



KINGSNORTH PARISH COUNCIL

Approved Minutes of the Meeting of Kingsnorth Parish Council

Held on Tuesday 8th November 2022 at the Kingsnorth Pavilion at 7.00pm.

The meeting was also made available via Zoom and Facebook Live

Present: Cllr Shelley Barber, Cllr Geoff Cosgrove, Cllr Katrina Giles, Cllr Aline Hicks (joined meeting at 7.20pm), Cllr Stuart Moss, Cllr James Ransley (Chair), Cllr Ben Townend.

Also, present: Peter Le Rossignol (Parish Manager), Marie Russell (Assistant Clerk, Admin), no members of the public were present at the meeting.

1. To note those, present and receive apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Manager prior to the meeting.

Cllr Kumar Gaurav, Cllr Patricia Moss, Cllr Jim Wedgbury submitted their apologies to the Parish office prior to the meeting.

2. To receive declarations of Interest.

Cllr Giles declared an interest relating to agenda item 10.b. so will not participate in any votes on this agenda item.

Public Comments and Observations.

None

Verbal reports from external parties.

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors.

None.

a. Ashford Borough Councillors' Reports

Cllr Neil Shorter, Washford – No report received.

Cllr Trish Cornish, Park Farm North – No report received.

Cllr Tina Hayes, Kingsnorth Village and Bridgefield – No report received.

Cllr Heather Hayward, Roman Ward – Cllr Hayward submitted her apologies prior to the meeting. No report received.

Cllr Jim Wedgbury, Park Farm South – Cllr Wedgbury submitted his apologies prior to the meeting. No report received.

b. KCC Councillors' Reports

Cllr David Robey, Ashford Rural South - Cllr Robey submitted his apologies to the Parish office prior to the meeting. A report was received and circulated to Councillors.

3. Parish Community Grant Applications.

a. To review community grant applications submitted in October 2022.

b. To agree/approve/reject applications.

Kingsnorth Women's Institute

Grant application amount requested - £1,000.00

Purpose of grant – To help with cost of coaches for outings.

Cllr Cosgrove suggested that half of the application amount (£500.00) be paid to the Kingsnorth Women's Institute.

Cllr Ransley proposed that £500.00 be paid to the Kingsnorth Women's Institute and suggested that they be asked if the Parish Council can help advertise the group to encourage more Kingsnorth residents to join.

PROPOSED BY CLLR RANSLEY
ALL THOSE IN FAVOUR - 5
Motion moved.

SECONDED BY CLLR MOSS
ALL THOSE AGAINST - 0

ABSTENTIONS - 1

4. Approval of Minutes.

To approve the minutes of previous meeting and if in order sign as a true record.

a. Approval of Minutes from Tuesday 11th October 2022.

PROPOSED BY CLLR COSGROVE
ALL THOSE IN FAVOUR - 4
Motion moved.

SECONDED BY CLLR RANSLEY
ALL THOSE AGAINST - 0

ABSTENTIONS - 2

b. Approval of Minutes from Tuesday 25th October 2022.

Cllr Cosgrove commented that the date was missing from the draft minutes.

Cllr Ransley suggested that subject to that amendment the minutes be signed as a true record.

PROPOSED BY CLLR S MOSS
ALL THOSE IN FAVOUR - 5
Motion moved.

SECONDED BY CLLR BARBER
ALL THOSE AGAINST - 0

ABSTENTIONS - 1

5. Parish Action Sheet.

- a. To review progress with items on the action sheet.**
- b. To assign individuals or groups of individuals for development / progressing items.**
- c. To authorise any actions (such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision.**

The action sheet had been circulated to all Councillors prior to the meeting.

- Future of the Conservation Fields between Kingsnorth Village and Park Farm – Awaiting a response from Ashford Borough Council. Action open.
- Contact landowners regarding potential footpath route(s) in 2021/2022 budget – Awaiting a response from Ashford Borough Council. Action open.
- Climate Change working group – Item number 7 on the main agenda. Cllr Ransley suggested another meeting be held before December. Action open.
- Kingsnorth Parish boundary marking – Action open.
- Memorial bench – Bench has now arrived. Action open.
- Country Fayre 2023 – Date to be arranged for the next meeting. Action open.
- Adoption of roads in Bridgefield – Cllr Ransley has now drafted a letter. Action open.

Cllr Ransley asked Councillors if they had any actions that they would like to add to the Action Sheet.

- Highways Improvement Plan to be added.

6. Sports Pavilion Improvements.

- a. To review quotes for replacement of fascia and gutters at the pavilion and authorise any further action.**

Cllr Ransley proposed that this item be deferred to the next meeting (13th December 2022), quotes are sought for the same specification, specification being deep guttering, same colour as existing guttering and the Parish Manager is to liaise with Cllr Cosgrove for any further details that need to be specified.

PROPOSED BY CLLR RANSLEY
ALL THOSE IN FAVOUR - 7
Motion moved.

SECONDED BY CLLR BARBER
ALL THOSE AGAINST - 0

ABSTENTIONS - 0

7. Climate Change.

- a. To consider purchasing a Parish Council Electric Van and ending the current lease vehicle.**

7.20pm Cllr Hicks joined the meeting

Discussions took place between Councillors.

Cllr Ransley proposed that on completion of the trial on the electric van in January 2023, Councillors delegate authority to the Parish Manager so that he can enter into a lease for an electric van. The current lease on the existing van is to remain in place until a new lease for an electric van is set up.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR HICKS

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 0

ABSTENTIONS - 1

Motion moved.

b. To consider additional information to install solar panels on the Sports Pavilion.

Conversations took place between Councillors.

Cllr Ransley suggested that this item be picked up under item 10.b. All agree.

8. Parish Footpaths Update.

a. Footpath Map.

No new information had been received. Awaiting a response from Ashford Borough Council.

9. Kingsnorth Parish Council Budget 2023/2024.

a. To review updated budget and potential projects for 2023/24.

This item was deferred to the end of the main agenda.

10. Financial Matters.

a. Finance reports.

i. To receive the October Finance Report Documents.

Cllr Ransley asked all Councillors if they had any questions on the October Finance Report.

No questions raised.

Cllr Ransley asked the Parish Manager for an update on the Parish office rent. The Parish Manager provided an update.

Cllr Ransley proposed that £50,000.00 be transferred from the NatWest account to the Metro bank account.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR COSGROVE

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 0

ABSTENTIONS - 1

Motion moved.

b. To review invoices and consider authorising payment.

Cllr S Moss proposed that authorisation is given to make payments.

PROPOSED BY CLLR S MOSS

SECONDED BY CLLR TOWNEND

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 1

Motion moved.

11. Planning Matters.

a. To consider all planning applications received since the last meeting held on 11th October 2022.

Application Number: **21/02248/AS**

Address: Parcel K, Land at Chilmington Green, Ashford Road, Great Chart, Kent

Proposal: Reserved matters application pursuant to planning permission 12/00400/AS to consider the layout, scale, landscaping and appearance of development for 47 residential dwellings, within land parcel K within Main APP Phase 1

Ward:

Comments: Cllr Ransley suggested – Do not comment – Soft landscaping and boundary treatments etc. Which are unlikely to have spillover into our Parish

Application Number: **PA/2022/2268**

Address: 49, Acorn Close, Kingsnorth, TN23 3HR

Proposal: Proposed single storey front extension and garage conversion - the rear part of the conversion is retrospective.

Ward: Park Farm North

Comments: Cllr Ransley suggested – The Parish Council is concerned about the potential for parking to be pushed onto the shared drive. We would suggest that a redline plan of the site area under the applicant's ownership is required and that should also show the extent of the shared driveway. The development should not result in parking offsite or other residents who previously could turn being forced to exit in reverse.

Application Number: **PA/2022/2669**

Address: Land off Norman Road and Romney Marsh Road, Ashford, Kent TN24 0SD

Proposal: Development of 90 one and two bedroom apartments in three buildings, new vehicular and pedestrian access, internal access road, footpaths and car parking, earthworks, creation of a new section of active floodplain and floodplain compensation for the development, sustainable drainage systems, parkland open space and hard and soft landscaping

Ward:

Comments: Cllr Ransley suggested – Defer until December

b. To note decisions.

Cllr Ransley proposed that all suggested comments for planning applications be agreed and logged on the planning portal.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR COSGROVE

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

c. To consider any appeals and enforcement matters.

None

d. Any other planning matters.

Cllr Ransley read out a draft letter which he had put together in response to the planning application for the Briars on Church Hill.

Councillors discussed some amendments.

Cllr Ransley suggested that subject to some revisions, the letter in response to the Briars planning application be sent to Ashford Borough Council as the Parish Councils comment.

PROPOSED BY CLLR S MOSS

SECONDED BY CLLR GILES

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

12. Correspondence and written reports from external parties.

a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and authorise any action.

None.

b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

i. Letter regarding adoption of roads on Bridgefield.

Cllr Barber and Cllr Townend asked for some additions to be made to the letter.

Cllr Ransley read out the draft letter to Councillors.

Cllr Ransley suggested that the letter be amended with additional comments and send to the relevant people.

PROPOSED BY CLLR BARBER

SECONDED BY CLLR TOWNEND

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

13. Parish Manager Reports.

The Parish Manager may provide any updates (not addressed earlier on the agenda) on the work of the Parishes Officers since the last meeting.

a. October report

The Parish Manager added that an article on the Kingsnorth Parish free bulbs and birdfeeders had been published in the KALC newsletter.

No Councillors had any questions on the Parish Managers reports.

14. Parish Councillors reports.

Members of the Parish Council may provide updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

Cllr Hicks reported on the following:

- Update on Ashford Citizens Advice Bureau

15. The next or future Agenda(s).

- a. To add / remove / amend items.
- b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).
 - Interest Rates on bank accounts.

Kingsnorth Parish Council Budget 2023/2024.

a. To review updated budget and potential projects for 2023/24.

Discussions took place between Councillors on the precept and budget.

Cllr Ransley proposed that a meeting be arranged prior to the December meeting to discuss the budget for 2023/2024.

PROPOSED BY CLLR BARBER

SECONDED BY CLLR TOWNEND

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

16. Date of Next Meeting Tuesday 13th December 2022.

Cllr Ransley announced that the Parish Council will now move to a closed session.

Under the public bodies admission to meetings act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

All members of the public, and members of staff (excluding the Parish Manager) left the meeting.

There being no further business, Cllr Ransley closed the main meeting at 20.06pm.

Signature: _____

Date: _____