

KINGSNORTH PARISH COUNCIL

AGENDA



Parish Manager: Mr Peter Le Rossignol
Kingsnorth Recreation Centre,
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To all Members of the Parish Council.

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 11th July 2023 starting at 7.00pm and to be held in the **Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.**

Please be aware that Parish Council Meetings are recorded.

We will be streaming the meeting live on Zoom and Facebook. If you are not able to attend and would like to raise anything with the council or ask a question, please [e-mail](#) the Parish Manager.

To view the meeting please click on the link below or view on our Facebook page

<https://www.facebook.com/KingsnorthPC>

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

1. To note those, present and receive apologies.

2. To receive declarations of interest.

Public comments and observations.

(Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council. If residents wish to speak, please contact the Parish Manager, on the details at the top of the page, at least 24 hours before the meeting and give an indication of the topic you wish to raise.

Verbal reports from external parties

(Maximum 15 minutes)

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item they may, at the discretion of the Chair, speak on that item later.

- a. *Ashford Borough Councillor's Reports (Those who are not a Parish Council Member).*
- b. *KCC Councillor's Report.*

3. Minutes.

- a. [Approval of Minutes of Tuesday 13th June 2023.](#)
- b. [Approval of Extraordinary Parish Council Meeting of Monday 3rd July.](#)

(To view the minutes or any item in blue press Ctrl and click on the blue text).

4. Parish community grant applications.

- a. To review community grant applications submitted in June 2023.
- b. To agree/approve/reject applications.

5. Parish action sheet.

- a. [To review progress with items on the action sheet \(see appendix A\).](#)
- b. To assign individuals or groups of individuals for development / progressing items.
- c. To authorise any actions *(Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision).*

6. Civility and Respect Pledge.

- a. [To consider a resolution to sign up to the civility and respect pledge based on the report provided.](#)

7. Stumble Lane & Steeds Lane Proposed 30mph reduction scheme.

- a. [To consider recommendations from Traffic survey carried out by Kent County Council on Stumble Lane and Steeds Lane.](#)

8. Financial matters.

- a. Finance Report.
 - i. [To receive the June Finance Report Documents.](#)
- b. [To review invoices and consider authorising payment.](#)
- c. [To consider website hosting and domain management/renewal options.](#)

9. Planning matters.

- a. [To consider all planning applications received in June.](#)
- b. [To note decisions.](#)
- c. To consider any Appeals and Enforcement matters.
 - i. Updates on ongoing planning appeals.
 - ii. To consider authorising a traffic consultant for one or both planning appeals.
- d. Any other planning matters.

10. Correspondence and written reports from external parties.

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

11. Parish Manager Report.

- a. [June Report.](#)

The Parish Manager may provide any updates (*not addressed earlier on the agenda*) on the work of the Parish Officers since the last meeting.

12. Parish Councillors reports (To include any relevant Borough Councillor Updates).

Members of the Parish Council may provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

13. The next or future Agenda(s).

An indicative table showing intended dates for future items is in [Appendix B](#).

- a. To add / remove / amend items.
- b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).

14. Date of Next Meeting Tuesday 8th August 2023.



Peter Le Rossignol (Kingsnorth Parish Council Manager)

Appendix A

PARISH ACTION SHEET

ACTIONS FROM JUNE MEETING

<u>Matter</u>	<u>Ref</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation & Next Steps</u>
Future of the conservation fields (between Kings. Village and Park Farm).	KP30	December 2020	Parish Manager / Cllr Ransley / Cllr Jones.	Cllr Ransley to provide an update.	Awaiting response from ABC. Parish Manager to provide update. Action open.
Contact landowners regarding potential footpath route(s) in 2021/2022 budget	KP32	January 2021	Parish Manager / Cllr Ransley / Cllr Jones.	Cllr Ransley / Parish Manager to provide update.	Awaiting response from ABC. Parish Manager to provide update. Action open.
Climate Change – Working Group	KP52	May 2022	Cllr Giles / Cllr Ransley / Cllr Wedgbury.	Working group to report on any updates.	Action open
Events Working Group	KP56	August 2022	Parish Manager, Marie, Cllr Wedgbury, Cllr Hicks, Cllr Giles.	Parish Manager to provide any updates.	Action open.
Adoption of roads in Bridgefield.	BR57	August 2022		Cllr Ransley to update.	Awaiting a response from ABC and KCC Action open.
MOAT	KP60	January 2023		Kingsnorth Borough Councillors to look at options.	Action open.
Develop plans for possible relocation of Parish Office.	KP61	January 2023		Planning application submitted and under consultation.	Action open.
Litter picking	KP62	March 2023	Parish Manager		Parish Manager to provide a map detailing areas that have been litter picked. Action open.
Homelands Grant update	KP63	June 2023	Parish Manager	Grant Paid to Ashford United Ladies.	Action open.

Appendix B

Future Agendas

An indicative table showing future items for the financial year.

<u>Topics</u>
<ul style="list-style-type: none">• Parish Vision Proposal.• Receive proposal for habitat planting /works.• Receive draft of 'Introduction to Kingsnorth' pack content.• Action Sheet Allotment(s) sites• End of Cycle Way signs. Differentiate between where pedestrian pathway begins.

Policy Review Months

Document	Review Month
Standing Orders	September
Data Protection and Privacy Policy	December
CHILD AND VULNERABLE ADULT SAFEGUARDING POLICY	
CO-OPTION PROCEDURE	May
FINANCIAL REGULATIONS	January
Kingsnorth Parish Council – Risk Assessment	September