Metro Bank Current a/c	Pension contributions	NEST	X	375.98	0.00	375.98
319 Cafe Supplies	22/09/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	12.80	0.00	12.80
318 Office Supplies, Postage & Admin	22/09/2022		Metro Bank Current a/c	KPC Stickers	Amazon	S	10.41	2.08	12.49
321 Office Supplies, Postage & Admin	23/09/2022		Metro Bank Current a/c	Paper Bags	Amazon	S	21.00	4.20	25.20
322 Sunflower Competition	23/09/2022		Metro Bank Current a/c	Wildflower Seedballs	Seedball	S	300.00	60.00	360.00
320 Pavilion Gas	23/09/2022		Metro Bank Current a/c	Pavilion gas	SSE	X	34.45	0.00	34.45
308 Salaries	26/09/2022	JR/BT	NW Current 47793112	Salaries	Salaries	X	5,945.00	0.00	5,945.00
307 Benches	26/09/2022		NW Current 47793112	Goods	Screwfix Direct Ltd	S	129.55	25.91	155.46
325 Parish Office - Mobile Phone	26/09/2022		NW Current 47793112	Staff Mobile Phones	BT	S	23.08	4.62	27.70
326 Maintenance Mobile Phones	26/09/2022		NW Current 47793112	Staff Mobile Phones	BT	S	46.17	9.23	55.40
324 Outdoor Film Show	30/09/2022		Metro Bank Current a/c	Outdoor film show	Silent Disco	S	337.50	67.50	405.00
323 Outdoor Film Show	30/09/2022		Metro Bank Current a/c	Refund	Eventbrite	X	65.77	0.00	65.77
327 Bank Charges	30/09/2022		NW Current 47793112	Bank charges	Natwest	X	10.00	0.00	10.00
328 Pavilion Waste Collection	30/09/2022		Metro Bank Current a/c	Pavilion Waste Collection	Trident Waste Manaç	X	93.60	0.00	93.60
Total							14,083.30	783.35	14,866.65

1 October 2022 (2022-2023)

Kingsnorth Parish Council

RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
115 Pavilion Hire	01/09/2022		NW Current 47793112		Pavillon Hire	Scouts	X	41.25		41.25
112 Cafe Takings	05/09/2022		Metro Bank Current a/		Cafe takings	Paypal	X	60.37		60.37
113 Cafe Takings	08/09/2022		Metro Bank Current a/		Cafe takings	Paypal	X	100.85		100.85
116 Cafe Takings	12/09/2022		Metro Bank Current a/		Cafe takings	Paypal	X	151.61		151.61
117 Cafe Takings	13/09/2022		Metro Bank Current a/		Cafe takings	Paypal	X	101.38		101.38
118 Cafe Takings	15/09/2022		Metro Bank Current a/		Cafe takings	Paypal	X	134.33		134.33
119 Cafe Takings	20/09/2022		Metro Bank Current a/		Cafe takings	Paypal	X	167.31		167.31
120 Outdoor Film Show	20/09/2022		Metro Bank Current a/		Temporary Event Notice	ABC	X			
121 Cafe Takings	21/09/2022		Metro Bank Current a/		Cafe takings	Paypal	X	123.90		123.90
127 Pavilion Hire	23/09/2022		NW Current 47793112		Pavillon Hire	PFR	X	630.00		630.00
122 Cafe Takings	26/09/2022		Metro Bank Current a/		Cafe takings	Paypal	X	160.25		160.25
123 Cafe Takings	27/09/2022		Metro Bank Current a/		Cafe takings	Paypal	X	99.46		99.46
124 MUGA - School Hire	28/09/2022		NW Current 47793112		MUGA Hire	Kingsnorth Primary School	X	1,500.00		1,500.00
125 Pavilion Hire	28/09/2022		Metro Bank Current a/		Pavillon Hire	Parishioner	X	20.00		20.00
126 Cafe Takings	30/09/2022		Metro Bank Current a/		Cafe takings	Paypal	X	118.32		118.32
128 Precept	30/09/2022		NW Current 47793112		Precept	ABC	X	131,200.74		131,200.74
129 Interest	30/09/2022		NW Reserve 47793368		Interest	Natwest	X	1.47		1.47
130 Interest	30/09/2022		NW SIBA 47793120		Interest	Natwest	X	20.07		20.07
Total								134,631.31		134,631.31

Kingsnorth Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Admin			0.00 (N/A)	23,409.00	7,417.60	15,991.40 (68%)	15,991.40
Cafe		17.33	17.33 (1733%)	8,500.00	4,660.20	3,839.80 (45%)	3,857.13
Capital		4,867.00	4,867.00 (486700)	8,893.74	5,354.26	3,539.48 (39%)	8,406.48
Communications			0.00 (N/A)	3,394.00	459.60	2,934.40 (86%)	2,934.40
Income	280,996.48	278,151.99	-2,844.49 (-1%)		2,957.50	-2,957.50 (-29575)	-5,801.99
Kingsnorth Green Spaces			0.00 (N/A)	56,000.00		56,000.00 (100%)	56,000.00
Maintenance			0.00 (N/A)	30,154.00	14,263.19	15,890.81 (52%)	15,890.81
Pavilion			0.00 (N/A)	14,725.00	4,661.96	10,063.04 (68%)	10,063.04
Queens Jubilee		1,359.03	1,359.03 (135903)	15,973.42	12,291.62	3,681.80 (23%)	5,040.83
Recreation Centre			0.00 (N/A)			0.00 (N/A)	0.00
Salaries			0.00 (N/A)	116,670.75	51,123.48	65,547.27 (56%)	65,547.27
Section 137			0.00 (N/A)	19,950.00	7,490.99	12,459.01 (62%)	12,459.01
Subscriptions			0.00 (N/A)	2,000.00	1,949.00	51.00 (2%)	51.00
NET TOTAL	280,996.48	284,395.35	3,398.87 (1%)	299,669.91	112,629.40	187,040.51 (62%)	190,439.38

Total for ALL Cost Centres		284,395.35			112,629.40	
V.A.T.		5,430.85			6,166.94	
GROSS TOTAL		289,826.20			118,796.34	

Cllr Ransley asked all Councillors if they had any questions on the Finance Reports.
No questions raised.

b. To review invoices and consider authorising payment.

Cllr S Moss proposed that authorisation is given to make payments.

PROPOSED BY CLLR S MOSS

SECONDED BY CLLR GAURAV

ALL THOSE IN FAVOUR – 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

c. Consider reviewing budget lines for 2022/23.

The Parish Manager had circulated the budget alterations request to all Councillors prior to the meeting.

Cllr Ransley ask Councillors if they had any questions on the alterations, Councillors had no questions.

Cllr Ransley proposed that the amendments be agreed.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR COSGROVE

ALL THOSE IN FAVOUR – 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

d. Kingsnorth Country Fayre 2023 - to receive update on rides and authorise any actions.

An update on fun fair rides for the Country Fayre 2022 had been circulated prior to the meeting to all Councillors.

Cllr Hicks proposed that the budget be increased by £2,300.00 to allow for an extra ride at the Country Fayre provided there is a charge for the rides.

PROPOSED BY CLLR HICKS

SECONDED BY CLLR GAURAV

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

e. Kingsnorth Winter Wonderland Proposal – to receive and authorise any actions.

The Assistant Parish Clerk (Admin) reported on a suggested proposal for the Parish Council to create a 'Kingsnorth Winter Wonderland' event during the festive season.

Councillors asked the Assistant Clerk to obtain quotes to hold the event for more than one day and produce some package options.

Cllr Ransley proposed that a Zoom meeting be held in a weeks' time to look at options and then a Parish Council meeting in two weeks' time to make any decisions.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR GAURAV

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

13. Planning Matters.

a. To consider all planning applications received in September.

Application Number: **22/01059/AS**

Address: Kingsnorth Church of England Primary School, Church Hill, Kingsnorth, Ashford, TN23 3EF

Proposal: Proposed Installation of New Air Source Heat Pump and Associated works.

Ward: Kingsnorth Village

Comments: Cllr Ransley suggests - Support

Application Number: **22/01110/AS**

Address: 39 Kestrel Close, Kingsnorth, Ashford, TN23 3RB

Proposal: New front porch and rear kitchen bay

Ward: Park Farm South

Comments: Decided (Approved)

Application Number: **NOT/2022/2024**

Address: Little Dexter, Magpie Hall Road, Kingsnorth, TN26 1HF

Proposal: Prior Notification for the change of use of agricultural building and land within its curtilage to a dwelling house and associated operational development

Ward: Kingsnorth Village

Comments: Decided (Refused)

Application Number: **22/01047/AS**

Address: Field Side, Pound Lane, Kingsnorth, Ashford, TN23 3EJ

Proposal: Proposed replacement two storey rear extension with additional roof-lights to match existing.

Ward: Kingsnorth Village

Comments: Already made - 'No Objection'

Application Number: **22/01016/AS**

Address: 7 Butterside Road, Kingsnorth, Ashford, TN23 3PD

Proposal: Proposed garage conversion and front extension of garage

Ward: Park Farm North

Comments: Decided (Approved)

Application Number: **PA/2022/2154**

Address: 20, Newlands, Kingsnorth, Ashford, Kent TN23 5LA

Proposal: Two storey side extension and alteration to existing rear conservatory

Ward: Washford

Comments: Cllr Ransley suggests – No objection

b. To consider all planning applications received in October.

Application Number: **PA/2022/2071**

Address: Treetops, 59 Tally Ho Road, Kingsnorth, Ashford, Kent TN26 1HL

Proposal: Proposed ground floor infill extension and glazing alterations to ground and first floor of main house. Proposed alterations to annexe building including new skylights and sliding bi-folding doors.

Ward: Kingsnorth Village

Comments: Cllr Ransley suggests – No objection as long as there is still sufficient off-road parking.

Application Number: **PA/2022/2057**

Address: Briars, Church Hill, Kingsnorth, Ashford, Kent TN23 3EG

Proposal: Demolition of Briars to provide access and development comprising of 11 residential dwellings on land to the rear of Briars and Greenacres, with associated infrastructure and landscaping.

Ward: Kingsnorth Village

Comments: To be discussed on agenda

Application Number: **PA/2022/2381**

Address: 18, Hawthorn Road, Kingsnorth, TN23 3LT

Proposal: Single storey rear extension and partial garage conversion

Ward: Park Farm South

Comments: Cllr Ransley suggests – No objection as long as there is still sufficient off-road parking.

Application Number: **PA/2022/2447**

Address: 47 Smithy Drive, Kingsnorth, Ashford, Kent TN23 3NS

Proposal: Single storey side and rear extension

Ward: Park Farm North

Comments: Cllr Ransley suggests – No objection

Application Number: **PA/2022/2459**

Address: Ashdown, Steeds Lane, Kingsnorth, Ashford, Kent TN26 1NQ

Proposal: Proposed carport

Ward: Kingsnorth Village

Comments: Cllr Ransley suggests – Support with a condition to retain the substantial hedge between the building and the road.

Application Number: **PA/2022/2046**

Address: 9, Temple Close, Kingsnorth, TN23 3PW

Proposal: Proposed garden room and fencing

Ward: Roman

Comments: Cllr Ransley suggests – The Parish Council requests further information. Is the new fence enclosing land which currently is planted amenity land, and the building partially sited on that land? If that is the case it would require permission for change of use, which is not mentioned in the proposal description. If that is the case, then the Parish Council strongly objects to the application.

c. To note decisions.

Cllr Ransley proposed that all suggested comments for planning applications (September and October) be agreed and logged on the planning portal.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR GILES

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

d. To consider any appeals and enforcement matters.

e. Any other planning matters.

i. Update on Kingsnorth Medical Practice planning appeal decision.

Cllr Ransley reported that there is no update on the Kingsnorth Medical Practice planning appeal decision.

ii. Update on Court Lodge planning application.

No update.

iii. Planning application for The Briars Church Hill.

Cllr Ransley suggested holding a planning meeting with residents in attendance and draft a response to the Briars application and update residents on Kingsnorth Green and Court Lodge.

14. Correspondence and written reports from external parties.

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and authorise any action.**

None.

9pm - Cllr Cosgrove proposed the suspension of standing orders.

PROPOSED BY CLLR COSGROVE

SECONDED BY CLLR RANSLEY

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.**

i. Letter regarding adoption of roads on Bridgefield.

Cllr Ransley will prepare a letter for the next meeting.

ii. Letter to Urban Parishes about quarterly meetings.

Cllr Ransley will prepare a letter for the next meeting.

15. Parish Manager Reports.

The Parish Manager may provide any updates (not addressed earlier on the agenda) on the work of the Parishes Officers since the last meeting.

a. August report

b. September report

The Parish Manager thanked the Assistant Clerk (Admin) for her hard work in putting together bags containing bulbs and wild seed ball for residents.

No Councillors had any questions on the Parish Managers reports.

16. Parish Councillors reports.

Members of the Parish Council may provide updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

Cllr Hicks reported that she had attended Joint Transportation Board meeting.

Cllr Cosgrove reported that he had joined the KCC Highways Seminar via Zoom and attending the KALC Planning training course.

Cllr Ransley thanked the Parish office staff for ensuring all guidance was efficiently followed following the passing of the Queen.

17. The next or future Agenda(s).

a. To add / remove / amend items.

b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).

None.

18. Date of Next Meeting Tuesday 8th November 2022.

There being no further business, Cllr Ransley closed the main meeting at 21.08pm

Signature: _____

Date: _____