



KINGSNORTH PARISH COUNCIL

Approved Minutes of the Meeting of Kingsnorth Parish Council

Held on Tuesday 10th January 2023 at the Kingsnorth Pavilion at 7.00pm.

The meeting was also made available via Zoom and Facebook Live

Present: Cllr Shelley Barber, Cllr Geoff Cosgrove, Cllr Kumar Gaurav, Cllr Katrina Giles, Cllr Aline Hicks, Cllr Patricia Moss, Cllr Stuart Moss, Cllr James Ransley (Chair), Cllr Ben Townend and Cllr Jim Wedgbury.

Also, present: Peter Le Rossignol (Parish Manager), Marie Russell (Assistant Clerk, Admin), 1 member of the public was present at the meeting.

A minute's silence was held in memory of former Parish Councillor John Holland.

Cllr Wedgbury paid tribute to former Parish Councillor John Holland in honour of his dedication and passion towards Kingsnorth.

1. To note those, present and receive apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Manager prior to the meeting.

None received.

2. To receive declarations of Interest.

Cllr Wedgbury declared an interest in agenda item (3a, i) due to being friends with the Finance Officer and has previously funded players. Cllr Wedgbury confirmed that he would leave the room whilst discussions take place and will not participate in any votes on this agenda item.

Cllr Gaurav declared an interest in a planning matter (10d, ii) which directly impacts his house but added this should not prevent him from presenting his views on the application.

Public Comments and Observations.

- Overgrown Churchyards.

Cllr Ransley asked all Councillors if they were open to receiving an additional grant application for Kingsnorth Church and suggested that the overgrown Churchyards be added during item 5 on the main agenda.

A member of the public was invited to speak during the main agenda under planning (item 10).

Verbal reports from external parties.

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors.

None.

a. Ashford Borough Councillors' Reports

Cllr Neil Shorter, Washford – Submitted his apologies to the Parish Office.

Cllr Trish Cornish, Park Farm North – No report received.

Cllr Tina Hayes, Kingsnorth Village and Bridgefield – No report received.

Cllr Heather Hayward, Roman Ward – No report received.

Cllr Jim Wedgbury, Park Farm South – No report received.

b. KCC Councillors' Reports

Cllr David Robey, Ashford Rural South - Cllr Robey submitted his apologies to the Parish office prior to the meeting. A report was received and circulated to Councillors.

3. Parish Community Grant Applications.

a. To review community grant applications submitted in December 2022.

i. Ashford United Ladies FC.

Purpose – Funding the remaining season for a player, either top scorer or new signing, and additional ladies training tops.

Grant Amount - £300.00

Cllr Wedgbury left the room due to a declared interest in this item.

Discussions took place between Councillors.

Cllr Hicks proposed that the application be granted to Ashford United Ladies FC.

Cllr Cosgrove recommended that training tops should be purchased to benefit the team instead of limiting the grant to just one player.

More discussions took place.

Cllr Hicks suggested contacting Simon Harris and asking him to slightly amend the wording on the grant application to provide training top for the whole team and not just fund one player.

b. To agree/approve/reject applications.

PROPOSED BY CLLR HICKS

SECONDED BY CLLR TOWNEND

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 1

ABSTENTIONS - 2

Motion moved.

Cllr Wedgbury re-joined the meeting.

4. Approval of Minutes.

To approve the minutes of previous meeting and if in order sign as a true record.

a. Approval of Minutes from Tuesday 13th December 2022.

Cllr Wedgbury proposed the removal of a declaration from Cllr Giles as he feels it is unnecessary.

Cllr S Moss proposed that the minutes be signed as a true record as they are without the proposed amendment from Cllr Wedgbury.

PROPOSED BY CLLR S MOSS

SECONDED BY CLLR COSGROVE

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 3

Motion moved.

5. Parish Action Sheet.

a. To review progress with items on the action sheet.

b. To assign individuals or groups of individuals for development / progressing items.

c. To authorise any actions (such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision.

The action sheet had been circulated to all Councillors prior to the meeting.

- Future of the Conservation Fields between Kingsnorth Village and Park Farm – Awaiting a response from Ashford Borough Council. The Parish Council has been contacted by Ashford's Allotment Officer and a meeting has been arranged for 1st February 2023. Action open.
- Contact landowners regarding potential footpath route(s) in 2021/2022 budget – Cllr Ransley reported that he is finding it hard to get in contact with Persimmon. Awaiting a response from Ashford Borough Council. Action open.
- Climate Change working group – Solar panels have now been fitted on the Pavilion roof. Next meeting to be arranged. Action open.
- Kingsnorth Parish boundary marking – has been taken on by the Highways Improvement Plan working group. Meeting will take place with KCC on 11th January 2023. Action open.
- Country Fayre 2023 – meeting to be arranged prior to the next Parish Council meeting (14th February 2023). Action open.
- Adoption of roads in Bridgefield – Cllr Ransley reported that a letter has been sent to Ashford Borough Council and KCC but still no response has been received. Cllr Ransley will send a follow up letter. Action open.

- Highways Improvement Plan – Cllr Ransley updated that the scheduled meeting was cancelled. Meeting will be rescheduled. Action open.

Cllr Ransley asked Councillors if they had any actions that they would like to add to the Action Sheet. None added.

6. Report of Kingsnorth Parish Council Christmas Event 2022.

a. To receive the report and authorise any further actions.

The Parish Manager circulated the report to all Councillors prior to the meeting.

The Parish Manager presented the report.

The Parish Manager recommended that Parish Councillors agree the following:

- date for the Christmas Event 2023 be set for 16th and 17th December 2023
- up to £8,000.00 be agreed to pre-book items for the Christmas Event.

Cllr Ransley proposed that the date of the next Christmas Event be set for 16th and 17th December 2023 and that up to £8,000.00 of the budget may be spent on pre-bookings for the event.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR HICKS

ALL THOSE IN FAVOUR - 10

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

Councillors thanked both the Parish Manager and Assistant Clerk (Admin) for their hard work on creating the event which went down extremely well with residents.

7. Park Farm Moat.

a. To discuss the Park Farm Moat and authorise any further actions.

Discussions took place between Councillors.

Cllr Townend proposed that the Parish Council start a petition.

PROPOSED BY CLLR TOWNEND

SECONDED BY CLLR WEDGBURY

ALL THOSE IN FAVOUR - 10

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

8. Parish Footpaths update.

a. Footpath Map.

b. To authorise any invoices or quotes relating to Footpath A.

a. To authorise any invoices or quotes relating to Footpath D.

No update.

9. Financial Matters.

a. Finance reports.

i. To receive the December Finance Report Documents.

2 January 2023 (2022-2023)

Kingsnorth Parish Council

BANK ACCOUNTS

Metro Bank Current a/c	£23,876.23
Metro Bank Reserve a/c	£85,054.67
NW Reserve 47793368	£8,161.34
NW SIBA 47793120	£152,414.99
NW Current 47793112	£310.00
Nationwide Building Society	£155,315.14
Total in Banks	425,132.37
Cash	
GRAND TOTAL (Banks and Cash)	£425,132.37

Kingsnorth Parish Council Net Position by Cost Centre and Code

Cost Centre Name

2023/24 Budget Items

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
121	Kingsnorth Country Fayre					2,533.75	-2,533.75
						£2,533.75	-2,533.75

Admin

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance	
			Budget	Actual	Budget	Actual	Budget	
21	Payroll				450.00	264.36	185.64	
22	HR Support				2,500.00	1,289.97	1,210.03	
23	Staff Training				1,500.00	524.15	975.85	
24	Councillor Training				1,000.00	54.17	945.83	
25	Councillor/Chairman's Allo				750.00	225.00	525.00	
26	Bank Charges				40.00	35.65	4.35	
27	Audit Fees				1,120.00	180.00	940.00	
28	Professional Fees				600.00		600.00	
29	Insurance				2,500.00	2,065.46	434.54	
30	Office Supplies, Postage &				1,250.00	1,120.59	129.41	
31	Telephone and Broadband				2,250.00	1,473.32	776.68	
32	Photocopier and Printer				1,250.00	882.04	367.96	
33	Computer Support and Ma				2,000.00	1,501.94	498.06	
34	Account Software				985.00	950.00	35.00	
35	Online HR Platform				150.00	108.00	42.00	
36	Parish Office Rent				3,000.00	208.33	2,791.67	
37	Parish Office - Mobile Pho				264.00	207.72	56.28	
101	Office Rates				1,500.00	957.42	542.58	
102	Sunflower Competition				300.00	300.00		
						23,409.00	£12,348.12	11,060.88

Cafe

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance		
			Budget	Actual	Budget	Actual	Budget		
62	Cafe Supplies			17.33	7,500.00	5,995.31	1,522.02		
63	Cafe Consumables				750.00	266.27	483.73		
64	Cafe Workwear				150.00		150.00		
65	Cafe Equipment				500.00	179.61	320.39		
66	Cafe Admin				300.00	242.00	58.00		
72	Cafe Donations					319.97	-319.97		
						£17.33	9,200.00	£7,003.16	2,214.17

Capital

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance		
			Budget	Actual	Budget	Actual	Budget		
39	Capital			4,867.00		13,904.46	-9,037.46		
95	Benches				1,250.00	1,834.85	-584.85		
96	Christmas Lights/Decorati			24.99	4,500.00	392.49	4,132.50		
107	Parish Signage				2,000.00	764.95	1,235.05		
108	Picnic Benches				2,062.00	850.00	1,212.00		
120	Memorial Benches				520.00	520.00			
						£4,891.99	10,332.00	£18,266.75	-3,042.76

Communications

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance	
			Budget	Actual	Budget	Actual	Budget	
19	E-mail				820.80	666.00	154.80	
20	Website				73.20	54.90	18.30	
78	Advertising and Awarenes							
82	Mapping App							
93	Kingsnorth Welcome Pack				2,000.00		2,000.00	
94	Precept Letter				500.00		500.00	
						3,394.00	£720.90	2,673.10

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council

Net Position by Cost Centre and Code

Cost Centre Name

Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
1	Precept		262,401.48	262,401.48			
2	Grants						
5	Interest		75.00	727.44			652.44
6	Pavilion Hire		500.00	979.38			479.38
7	Pavilion Football		2,520.00	2,100.00			-420.00
8	MUGA - School Hire		1,500.00	1,500.00			
9	MUGA - Casual Hire		500.00	782.50			282.50
10	Maintenance		500.00	150.00			-350.00
11	Cafe Takings		13,000.00	12,716.14			-283.86
12	Cafe Grants						
13	VAT Reclaim			6,166.94			6,166.94
73	General Admin						
119	Queens Jubilee			2,957.50		2,957.50	
			280,996.48	£290,481.38		£2,957.50	6,527.40

Kingsnorth Green Spaces		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
87	Footpath Creation				50,000.00		50,000.00
88	Sleeper Bridges						
89	Bulb Planting				500.00	375.00	125.00
90	Community Farm Project						
91	Bird Feeders				500.00	416.67	83.33
92	Habitat Planting/Works				2,500.00		2,500.00
109	Climate Change Strategy				2,500.00		2,500.00
					56,000.00	£791.67	55,208.33

Maintenance		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
40	Repairs				1,250.00	692.67	557.33
41	Playing Fields			3,008.00	10,500.00	10,839.32	2,668.68
42	Playing Fields CCTV						
43	Playing Fields Playground				1,800.00		1,800.00
44	Van Lease				2,500.00	1,841.58	658.42
45	Vehicle Fuel				2,500.00	2,053.93	446.07
46	Vehicle Tax				50.00		50.00
47	Maintenance Vehicle Insur				1,250.00	1,171.77	78.23
48	Workshop Rent				4,776.00	3,582.00	1,194.00
49	Workshop Rates						
50	Workshop Insurance						
51	Workshop Electric				150.00		150.00
52	Maintenance Mobile Phon				528.00	415.53	112.47
53	Maintenance Loose Tools				1,500.00	406.58	1,093.42
54	Maintenance Staff Training				1,500.00	46.61	1,453.39
55	MUGA				100.00	20.90	79.10
71	Clothing				250.00	214.10	35.90
83	Van Repair					6.24	-6.24
104	Kickstart Expenses						
126	Electric Vehicle Deposit					250.00	-250.00
127	Electric Vehicle Charging					12.00	-12.00
128	Safety App					157.60	-157.60
				£3,008.00	28,654.00	£21,710.83	9,951.17

Parish Christmas Event		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
122	Ice Rink Hire				10,600.00		-10,600.00
123	Attractions				4,375.00		-4,375.00
124	First Aid				1,276.00		-1,276.00
125	Expenses			1,230.52	848.55		381.97
129	Father Christmas				1,500.00		-1,500.00
				£1,230.52	£18,599.55		-17,369.03

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

<u>Pavilion</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
	56 Pavilion Gas				2,500.00	715.18	1,784.82
	57 Pavilion Electricity				4,500.00	1,382.12	3,117.88
	58 Pavilion Water				750.00	183.41	566.59
	59 Pavilion Fire Safety & Sec				1,000.00	816.34	183.66
	60 Pavilion Waste Collection				1,750.00	1,279.92	470.08
	61 Pavilion Cleaning				2,750.00	2,117.00	633.00
	70 Pavilion Maintenance				4,975.00	525.68	4,449.32
					18,225.00	£7,019.65	11,205.35

<u>Queens Jubilee</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>	
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	
	110 Fun Fair		300.00		7,000.00	5,500.00	1,800.00	
	111 Toilets				1,250.00	1,340.00	-90.00	
	112 First Aid				1,250.00	1,204.00	46.00	
	113 PA System				1,250.00		1,250.00	
	114 Security				700.00	832.00	-132.00	
	115 Decorations		24.52		2,431.32	889.63	1,566.21	
	116 Radios				150.00		150.00	
	117 Beacon		34.51		490.00		524.51	
	118 Contingency		1,000.00		1,452.10	2,525.99	-73.89	
					£1,359.03	15,973.42	£12,291.62	5,040.83

<u>Recreation Centre</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
	67 Contingency/Support						

<u>Salaries</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
	14 Salaries Admin				60,951.55	39,738.12	21,213.43
	15 Salaries Maintenance				25,719.20	16,657.23	9,061.97
	16 Employer Payments				30,000.00	24,277.44	5,722.56
	103 Kickstart Salary						
					116,670.75	£80,672.79	35,997.96

<u>Section 137</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>	
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	
	18 Section 137					43.68	-43.68	
	80 Community Grants Fund		6,443.00		10,000.00	9,942.22	6,500.78	
	84 Park Security Patrols					3,878.00	-3,878.00	
	85 Trial Real Nappies Loan S				1,500.00	200.00	1,300.00	
	86 Outdoor Film Show				7,500.00	1,960.09	5,539.91	
	100 Free use of Pavilion				950.00		950.00	
	105 Outdoor Film Show donati							
	106 Festive lights expenses					391.68	-391.68	
					£6,443.00	19,950.00	£16,415.67	9,977.33

<u>Subscriptions</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
	38 Subscriptions				2,000.00	1,949.00	51.00
					2,000.00	£1,949.00	51.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council Net Position by Cost Centre and Code

Cost Centre Name

NET TOTAL	280,996.48	£307,431.25	303,808.17	£203,280.96	126,961.98
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Kingsnorth Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Description	Supplier	YAI Type	Net	YAI	Total
457	Festive lights expenses	01/12/2022		Metro Bank Current a/c	batteries	Tesco	X	12.00		12.00
468	Office Rates	01/12/2022		NW Current 47793112	Office rates	ABC	X	106.38		106.38
469	Pavilion Electricity	02/12/2022		NW Current 47793112	Pavilion electricity	SSE	X	437.68		437.68
458	Pavilion Maintenance	02/12/2022		Metro Bank Current a/c	Key Cutting	Timpson	X	18.00		18.00
459	Clothing	02/12/2022		Metro Bank Current a/c	branded clothing	Tylers	S	54.94	10.99	65.93
460	Cafe Supplies	05/12/2022		Metro Bank Current a/c	Cafe	Tesco	X	2.50		2.50
466	Workshop Rent	06/12/2022		NW Current 47793112	Workshop lease	Van & Car	Z	398.00		398.00
491	Community Grants Fund	06/12/2022		Metro Bank Current a/c	Grant	Ashford Church Team	X	567.00		567.00
461	First Aid	06/12/2022		Metro Bank Current a/c	Christmas Event First Aid Cover	BM Ambulance Group Limited	S	1,276.00	255.20	1,531.20
462	Telephone and Broadband	07/12/2022		Metro Bank Current a/c	Telephone	BT	S	154.52	30.90	185.42
465	Cafe Supplies	07/12/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	15.70		15.70
463	HR Support	07/12/2022		Metro Bank Current a/c	HR Support	Outset UK	S	143.33	28.67	172.00
464	Cafe Supplies	07/12/2022		Metro Bank Current a/c	Cafe supplies	Brakes	X	392.66		392.66
470	Office Supplies, Postage & Admin	08/12/2022		Metro Bank Current a/c	coffee pods	Tesco	X	10.00		10.00
471	Cafe Supplies	08/12/2022		Metro Bank Current a/c	Cafe supplies	Landsell	X	62.79		62.79
473	Cafe Supplies	08/12/2022		Metro Bank Current a/c	Cafe supplies	Bradleys	X	424.30		424.30
472	Expenses	08/12/2022		Metro Bank Current a/c	Christmas Presents for Parish Christmas	The Works	S	155.00	31.00	186.00
474	Cafe Supplies	09/12/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	7.00		7.00
481	Office Supplies, Postage & Admin	09/12/2022		Metro Bank Current a/c	Zoom fee	Zoom	X	14.39		14.39
467	Van Lease	12/12/2022		NW Current 47793112	Van rental	Leaseplan	S	202.12	40.42	242.54
476	Ice Rink Hire	14/12/2022	12/10b	Metro Bank Current a/c	Ice Rink Hire Final Payment	ICE QUEEN	S	8,167.50	1,633.50	9,801.00
475	Community Grants Fund	14/12/2022	12/10b	Metro Bank Current a/c	S106 Grant Payment	Dads Unlimited	Z	6,443.00		6,443.00
477	Father Christmas	14/12/2022	12/10b	Metro Bank Current a/c	Father Christmas Hire	Rent-A-Santa	Z	1,500.00		1,500.00
478	Attractions	14/12/2022	12/10b	Metro Bank Current a/c	Christmas Event Attraction Hire	The Fun Experts	S	4,375.00	875.00	5,250.00
479	Community Grants Fund	14/12/2022		Metro Bank Current a/c	Community Grant	Kingsnorth Women's Institute	X	500.00		500.00
480	E-mail	15/12/2022		Metro Bank Current a/c	E-mail Addresses	Microsoft	X	81.00		81.00
482	Cafe Admin	15/12/2022		Metro Bank Current a/c	Café Christmas Meal	Trattoria Romania	X	242.00		242.00
497	Cafe Supplies	16/12/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	9.90		9.90
489	Employer Payments	19/12/2022	12/10b	NW Current 47793112	Tax & NI	HMRC	X	3,510.08		3,510.08
492	Website	19/12/2022		Metro Bank Current a/c	Website	Whisper Media	Z	6.10		6.10
498	Cafe Supplies	19/12/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	4.50		4.50
496	Pavilion Cleaning	19/12/2022		Metro Bank Current a/c	cleaning	EJP Cleaning Services	X	261.00		261.00
502	Expenses	19/12/2022		Metro Bank Current a/c	Christmas Presents for Parish Christmas	Risus	S	50.46	10.09	60.55
503	Expenses	20/12/2022		Metro Bank Current a/c	wristbands	Amazon	S	8.30	1.66	9.96
504	Expenses	21/12/2022		Metro Bank Current a/c	cash	Metro Bank	X	500.00		500.00
484	Salaries	21/12/2022	12/10b	NW Current 47793112	Salaries	Salaries	X	6,295.72		6,295.72
494	Employer Payments	21/12/2022		Metro Bank Current a/c	Pension contributions	NEST	X	611.16		611.16
499	Expenses	21/12/2022		Metro Bank Current a/c	lights	Tesco	S	8.75	1.75	10.50
500	Expenses	22/12/2022		Metro Bank Current a/c	wrapping paper	Tesco	S	16.25	3.25	19.50
505	Expenses	22/12/2022		Metro Bank Current a/c	Goods	B&Q	S	10.42	2.08	12.50
506	Expenses	22/12/2022		Metro Bank Current a/c	Goods	B&Q	S	64.17	12.83	77.00
495	Pavilion Gas	23/12/2022		Metro Bank Current a/c	Pavilion gas	SSE	X	119.03		119.03
507	Expenses	23/12/2022		Metro Bank Current a/c	Car Parking	Ringo	X	2.80		2.80
487	Parish Office - Mobile Phone	28/12/2022		NW Current 47793112	Staff Mobile Phones	BT	S	23.08	4.62	27.70
488	Maintenance Mobile Phones	28/12/2022		NW Current 47793112	Staff Mobile Phones	BT	S	46.17	9.23	55.40
501	Cafe Supplies	28/12/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	8.25		8.25
508	Expenses	28/12/2022		Metro Bank Current a/c	Car Parking	Parking ANPR	X	2.40		2.40
509	Expenses	28/12/2022		Metro Bank Current a/c	refreshments	Two Tones Coffee	X	9.00		9.00
490	Bank Charges	30/12/2022		NW Current 47793112	Bank charges	Natwest	X	10.00		10.00
493	Payroll	30/12/2022		Metro Bank Current a/c	Payroll	Accounts Unlocked	S	24.36	4.87	29.23
Total								37,364.71	2,956.06	40,320.77

Kingsnorth Parish Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
177	01/12/2022		Metro Bank Current a/		Cafe takings	Paypal	X	128.30		128.30
178	05/12/2022		Metro Bank Current a/		Cafe takings	Paypal	X	42.54		42.54
180	05/12/2022		Metro Bank Current a/		Festive Light Refund	Festive Lights	X	24.99		24.99
182	05/12/2022		NW Current 47793112		Pavilion Hire	Park Farm Rangers FC	X	210.00		210.00
179	06/12/2022		Metro Bank Current a/		Cafe takings	Paypal	X	98.25		98.25
183	08/12/2022		Metro Bank Current a/		Cafe takings	Paypal	X	80.55		80.55
181	11/12/2022		NW Current 47793112		MUGA Hire	Park Farm Rangers FC	X	105.00		105.00
184	12/12/2022		Metro Bank Current a/		Cafe takings	Paypal	X	146.11		146.11
185	13/12/2022		Metro Bank Current a/		Cafe takings	Paypal	X	146.36		146.36
186	13/12/2022		NW Current 47793112		Pavilion Hire	Mr J Ransley	X	15.00		15.00
187	13/12/2022		NW Current 47793112		Pavilion Hire	Mr J Ransley	X	15.00		15.00
193	19/12/2022		Metro Bank Current a/		Cafe takings	Paypal	X	151.48		151.48
194	20/12/2022		Metro Bank Current a/		Cafe takings	Paypal	X	73.59		73.59
199	23/12/2022		Metro Bank Current a/		Goods	B&Q	S	15.00	3.00	18.00
197	23/12/2022		Metro Bank Current a/		Winter wonderland takings	Metro Bank	X	475.52		475.52
198	23/12/2022		Metro Bank Current a/		Winter wonderland takings	Metro Bank	X	740.00		740.00
195	29/12/2022		Metro Bank Current a/		Cafe takings	Paypal	X	480.85		480.85
190	30/12/2022		NW Current 47793112		Pavilion Hire	2nd Kingsnorth (Park Farm) t	X	67.50		67.50
192	30/12/2022		NW SIBA 47793120		Interest	Natwest	X	104.60		104.60
196	30/12/2022		Metro Bank Current a/		Cafe takings	Paypal	X	88.37		88.37
189	31/12/2022		NW Reserve 47793361		Interest	Natwest	X	5.36		5.36
191	31/12/2022		NW Current 47793112		Pavilion Hire	Park Farm Rangers FC	X	210.00		210.00
Total								3,424.37	3.00	3,427.37

2 January 2023 (2022-2023)

Kingsnorth Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
2023/24 Budget Items			0.00 (N/A)		2,533.75	-2,533.75 (-25337)	-2,533.75
Admin			0.00 (N/A)	23,409.00	12,348.12	11,060.88 (47%)	11,060.88
Cafe		17.33	17.33 (1733%)	9,200.00	7,003.16	2,196.84 (23%)	2,214.17
Capital		4,891.99	4,891.99 (489199)	10,332.00	18,266.75	-7,934.75 (-76%)	-3,042.76
Communications			0.00 (N/A)	3,394.00	720.90	2,673.10 (78%)	2,673.10
Income	280,996.48	290,481.38	9,484.90 (3%)		2,957.50	-2,957.50 (-29575)	6,527.40
Kingsnorth Green Spaces			0.00 (N/A)	56,000.00	791.67	55,208.33 (98%)	55,208.33
Maintenance		3,008.00	3,008.00 (300800)	28,654.00	21,710.83	6,943.17 (24%)	6,943.17
Parish Christmas Event		1,230.52	1,230.52 (123052)		18,599.55	-18,599.55 (-185995)	-17,369.03
Pavilion			0.00 (N/A)	18,225.00	7,019.65	11,205.35 (61%)	11,205.35
Queens Jubilee		1,359.03	1,359.03 (135903)	15,973.42	12,291.62	3,681.80 (23%)	3,681.80
Recreation Centre			0.00 (N/A)			0.00 (N/A)	0.00
Salaries			0.00 (N/A)	116,670.75	80,672.79	35,997.96 (30%)	35,997.96
Section 137		6,443.00	6,443.00 (644300)	19,950.00	16,415.67	3,534.33 (17%)	3,534.33
Subscriptions			0.00 (N/A)	2,000.00	1,949.00	51.00 (2%)	51.00
NET TOTAL	280,996.48	307,431.25	26,434.77 (9%)	303,808.17	203,280.96	100,527.21 (33%)	126,961.98
Total for ALL Cost Centres		307,431.25			203,280.96		
V.A.T.		5,433.85			14,809.80		
GROSS TOTAL		312,865.10			218,090.76		

Cllr Ransley asked all Councillors if they had any questions on the December Finance Report. No questions raised.

b. To review invoices and consider authorising payment.

Cllr Ransley reported on invoices requiring payment.

Cllr Ransley proposed that authorisation is given to make payments.

Cllr Giles was absent during the vote.

PROPOSED BY CLLR HICKS

ALL THOSE IN FAVOUR - 9

Motion moved.

SECONDED BY CLLR GAURAV

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

c. To note completion of the external auditor's annual audit and receive report 2021/22.

Cllr Ransley asked Councillors if they had any questions on the audit report 2021/22.

No questions raised.

Competition of the annual audit report 2021/22 was noted.

10. Planning Matters.

a. To consider all planning applications received since the last meeting held on 13th December 2022.

Application Number: **PA/2022/2863**

Address: Meadow Farm, Steeds Lane, Kingsnorth, TN26 1NH

Proposal: Lawful Development Certificate - Existing - Use of land for parking HGVs, tool/tyre storage, plant and machinery storage and container storage.

Ward: Kingsnorth Village

Comments: Cllr Ransley suggests – No Comment

Application Number: **PA/2022/3105**

Address: 109, Ryeland Way, Kingsnorth, TN25 7FU

Proposal: Removal of an existing car barn and the creation of a single storey side extension and front porch with associated parking

Ward: Bridgefield

Comments: Cllr Ransley suggests – No Objection

Application Number: **15/00856/AS**

Address: Land at Pound Lane, Magpie Hall Road, Bond Lane and, Ashford Road, Kingsnorth, Kent.

Proposal: Outline application for a development comprising of up to 550 dwellings in a mix of size, type and tenure. Provision of local recycling facilities. Provision of areas of formal and informal open space. Installation of utilities, infrastructure to serve the development including flood attenuation, surface water attenuation, water supply, waste water facilities, gas supply, electricity supply (including sub-station, telecommunications infrastructure and renewable energy). Transport infrastructure including highway improvements in the vicinity of Ashford Road/Magpie Hall Road/Steeds Lane, Pound Lane and Bond Lane, plus an internal network of roads and junctions, footpaths and cycle routes. New planting and landscaping both within the proposed development and on its boundaries as well as ecological enhancement works. Associated groundworks. ****SUBJECT TO AN ENVIRONMENTAL IMPACT ASSESSMENT****

Ward: Kingsnorth Village

Comments: Cllr Ransley will draft a response and present it during the February Parish Council meeting.

Cllr Ransley invited a member of the public to speak regarding their concerns and objections with the application.

Application Number: **PA/2022/3052**

Address: Unit 3, Pound Lane, Kingsnorth, TN23 3JE

Proposal: Erection of proposed two storey industrial unit and removal of boundary wall facing Pound Lane

Ward: Kingsnorth Village

Comments: Cllr Ransley suggests – Object – The proposed development brings industrial buildings hard up against the boundary of the road and would be incongruous with the existing rural street scene with buildings set well back from the road. The proposed access to the site is on the radius of the existing junction for the industrial estate and we believe it would create a hazard. Comment re water, 7am start

Application Number: **PA/2022/2046**

Address: 9, Temple Close, Kingsnorth, TN23 3PW

Proposal: Proposed garden room and fencing

Ward: Roman

Comments: Cllr Ransley suggests – Object – The Parish Council objects to the loss of amenity land. The removal of structural planting in areas such as this across the estate erodes the character of the built environment and the amenity to residents.

b. To note decisions.

Cllr Ransley recommended that all suggested comments for planning applications be agreed and logged on the planning portal.

All Councillors agreed.

c. To consider any appeals and enforcement matters.

Parish Manager to contact Tree Officer.

d. Any other planning matters.

- i. **Planning comment on Brompton application – PA/2022/2772.**
- ii. **Planning comment on Kingsnorth Medical Practice application – PA/2022/2851.**
- iii. **Consider potential planning comment on Otterpool Development.**

Cllr Ransley is working on responses to planning applications PA/2022/2772, PA/2022/2851 and the Otterpool Development and will present these during Februarys Parish Council meeting.

11. Correspondence and written reports from external parties.

a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and authorise any action.

b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

- i. **Review letter to East Kent Hospital Trust re moving the A&E to Canterbury and authorise any further actions.**

Cllr Ransley will send a follow-up letter as no response has been received to a letter which the Parish Council sent around a year ago.

12. Parish Manager Reports.

a. December Report.

The Parish Manager had circulated his report to all Councillors prior to the meeting.

Cllr Cosgrove asked for an update on Slice of Life and the impact on the Parish Office being located at the Recreation Centre.

Conversations took place between Councillors.

Cllr Ransley suggested that the precept and update on solar panels be shared via social media.

13. Parish Councillors reports.

Members of the Parish Council may provide updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

Cllr Hicks reported on the following:

- Provided an update on the KALC meeting which she attended.
- Land Mapping.
- Attended a JTB meeting.

14. The next or future Agenda(s).

a. To add / remove / amend items.

b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).

- Trees.
- MOAT working group.
- Develop plans for possible relocation of Parish Office.

15. Date of Next Meeting Tuesday 14th February 2023.

Borough Councillor Neil Shorter joined the meeting and Cllr Ransley invited him to report on any updates. Cllr Shorter apologised for his late attendance which was due to him attending a budget scrutiny meeting.

- Draft budget is out for consultation.

There being no further business, Cllr Ransley closed the main meeting at 20.15pm.

Signature: _____

Date: _____