



KINGSNORTH PARISH COUNCIL

Approved Minutes of the Meeting of Kingsnorth Parish Council

Held on Tuesday 13th December 2022 at the Kingsnorth Pavilion at 7.00pm.

The meeting was also made available via Zoom and Facebook Live

Present: Cllr Geoff Cosgrove, Cllr Kumar Gaurav, Cllr Katrina Giles, Cllr Aline Hicks, Cllr Patricia Moss, Cllr Stuart Moss, Cllr James Ransley (Chair).

Also, present: Peter Le Rossignol (Parish Manager), no members of the public were present at the meeting.

1. To note those, present and receive apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Manager prior to the meeting.

Cllr Shelley Barber and Cllr Ben Townend, and Cllr Jim Wedgbury submitted their apologies to the Parish office prior to the meeting.

2. To receive declarations of Interest.

None received.

Public Comments and Observations.

None

Verbal reports from external parties.

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors.

None.

a. Ashford Borough Councillors' Reports

Cllr Neil Shorter, Washford – No report received.

Cllr Trish Cornish, Park Farm North – No report received.

Cllr Tina Hayes, Kingsnorth Village and Bridgefield – No report received.

Cllr Heather Hayward, Roman Ward – No report received.

Cllr Jim Wedgbury, Park Farm South – Cllr Wedgbury submitted his apologies prior to the meeting. No report received.

b. KCC Councillors' Reports

Cllr David Robey, Ashford Rural South - Cllr Robey submitted his apologies to the Parish office prior to the meeting. A report was received and circulated to Councillors.

3. Parish Community Grant Applications.

a. To review community grant applications submitted in November 2022.

b. To agree/approve/reject applications.

No grant applications were received.

4. Sponsorship of Ashford United Ladies.

a. To consider sponsoring the Ashford United Ladies Team.

The Parish Manager provided an update on the request from Cllr Wedgbury to offer sponsorship to the Ashford United Ladies.

Cllr Giles declared an interest due to having a connection with one of the players of Ashford United Ladies.

Cllr Hicks proposed that the Parish Council defer this item to the January meeting to obtain more information from Cllr Wedgbury and that a formal Community Grant application be completed.

PROPOSED BY CLLR HICKS

SECONDED BY CLLR GILES

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

5. Approval of Minutes.

To approve the minutes of previous meeting and if in order sign as a true record.

a. Approval of Minutes from Tuesday 8th November 2022.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR GILES

ALL THOSE IN FAVOUR - 5

ALL THOSE AGAINST - 0

ABSTENTIONS - 2

Motion moved.

6. Parish Action Sheet.

a. To review progress with items on the action sheet.

b. To assign individuals or groups of individuals for development / progressing items.

c. To authorise any actions (such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision.

The action sheet had been circulated to all Councillors prior to the meeting.

- Future of the Conservation Fields between Kingsnorth Village and Park Farm – Awaiting a response from Ashford Borough Council. Action open.
- Contact landowners regarding potential footpath route(s) in 2021/2022 budget – Awaiting a response from Ashford Borough Council. Action open.
- Climate Change working group – Cllr Giles reported on a Climate Change working group meeting. Action open.
- Kingsnorth Parish boundary marking – Action open.
- Country Fayre 2023 – Date to be arranged in the new year for the next meeting. Action open.
- Adoption of roads in Bridgefield – Cllr Ransley reported that a letter had now been sent to Ashford Borough Council and KCC. Awaiting a response. Action open.
- Highways Improvement Plan – Cllr Ransley updated that the scheduled meeting was cancelled. Meeting will be rescheduled. Action open.
- Pavilion gutters, soffits, and facias – Cllr Cosgrove completed a survey and provided an update to Councillors. Action to be removed but brought back onto the agenda in six months' time.

Cllr Ransley asked Councillors if they had any actions that they would like to add to the Action Sheet. None added.

7. Parish Footpaths Update.

a. Footpath Map.

No new information had been received. Awaiting a response from Ashford Borough Council.

8. Kent County Council Highways Improvement Plan.

a. To receive an update on the progress of the Parish Highways Improvement Plan.

Scheduled meeting was cancelled. Meeting will be rescheduled during January 2023.

9. Kingsnorth Parish Council Budget – 2023/24

a. To discuss and agree outline budget for 2023/24.

b. To discuss and agree Parish Council Precept Amount for 2023/24.

The Parish Manager reported on a Budget meeting which was held on the 5th of December.

Cllr Ransley proposed that the Parish Council maintain our current precept amount based on a band D average equivalent of £56.76 for the 4,651 dwellings in the Parish. This means that the precept amount that the Parish Council are proposing to raise is £263,990.76 which means that the precept remains the same as last year to residents.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR COSGROVE

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

c. Staffing – To receive recommendations and authorise any actions proposed.

Cllr Hicks reported on a staffing meeting which was held prior to the main meeting.

Cllr Hicks proposed that the National Salary should be applied to all Parish staff and that another part-time employee be recruited.

Cllr Hicks asked that the Parish Manager produces a job description for the part-time role.

PROPOSED BY CLLR HICKS

SECONDED BY CLLR GILES

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

10. Financial Matters.

a. Finance reports.

- i. To receive the November Finance Report Documents.**

Kingsnorth Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 30/11/2022		
	Cash in Hand 01/04/2022		330,358.03
	ADD		
	Receipts 01/04/2022 - 30/11/2022		309,361.18
			639,719.21
	SUBTRACT		
	Payments 01/04/2022 - 30/11/2022		177,769.99
A	Cash in Hand 30/11/2022 (per Cash Book)		461,949.22
	Cash in hand per Bank Statements		
	Petty Cash	30/11/2022	0.00
	Nationwide Building Society	30/11/2022	155,238.59
	NW Current 47793112	30/11/2022	100.00
	NW SIBA 47793120	30/11/2022	162,981.39
	NW Reserve 47793368	30/11/2022	8,155.98
	Metro Bank Reserve a/c	30/11/2022	130,054.67
	Metro Bank Current a/c	30/11/2022	5,418.59
			461,949.22
	Less unrepresented payments		
			461,949.22
	Plus unrepresented receipts		
B	Adjusted Bank Balance		461,949.22
	A = B Checks out OK		

Kingsnorth Parish Council**BANK ACCOUNTS**

Metro Bank Current a/c	£5,418.59
Metro Bank Reserve a/c	£130,054.67
NW Reserve 47793368	£8,155.98
NW SIBA 47793120	£162,981.39
NW Current 47793112	£100.00
Nationwide Building Society	£155,238.59
Total in Banks	461,949.22
<hr/>	
Cash	
<hr/>	
GRAND TOTAL (Banks and Cash)	£461,949.22

Kingsnorth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

<u>2023/24 Budget Items</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
121	Kingsnorth Country Fayre					2,533.75	-2,533.75
						£2,533.75	-2,533.75

<u>Admin</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>	
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	
21	Payroll				450.00	240.00	210.00	
22	HR Support				2,500.00	1,146.64	1,353.36	
23	Staff Training				1,500.00	524.15	975.85	
24	Councillor Training				1,000.00	54.17	945.83	
25	Councillor/Chairman's Allo				750.00	225.00	525.00	
26	Bank Charges				40.00	25.65	14.35	
27	Audit Fees				1,120.00	180.00	940.00	
28	Professional Fees				600.00		600.00	
29	Insurance				2,500.00	2,065.46	434.54	
30	Office Supplies, Postage &				1,250.00	1,096.20	153.80	
31	Telephone and Broadband				2,250.00	1,318.80	931.20	
32	Photocopier and Printer				1,250.00	882.04	367.96	
33	Computer Support and Ma				2,000.00	1,501.94	498.06	
34	Account Software				985.00	950.00	35.00	
35	Online HR Platform				150.00	108.00	42.00	
36	Parish Office Rent				3,000.00	208.33	2,791.67	
37	Parish Office - Mobile Pho				264.00	184.64	79.36	
101	Office Rates				1,500.00	851.04	648.96	
102	Sunflower Competition				300.00	300.00		
						23,409.00	£11,862.06	11,546.94

<u>Cafe</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>		
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>		
62	Cafe Supplies			17.33	7,500.00	5,067.71	2,449.62		
63	Cafe Consumables				750.00	266.27	483.73		
64	Cafe Workwear				150.00		150.00		
65	Cafe Equipment				500.00	179.61	320.39		
66	Cafe Admin				300.00		300.00		
72	Cafe Donations					319.97	-319.97		
						£17.33	9,200.00	£5,833.56	3,383.77

<u>Capital</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>		
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>		
39	Capital			4,867.00		13,904.46	-9,037.46		
95	Benches				1,250.00	1,834.85	-584.85		
96	Christmas Lights/Decorati				4,500.00	392.49	4,107.51		
107	Parish Signage				2,000.00	764.95	1,235.05		
108	Picnic Benches				2,062.00	850.00	1,212.00		
120	Memorial Benches				520.00	520.00			
						£4,867.00	10,332.00	£18,266.75	-3,067.75

<u>Communications</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>	
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	
19	E-mail				820.80	585.00	235.80	
20	Website				73.20	48.80	24.40	
78	Advertising and Awareness							
82	Mapping App							
93	Kingsnorth Welcome Pack				2,000.00		2,000.00	
94	Precept Letter				500.00		500.00	
						3,394.00	£633.80	2,760.20

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council

Net Position by Cost Centre and Code

Cost Centre Name

Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
1	Precept		262,401.48	262,401.48			
2	Grants						
5	Interest		75.00	540.93			465.93
6	Pavilion Hire		500.00	881.88			381.88
7	Pavilion Football		2,520.00	1,680.00			-840.00
8	MUGA - School Hire		1,500.00	1,500.00			
9	MUGA - Casual Hire		500.00	677.50			177.50
10	Maintenance		500.00	150.00			-350.00
11	Cafe Takings		13,000.00	11,279.74			-1,720.26
12	Cafe Grants						
13	VAT Reclaim			6,166.94			6,166.94
73	General Admin						
119	Queens Jubilee			2,957.50		2,957.50	
			280,996.48	£288,235.97		£2,957.50	4,281.99

Kingsnorth Green Spaces		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
87	Footpath Creation				50,000.00		50,000.00
88	Sleeper Bridges						
89	Bulb Planting				500.00	375.00	125.00
90	Community Farm Project						
91	Bird Feeders				500.00	416.67	83.33
92	Habitat Planting/Works				2,500.00		2,500.00
109	Climate Change Strategy				2,500.00		2,500.00
					56,000.00	£791.67	55,208.33

Maintenance		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
40	Repairs				1,250.00	692.67	557.33
41	Playing Fields			3,008.00	10,500.00	10,839.32	2,668.68
42	Playing Fields CCTV						
43	Playing Fields Playground				1,800.00		1,800.00
44	Van Lease				2,500.00	1,639.46	860.54
45	Vehicle Fuel				2,500.00	2,053.93	446.07
46	Vehicle Tax				50.00		50.00
47	Maintenance Vehicle Insur				1,250.00	1,171.77	78.23
48	Workshop Rent				4,776.00	3,184.00	1,592.00
49	Workshop Rates						
50	Workshop Insurance						
51	Workshop Electric				150.00		150.00
52	Maintenance Mobile Phon				528.00	369.36	158.64
53	Maintenance Loose Tools				1,500.00	406.58	1,093.42
54	Maintenance Staff Training				1,500.00	46.61	1,453.39
55	MUGA				100.00	20.90	79.10
71	Clothing				250.00	159.16	90.84
83	Van Repair					6.24	-6.24
104	Kickstart Expenses						
126	Electric Vehicle Deposit					250.00	-250.00
127	Electric Vehicle Charging					12.00	-12.00
128	Safety App					157.60	-157.60
				£3,008.00	28,654.00	£21,009.60	10,652.40

Parish Christmas Event		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
122	Ice Rink Hire					2,432.50	-2,432.50
123	Attractions						
124	First Aid						
125	Expenses					21.00	-21.00
						£2,453.50	-2,453.50

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

<u>Pavilion</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
56	Pavilion Gas				2,500.00	596.15	1,903.85
57	Pavilion Electricity				4,500.00	944.44	3,555.56
58	Pavilion Water				750.00	183.41	566.59
59	Pavilion Fire Safety & Sec				1,000.00	816.34	183.66
60	Pavilion Waste Collection				1,750.00	1,279.92	470.08
61	Pavilion Cleaning				2,750.00	1,856.00	894.00
70	Pavilion Maintenance				4,975.00	507.68	4,467.32
					18,225.00	£6,183.94	12,041.06

<u>Queens Jubilee</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>	
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	
110	Fun Fair		300.00		7,000.00	5,500.00	1,800.00	
111	Toilets				1,250.00	1,340.00	-90.00	
112	First Aid				1,250.00	1,204.00	46.00	
113	PA System				1,250.00		1,250.00	
114	Security				700.00	832.00	-132.00	
115	Decorations		24.52		2,431.32	889.63	1,566.21	
116	Radios				150.00		150.00	
117	Beacon		34.51		490.00		524.51	
118	Contingency		1,000.00		1,452.10	2,525.99	-73.89	
					£1,359.03	15,973.42	£12,291.62	5,040.83

<u>Recreation Centre</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
67	Contingency/Support						

<u>Salaries</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
14	Salaries Admin				60,951.55	35,312.54	25,639.01
15	Salaries Maintenance				25,719.20	14,787.09	10,932.11
16	Employer Payments				30,000.00	20,156.20	9,843.80
103	Kickstart Salary						
					116,670.75	£70,255.83	46,414.92

<u>Section 137</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>	
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	
18	Section 137					43.68	-43.68	
80	Community Grants Fund		6,443.00		10,000.00	2,432.22	14,010.78	
84	Park Security Patrols					3,878.00	-3,878.00	
85	Trial Real Nappies Loan S				1,500.00	200.00	1,300.00	
86	Outdoor Film Show				7,500.00	1,960.09	5,539.91	
100	Free use of Pavilion				950.00		950.00	
105	Outdoor Film Show donati							
106	Festive lights expenses					379.68	-379.68	
					£6,443.00	19,950.00	£8,893.67	17,499.33

<u>Subscriptions</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
38	Subscriptions				2,000.00	1,949.00	51.00
					2,000.00	£1,949.00	51.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council Net Position by Cost Centre and Code

Cost Centre Name

NET TOTAL 280,996.48 £303,930.33 303,808.17 £165,916.25 160,825.77

Vouche Code	Date	Minute	Bank	Description	Supplier	VAT Type Net	VAT	Total	
383	01/11/2022		Metro Bank Current a/c	Joe Rink Hire Deposit	ICE QUEEN	S	2,432.50	486.50	2,919.00
402	01/11/2022		NW Current 47793112	Printer	CF Corporate Finance	S	236.98	47.40	284.38
382	01/11/2022		Metro Bank Current a/c	Christmas Event License	ABC	X	21.00	0.00	21.00
401	01/11/2022		NW Current 47793112	Office rates	ABC	X	106.38	0.00	106.38
384	02/11/2022		Metro Bank Current a/c	Sanitary Unit Pavilion	Citron Hygiene	X	343.92	0.00	343.92
385	03/11/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	10.30	0.00	10.30
386	07/11/2022		Metro Bank Current a/c	Telephone	BT	S	174.97	34.99	209.96
387	07/11/2022		Metro Bank Current a/c	HR Support	Outset UK	S	143.33	28.67	172.00
399	07/11/2022		NW Current 47793112	Workshop lease	Van & Car	Z	398.00	0.00	398.00
388	07/11/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	9.30	0.00	9.30
389	07/11/2022		Metro Bank Current a/c	Cafe supplies	Landwell	X	118.61	0.00	118.61
456	08/11/2022		Metro Bank Current a/c	Maint goods	Screwfix Direct Ltd	S	28.33	5.67	34.00
391	08/11/2022		Metro Bank Current a/c	cleaning	EJP Cleaning Services	X	232.00	0.00	232.00
390	08/11/2022		Metro Bank Current a/c	Pavilion Waste Collection	Trident Waste Management Ltd	X	93.60	0.00	93.60
396	09/11/2022		Metro Bank Current a/c	Solar Panel Deposit	Kingsnorth Electrical	S	12,000.00	2,400.00	14,400.00
398	09/11/2022		Metro Bank Current a/c	bench	NO BUTTS BIN CO. LIMITED	S	520.00	104.00	624.00
392	09/11/2022		Metro Bank Current a/c	parking	ABC	X	3.00	0.00	3.00
397	09/11/2022		Metro Bank Current a/c	Insurance	Zurich	X	2,065.46	0.00	2,065.46
394	09/11/2022		Metro Bank Current a/c	Poppy Wreath	Royal British Legion	X	23.98	0.00	23.98
393	09/11/2022		Metro Bank Current a/c	Zoom fee	Zoom	X	14.39	0.00	14.39
395	09/11/2022		Metro Bank Current a/c	Electric Vehicle Deposit	COMMERCIAL SERVICES TRADING	X	250.00	0.00	250.00
403	10/11/2022		Metro Bank Current a/c	Health and Safety Maqazine	Aqoraphobia Business	X	46.61	0.00	46.61
405	10/11/2022		Metro Bank Current a/c	Cafe supplies	Bradleys	X	54.00	0.00	54.00
404	10/11/2022		Metro Bank Current a/c	Bus Ticket	Stagecoach	X	3.20	0.00	3.20
407	11/11/2022		Metro Bank Current a/c	Push Sweeper	Craigmore Online Ltd	S	125.04	25.01	150.05
406	11/11/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	12.40	0.00	12.40
400	14/11/2022		NW Current 47793112	Van rental	Leaseplan	S	202.12	40.42	242.54
409	14/11/2022		Metro Bank Current a/c	Software Upgrade PDF	Adobe Systems Software Ireland Ltd	S	198.96	39.79	238.75
408	14/11/2022		Metro Bank Current a/c	Electric Vehicle Charging	BP Chargemater	X	10.00	0.00	10.00
410	15/11/2022		Metro Bank Current a/c	Van fuel	Fuel Genie	S	146.10	29.22	175.32
411	15/11/2022		Metro Bank Current a/c	E-mail Addresses	Microsoft	X	81.00	0.00	81.00
412	16/11/2022	11/10b	Metro Bank Current a/c	Park Security Patrols	Park Security	S	168.00	33.60	201.60
421	17/11/2022		Metro Bank Current a/c	Cafe supplies	Landwell	X	105.04	0.00	105.04
413	18/11/2022	11/10b	NW Current 47793112	Tax & Ni	HMRC	X	1,975.71	0.00	1,975.71
418	18/11/2022		Metro Bank Current a/c	Website	Whisper Media	Z	6.10	0.00	6.10
423	21/11/2022		Metro Bank Current a/c	batteries	GP Batteries (UK) Limited	S	108.25	21.65	129.90
424	21/11/2022		Metro Bank Current a/c	Grass Cutting	Countrywide Grounds Maintenance Ltd	S	150.00	30.00	180.00
420	21/11/2022		Metro Bank Current a/c	Pavilion gas	SSE	X	62.54	0.00	62.54
419	21/11/2022		Metro Bank Current a/c	Pension contributions	NEST	X	375.98	0.00	375.98
422	21/11/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	14.25	0.00	14.25
425	21/11/2022		Metro Bank Current a/c	Bench Installation	Great Chart PC	X	156.33	0.00	156.33
432	23/11/2022		Metro Bank Current a/c	Christmas Tree Materials	B&Q	S	55.12	11.02	66.14
433	23/11/2022		Metro Bank Current a/c	Electric Van Charger	Screwfix Direct Ltd	S	0.00	174.99	174.99
430	23/11/2022		Metro Bank Current a/c	Electric Vehicle Charging	MCARTHURGLEN ASHFORD	X	2.00	0.00	2.00
431	23/11/2022		Metro Bank Current a/c	Cafe supplies	Asda	X	5.25	0.00	5.25
427	24/11/2022		NW Current 47793112	Staff Mobile Phones	BT	S	23.08	4.62	27.70
428	24/11/2022		NW Current 47793112	Staff Mobile Phones	BT	S	46.17	9.23	55.40
434	24/11/2022		Metro Bank Current a/c	Christmas Lights Power Boxes	Festive Lights Ltd	S	65.74	13.15	78.89
429	24/11/2022		NW Current 47793112	Goods	Screwfix Direct Ltd	X	12.76	0.00	12.76
440	25/11/2022		Metro Bank Current a/c	Christmas Trees	Ripleys Garden Centre	S	43.33	8.67	52.00
415	25/11/2022	11/10b	NW Current 47793112	Salaries	Salaries	X	11,981.34	0.00	11,981.34
435	25/11/2022		Metro Bank Current a/c	Christmas Tree Pots	B&M	X	0.00	24.95	24.95
442	28/11/2022		Metro Bank Current a/c	Christmas Tree Materials	Amazon	S	5.82	1.17	6.99
444	28/11/2022		Metro Bank Current a/c	Christmas Tree Materials	B&Q	X	14.30	2.86	17.16
443	28/11/2022		Metro Bank Current a/c	cafe equipment	Amazon	X	13.98	0.00	13.98
441	28/11/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	5.10	0.00	5.10
455	29/11/2022		Metro Bank Current a/c	safety app	Safety Culture	S	157.60	31.52	189.12
454	29/11/2022		Metro Bank Current a/c	Non Sterling Transaction Fee	Metro Bank	X	5.65	0.00	5.65
453	29/11/2022		Metro Bank Current a/c	cafe equipment	Amazon	X	53.74	0.00	53.74
452	29/11/2022		Metro Bank Current a/c	Amazon Prime fee	Amazon	X	96.00	0.00	96.00
445	30/11/2022		Metro Bank Current a/c	Payroll	Accounts Unlocked	S	30.00	6.00	36.00
446	30/11/2022		Metro Bank Current a/c	Christmas Light Materials	Amazon	S	5.82	1.17	6.99
449	30/11/2022		Metro Bank Current a/c	Christmas Lights	Festive Lights	S	101.75	20.35	122.10
448	30/11/2022		Metro Bank Current a/c	Christmas Trees	Ripleys Garden Centre	S	50.00	10.00	60.00
450	30/11/2022		Metro Bank Current a/c	Christmas Light Mounting	PSR Lighting and Signs Limited	S	225.00	45.00	270.00
447	30/11/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	13.20	0.00	13.20
451	30/11/2022		Metro Bank Current a/c	Pavilion Waste Collection	Trident Waste Management Ltd	X	117.00	0.00	117.00
Total							32,862.72	3,691.62	36,554.34

Vouche Code	Date	Bank	Description	Supplier	VAT Type	Net	VAT	Total
165 Community Grants Fund	01/11/2022	NW Current 47793112	Grant	ABC	X	6,443.00	0.00	6,443.00
164 Pavilion Football	01/11/2022	NW Current 47793112	Pavilion Hire	Park Farm Rangers FC	X	210.00	0.00	210.00
152 Cafe Takings	07/11/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	213.70	0.00	213.70
155 MUGA - Casual Hire	07/11/2022	NW Current 47793112	MUGA Hire	Tuneln2Futsal	X	60.00	0.00	60.00
153 Cafe Takings	09/11/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	51.97	0.00	51.97
159 Cafe Takings	10/11/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	107.66	0.00	107.66
158 VAT Reclaim	11/11/2022	NW Current 47793112	VAT Refund	HMRC	X	6,166.94	0.00	6,166.94
160 Cafe Takings	14/11/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	227.89	0.00	227.89
156 Playing Fields	14/11/2022	NW Current 47793112	Playing Field Works 2022/23	Park Farm Rangers FC	X	3.00	0.00	3.00
157 Playing Fields	14/11/2022	NW Current 47793112	Playing Field Works 2022/23	Park Farm Rangers FC	X	3,005.00	0.00	3,005.00
161 Cafe Takings	15/11/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	171.76	0.00	171.76
162 Cafe Takings	21/11/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	146.82	0.00	146.82
163 Cafe Takings	21/11/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	142.40	0.00	142.40
166 Cafe Takings	29/11/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	178.68	0.00	178.68
167 Cafe Takings	29/11/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	95.15	0.00	95.15
168 Cafe Takings	29/11/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	1.72	0.00	1.72
169 Cafe Takings	29/11/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	150.27	0.00	150.27
174 Interest	30/11/2022	NW Reserve 47793368	Interest	Natwest	X	4.69	0.00	4.69
175 Interest	30/11/2022	NW SIBA 47793120	Interest	Natwest	X	103.61	0.00	103.61
176 Interest	30/11/2022	Metro Bank Reserve a/c	Interest	Metro Bank	X	35.10	0.00	35.10
Total						17,519.36		17,519.36

1 December 2022 (2022-2023)

Kingsnorth Parish Council Summary of Receipts and Payments Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
2023/24 Budget Items			0.00 (N/A)		2,533.75	-2,533.75 (-25337)	-2,533.75
Admin			0.00 (N/A)	23,409.00	11,862.08	11,546.94 (49%)	11,546.94
Cafe		17.33	17.33 (1733%)	9,200.00	5,833.58	3,366.44 (36%)	3,363.77
Capital		4,867.00	4,867.00 (486700)	10,332.00	18,266.75	-7,934.75 (-76%)	-3,067.75
Communications			0.00 (N/A)	3,394.00	633.80	2,760.20 (81%)	2,760.20
Income	280,996.48	288,235.97	7,239.49 (2%)		2,957.50	-2,957.50 (-29575)	4,281.99
Kingsnorth Green Spaces			0.00 (N/A)	56,000.00	791.67	55,208.33 (98%)	55,208.33
Maintenance		3,008.00	3,008.00 (300800)	28,654.00	21,009.80	7,644.40 (26%)	10,652.40
Parish Christmas Event			0.00 (N/A)		2,453.50	-2,453.50 (-24535)	-2,453.50
Pavilion			0.00 (N/A)	18,225.00	6,183.94	12,041.06 (66%)	12,041.06
Queens Jubilee		1,359.03	1,359.03 (135903)	15,973.42	12,291.62	3,681.80 (23%)	5,040.83
Recreation Centre			0.00 (N/A)			0.00 (N/A)	0.00
Salaries			0.00 (N/A)	116,670.75	70,256.83	46,414.92 (39%)	46,414.92
Section 137		6,443.00	6,443.00 (644300)	19,950.00	8,893.67	11,056.33 (55%)	17,499.33
Subscriptions			0.00 (N/A)	2,000.00	1,949.00	51.00 (2%)	51.00
NET TOTAL	280,996.48	303,930.33	22,933.85 (8%)	303,808.17	165,916.25	137,891.92 (45%)	160,825.77
Total for ALL Cost Centres		303,930.33			165,916.25		
V.A.T.		5,430.85			11,853.74		
GROSS TOTAL		309,361.18			177,769.99		

Cllr Ransley asked all Councillors if they had any questions on the November Finance Report.
Cllr Cosgrove suggested that the precept chart be added to the Parish Council newsletter / website.

b. To review invoices and consider authorising payment.

Cllr Ransley reported on invoices requiring payment.

Cllr Ransley proposed that authorisation is given to make payments.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR GILES

ALL THOSE IN FAVOUR – 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

11. Planning Matters.

a. To consider all planning applications received since the last meeting held on 8th November 2022.

Application Number: **PA/2022/2854**

Address: Grasmere, Ashford Road, Kingsnorth, Ashford, Kent TN23 3EP
Proposal: Extension to roof, dormer to front, rooflights to side & rear extension
Ward: Kingsnorth Village

Comments: No objection.

Application Number: **PA/2022/2152**

Address: The Homelands, Ashford Road, Kingsnorth, Ashford, Kent TN26 1NJ

Proposal: Extension and refurbishment of the Homelands Clubhouse, construction of a new changing facilities block and 3G pitches.

Ward: Kingsnorth Village

Comments: Support

Application Number: **21/02238/AS**

Address: Tesco Stores Ltd, Moat Field Meadow, Kingsnorth, Ashford, TN23 3LU

Proposal: Removal of condition 23 (BREEAM) on planning permission 15/00750/AS

Ward: Park Farm North

Comments: Withdrawn

Application Number: **PA/2022/2851**

Address: Land East of Ashford Road, Kingsnorth

Proposal: Outline application for up to 15 dwellings, a replacement Medical Centre and Pharmacy, together with all necessary infrastructure to consider access.

Ward: Kingsnorth Village

Comments: Cllr Ransley to draft a response to this application and bring back to the full Parish Council meeting in January 2023.

b. To note decisions.

Cllr Ransley proposed that all suggested comments for planning applications be agreed and logged on the planning portal.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR S MOSS

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

c. To consider any appeals and enforcement matters.

Cllr Ransley reported that a resident had contacted a Councillor regarding a neighbour's extension. Ashford Borough Council will be attending the property to remeasure and make their decision again.

d. Any other planning matters.

Cllr Ransley will draft responses to two applications which are on flood plains and bring back to the meeting in January.

12. Correspondence and written reports from external parties.

a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and authorise any action.

None.

b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

None.

13. Parish Manager Reports.

The Parish Manager may provide any updates (not addressed earlier on the agenda) on the work of the Parishes Officers since the last meeting.

a. November report

The Parish Manager had circulated his report to all Councillors prior to the meeting.

Cllr Hicks thanked Parish staff for putting up the Christmas decorations around the Parish.

14. Parish Councillors reports.

Members of the Parish Council may provide updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

Cllr Giles reported on the following:

- Resurfacing works along Reed Crescent by Bryony Drive.

Cllr Hicks reported on the following:

- Attended JTB.
- Highways England update.
- Trees and Tree Wardens.

15. The next or future Agenda(s).

- a. To add / remove / amend items.**
- b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).**

Cllr Giles suggested that any Spring projects be placed on the January meeting agenda.

16. Date of Next Meeting Tuesday 10th January 2023.

There being no further business, Cllr Ransley closed the main meeting at 19.43pm.

Signature: _____

Date: _____