

# **KINGSNORTH PARISH COUNCIL**

## **AGENDA**



**Parish Manager: Mr Peter Le Rossignol**  
**Kingsnorth Recreation Centre,**  
**Field View, Ashford, Kent, TN23 3NZ**  
**Telephone: 01233 502969**

**Email: [manager@kingsnorthparishcouncil.gov.uk](mailto:manager@kingsnorthparishcouncil.gov.uk)**

**Website: [www.kingsnorthparishcouncil.gov.uk](http://www.kingsnorthparishcouncil.gov.uk)**

### **To all Members of the Parish Council.**

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 14<sup>th</sup> February 2023 starting at 7.00pm and to be held in the **Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.**

Please be aware that Parish Council Meetings are recorded.

We will be streaming the meeting live on Zoom and Facebook. If you are not able to attend and would like to raise anything with the council or ask a question, please [e-mail](#) the Parish Manager.

To view the meeting please click on the link below or view on our Facebook page

<https://www.facebook.com/KingsnorthPC>

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

**1. To note those, present and receive apologies.**

**2. To receive declarations of interest.**

**Public comments and observations.**

**(Maximum 15 minutes)**

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council. If residents wish to speak, please contact the Parish manager, on the details at the top of the page, at least 24 hours before the meeting and give an indication of the topic you wish to raise.

**Verbal reports from external parties.**

**(Maximum 15 minutes)**

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item they may, at the discretion of the Chair, speak on that item later.

- a. *Ashford Borough Councillor's Reports.*
- b. *KCC Councillor's Report.*

**3. Minutes**

- a. [Approval of Minutes of Tuesday 10<sup>th</sup> January 2023.](#)

*(To view the minutes or any item in blue press Ctrl and click on the blue text).*

**4. Parish community grant applications.**

- a. To review community grant applications submitted in January 2022.
  - i. Singleton Spaces.
  - ii. Kingsnorth Church.
- b. To agree/approve/reject applications.

**5. Parish action sheet.**

- a. [To review progress with items on the action sheet \(see appendix A\).](#)
- b. To assign individuals or groups of individuals for development / progressing items.
- c. To authorise any actions *(Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision).*

**6. Greater Ashford Borough Environment and Land Mapping Commission's Final Report.**

- a. [To discuss the final report and authorise any further action.](#)

**7. [Kingsnorth - Salt Boxes.](#)**

- a. To discuss purchasing several Salt Boxes in Kingsnorth Parish and authorise any further action.

8. **Kingsnorth Recreation Centre Update.**
  - a. To discuss current situation of the management of Kingsnorth Recreation Centre and authorise any further action.
  - b. To discuss the use of our current Parish Office and authorise any further action.
9. **Kingsnorth Conservation Fields/Buffer Zone.**
  - a. To receive an update and authorise any further action.
10. **Dog Waste Station Update.**
  - a. To receive an update on the use of the dog waste stations located in the Parish and authorise any further action.
11. **Parish Information Boards.**
  - a. To review quotes for some Parish Information Boards and to Authorise Any Further Action.
12. **KALC Community Awards Scheme 2023.**
  - a. To discuss possible nominations for this award and authorise any further action.
13. **Parish Footpaths Updates.**
  - a. Footpath Map.
  - b. To provide a verbal update, authorise any invoices or quotes relating to Footpath A.
  - c. To authorise any invoices or quotes relating to Footpath D.
14. **Financial matters.**
  - a. Finance Report.
    - i. To receive the January Finance Report Documents.
  - b. To review invoices and consider authorising payment.
  - c. To authorise spending to repair or replace sports pavilion boiler.
15. **Planning matters.**
  - a. To consider all planning applications received in January.
  - b. To note decisions.
  - c. To consider any Appeals and Enforcement Matters.
  - d. Any other planning matters.
    - i. Planning Comment on Brompton Application - PA/2022/2772.
    - ii. Planning Comment on Kingsnorth Medical Practice Application - PA/2022/2851.
    - iii. Consider Potential Planning Comment on Otterpool Development.
16. **Correspondence and written reports from external parties.**
  - a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
  - b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.
    - i. Review Letter to East Kent Hospital Trust re moving the A&E to Canterbury and authorise any further action.
17. **Parish Manager Reports.**
  - a. January Report.

The Parish Manager may provide any updates (*not addressed earlier on the agenda*) on the work of the Parish Officers since the last meeting.
18. **Parish Councillors reports.**

Members of the Parish Council may provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.
19. **The next or future Agenda(s).**

An indicative table showing intended dates for future items is in Appendix B.

  - a. To add / remove / amend items.
  - b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).
20. **Date of Next Meeting Tuesday 14<sup>th</sup> March 2023**



Peter Le Rossignol (Kingsnorth Parish Council Manager)

**Appendix A**

**PARISH ACTION SHEET**  
ACTIONS FROM JANUARY MEETING

<b><u>Matter</u></b>	<b><u>Ref</u></b>	<b><u>Date Added</u></b>	<b><u>Who's Responsible</u></b>	<b><u>Progress since the last PC meeting</u></b>	<b><u>Recommendation &amp; Next Steps</u></b>
Future of the conservation fields (between Kings. Village and Park Farm).	KP30	December 2020	Parish Manager / Cllr Ransley	Cllr Ransley to provide an update.	Cllr Ransley to respond to any questions from ABC. <i>Action open.</i>
Contact landowners regarding potential footpath route(s) in 2021/2022 budget	KP32	January 2021	Parish Manager / Cllr Ransley	Cllr Ransley / Parish Manager to provide update.	Parish Manager to obtain a quote for the potential footpath. Also look at costings for a gate. <i>Action open.</i>
Climate Change – Working Group	KP52	May 2022	Cllr Giles / Cllr Gaurav / Cllr Ransley	Working group to feedback in any updates from last meeting.	Meeting to be arranged before the September Parish Council meeting. <i>Action open</i>
Kingsnorth Parish Boundary marking	KP53	June 2022	Parish Manager	Parish Manager to report any updates.	Parish Manager awaiting a response, will update in September meeting. <i>Action open</i>
Country Fayre 2023	KP56	August 2022	Working Group Parish Manager, Marie, Cllr Wedgbury, Cllr Hicks.		<i>Action open.</i>
Adoption of roads in Bridgefield.	BR57	August 2022			<i>Action open.</i>
Highways Improvement Plan.	KP58	November 2022			<i>Action open.</i>
Tree preservation and development.	KP59	January 2023			
MOAT working group.	KP60	January 2023			
Develop plans for possible relocation of Parish Office.	KP61	January 2023			

## **Appendix B**

### Future Agendas

An indicative table showing future items for the financial year.

<b><u>Topics</u></b>
<ul style="list-style-type: none"><li>• Parish Vision Proposal.</li><li>• Receive proposal for habitat planting /works.</li><li>• Receive draft of 'Introduction to Kingsnorth' pack content.</li></ul>

#### **Policy Review Months**

<b>Document</b>	<b>Review Month</b>
Standing Orders	September
Data Protection and Privacy Policy	December
CHILD AND VULNERABLE ADULT SAFEGUARDING POLICY	
CO-OPTION PROCEDURE	April
FINANCIAL REGULATIONS	January
Kingsnorth Parish Council – Risk Assessment	September