KINGSNORTH PARISH COUNCIL



Approved Minutes of the Meeting of Kingsnorth Parish Council Held on Tuesday 11th July 2023. Kingsnorth Pavilion 7.00pm

Present: Cllr Alison Breese, Cllr Jon Clarke, Cllr Geoff Cosgrove, Cllr Heather Hayward (Vice Chair), Cllr Aline Hicks, Cllr Terry Jones, Cllr James Ransley (Chair), Cllr Ben Townend, Cllr Wedgbury.

Also, present: Peter Le Rossignol (Parish Manager), Matthew O'Neill (Grounds and Maintenance Supervisor), Marie Russell (Assistant Clerk – Admin), 3 members of the public attended the meeting.

1. To note those, present and receive apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Manager prior to the meeting.

Cllr Giles submitted her apologies to the Parish office prior to the meeting.

2. To receive declarations of Interest.

Cllr Wedgbury is a Trade Union shop steward for USDAW.

Cllr Breese is CMO organisation for the South Ashford Garden Community.

Cllr Heather Hayward is CMO organisation for the South Ashford Garden Community.

Public Comments and Observations

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council.

Peter New (Neighbourhood Watch, Ashford District) introduced himself to Councillors and members of the public and explained his role.

Verbal reports from external parties.

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors.

a. Ashford Borough Councillors' Reports

Cllr Clive Hallett, Washford – submitted apologies to the Parish office prior to the meeting.

Cllr Ben Townend, Park Farm North - No report.

Cllr Ray McGeever, Kingsnorth Village and Bridgefield – reported on the following:

Kingsnorth Village

- Kingsnorth Green planning application meeting.
- Kingsnorth Medical Practice planning application meeting.

Bridgefield

- Swings at Spar shop.
- Snag list for outstanding park/ground works.
- Litter pick.
- Graffiti at large park.

Cllr McGeever attended a meeting between Borough Councillors and Jo Fox at Ashford Borough Council regarding the Park Farm Moat. Details of this meeting will be presented to Parish Councillors during the August Parish Council meeting.

Cllr Katrina Giles, Park Farm South – submitted her apologies along with a report which was circulated to all Parish Councillors prior to the meeting.

Cllr Heather Hayward, Roman Ward – see agenda item 12.

b. KCC Councillors' Reports

Cllr David Robey – reported on the following:

- KCC budget pressures.
- · Community Wardens.
- Consultation on Family Hubs.
- Expression of interest on a devolution deal.
- Operation Brock.
- Salt bins.
- Trying to get nuclear reactors back into Dungeness.

Cllr Robey responded to questions from Councillors.

A resident asked question relating to streetlights and access/footpaths on Bridgefield. Conversations took place.

3. Approval of Minutes of Tuesday 13th June 2023 and Extraordinary Meeting held on Monday 3rd July 2023.

To approve the minutes of the previous meeting and if in order sign as a true record.

Cllr Wedgbury requested that an amendment be made under 'Verbal reports for Borough Councillors', removing from Cllr Giles' report 'Cllr Giles answered questions from Councillors'.

Cllr Wedgbury proposed that the minutes be signed as a true record on the condition of the amendment.

PROPOSED BY CLLR WEDGBURY

SECONDED BY CLLR BREESE

ALL THOSE IN FAVOUR - 8

ALL THOSE AGAINST - 0

ABSTENTIONS - 1

Motion moved.

To approve the minutes of the extraordinary meeting held on Monday 3rd July 2023 and if in order sign as a true record.

PROPOSED BY CLLR COSGROVE ALL THOSE IN FAVOUR - 4

SECONDED BY CLLR TOWNEND

ALL THOSE AGAINST - 0

ABSTENTIONS - 5

Motion moved.

4. Parish Community Grant Applications.

- a. To review community grant applications submitted in June 2023.
- b. To agree / approve / reject applications.

No applications received.

5. Parish Action Sheet.

- a. To review progress with items on the action sheet.
- b. To assign individuals or groups of individuals for development / progressing items.
- c. To authorise any actions (such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision.

The action sheet had been circulated to all Councillors prior to the meeting.

- Future of the Conservation Fields between Kingsnorth Village and Park Farm Parish Council are awaiting response. Action open.
- Contact landowners regarding potential footpath route(s) in 2021/2022 budget Parish Council
 are awaiting response. Action open.
- Climate Change working group meeting to be arranged. Action open.
- Events Working Group meeting to be arranged. Action open.
- Adoption of roads in Bridgefield response received, will appear on the agenda for the August Parish Council meeting. Action open.
- Moat Borough Councillors attended a meeting with ABC and will present a report to the Chair and Parish Manager. The Chair and Parish Manager will then decide if the report is ready to come to full Council. Action open.
- Develop plans for possible relocation of the Parish Office Planning application has been submitted and verified. Kingsnorth Primary school has objected to the application. Chair has contacted Kingsnorth School to try to arrange a meeting to discuss their concerns. Action open.
- Litter picking litter picked areas are listed in the Parish Managers report which was circulated to all Councillors prior to the meeting. Action open.
- Homelands grant update Homelands have now received the grant. Action complete.

Cllr Ransley asked Councillors if they had any actions that they would like to add to the Action Sheet.

6. Civility and Respect Pledge.

a. To consider a resolution to sign up to the civility and respect pledge based on the report provided. Discussions took place between Councillors.

Cllr Hayward proposed that the Parish Council sign up to the civility and respect pledge with a view to word something better in the future.

PROPOSED BY CLLR HAYWARD SECONDED BY CLLR TOWNEND

ALL THOSE IN FAVOUR - 5 ALL THOSE AGAINST - 2 ABSTENTIONS - 2

Motion moved.

7. Stumble Lane and Steeds Lane proposed 30mph reduction scheme.

a. To consider recommendations from Traffic survey carried out by Kent County Council on Stumble Lane and Steeds Lane.

Discussions took place between Councillors.

Cllr Ransley proposed that the Parish Council, as part of the Kingsnorth Green appeal, seeks for the speed limit to be reduced to 30mph as part of the section 106 agreement.

PROPOSED BY CLLR RANSLEY SECONDED BY CLLR TOWNEND

ALL THOSE IN FAVOUR - 9 ALL THOSE AGAINST - 0 ABSTENTIONS - 0

Motion moved.

8. Financial matters.

- a. Finance report.
 - i. To receive the June Finance Report Documents.

Kingsnorth Parish Council

Prepared by:		Date:	
	Name and Role (Clerk/RFO etc)		
Approved by:		Date:	
_	Name and Role (RFO/Chair of Finance etc)		

Bank Reconciliation at 30/	06/2023		
Cash in Hand 01/04/2023			363,848.01
ADD Receipts 01/04/2023 - 30/06/2023	3		161,120.74
			524,968.75
SUBTRACT Payments 01/04/2023 - 30/06/202	23		84,988.61
Cash in Hand 30/06/2023 (per Cash Book)			439,980.14
Cash in hand per Bank Statemen	ts		
NW Current 47793112 NW SIBA 47793120 NW Reserve 47793368	30/06/2023 30/06/2023 30/06/2023	0.00 156,263.04 100.00 190,961.09 8,201.72	
		9,229.64	
Less unpresented payments			439,980.14
			439,980.14
Plus unpresented receipts			
Adjusted Bank Balance			439,980.14
Aujusted Barik Balarice			455,500.14
A = B Checks out OK			430,300.14
	ADD Receipts 01/04/2023 - 30/06/2023 SUBTRACT Payments 01/04/2023 - 30/06/2023 Cash in Hand 30/06/2023 (per Cash Book) Cash in hand per Bank Statement Petty Cash Nationwide Building Society NW Current 47793112 NW SIBA 47793120 NW Reserve 47793388 Metro Bank Reserve a/c Metro Bank Current a/c Less unpresented payments	ADD Receipts 01/04/2023 - 30/06/2023 SUBTRACT Payments 01/04/2023 - 30/06/2023 Cash in Hand 30/06/2023 (per Cash Book) Cash in hand per Bank Statements Petty Cash Nationwide Building Society NW Current 47793112 NW SIBA 47793120 NW Reserve 47793368 Metro Bank Reserve a/c Metro Bank Current a/c Less unpresented payments	ADD Receipts 01/04/2023 - 30/06/2023 SUBTRACT Payments 01/04/2023 - 30/06/2023 Cash in Hand 30/06/2023 (per Cash Book) Cash in hand per Bank Statements Petty Cash Nationwide Building Society 31/05/2023 156,263.04 NW Current 47793112 30/06/2023 100.00 NW SIBA 47793120 30/06/2023 190,961.09 NW Reserve 47793368 30/06/2023 8,201.72 Metro Bank Reserve a/c 30/06/2023 75,224.65 Metro Bank Current a/c 30/06/2023 9,229.64 Less unpresented payments

Kingsnorth Parish Council Net Position by Cost Centre and Code (Between 01/04/2023 and 30/06/2023)

Cost Centre Name

1			Re	Receipts		nts	Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
21	Payroll				450.00	90.00	360.00
22	HR Support				2,500.00	480.00	2,020.00
23	Staff Training				1,500.00	443.38	1,056.62
24	Councilior Training				1,000.00		1,000.00
25	Councillor/Chairman's Allo				750.00		750.00
26	Bank Charges				40.00	10.00	30.00
27	Audit Fees				1,120.00	180.00	940.00
28	Professional Fees				1,036.00		1,036.00
29	Insurance				2,500.00		2,500.00
30	Office Supplies, Postage &				2,250.00	801.36	1,448.64
31	Telephone and Broadband				2,250.00	484.41	1,765.59
	Photocopier and Printer				1,250.00	260.06	989.94
	Computer Support and Ma				2,000.00	287.50	1,712.50
34	Account Software				1,140.00		1,140.00
35	Online HR Platform				150.00		150.00
	Parish Office Rent				3,000.00	4,500.00	-1,500.00
37	Parish Office - Mobile Pho				264.00	78.58	185.42
101	Office Rates						
					23,200.00	£7,615.29	15,584.71

Cafe		Receipts		Payments		Current Balance	
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget	
62 Cafe Supplies			178.02	8,300.00	2,364.13	6,113.89	
63 Cafe Consumables				750.00		750.00	
64 Cafe Workwear				150.00		150.00	
65 Cafe Equipment				500.00	194.57	305.43	
66 Cafe Admin				300.00	69.41	230.59	
72 Cafe Donations					189.75	-189.75	
134 Community Cafe Cost of L		500.00	500.00	500.00		500.00	
		500.00	£678.02	10,500.00	£2,817.86	7.860.16	

Capital		Re	celpts	Payme	nts	Current Balance
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
39 Capital						
95 Benches						
96 Christmas Lights/Decoration				3,520.00		3,520.00
107 Parish Signage				2,000.00	2,514.50	-514.50
108 Pionic Benches						
120 Memorial Benches						
149 Parish Office Purchase				16,995.00		16,995.00
				22 515 00	00 544 50	20,000.50

Communications		Rec	elpts	Payme	Payments Current Balance		
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget	
19 E-mail				820.80	243.00	577.80	
20 Website				73.20	20.30	52.90	
78 Advertising and Awarenes							
93 Kingsnorth Parish Council				500.00		500.00	
94 Precept Letter				500.00		500.00	
				1,894,00	£263.30	1 630 70	

Income Code Title	Bal. B/Fwd.	Recei Budget	pts Actual	Payn Budget	nents Actual	Current Balance Budget
1 Precept		263,990.76	131,995.38			-131,995.38
2 Grants						
5 Interest		450.00	1,005.97			555.97
6 Pavillon Hire		1,000.00	502.50			-497.50
7 Pavillon Football		2,520.00	630.00			-1,890.00
8 MUGA - School Hire		1,500.00				-1,500.00
	Current Balance = Balance B/Fwd	- (Receipt Budget - Act)	ual Receipt) + (Payme	nt Budget - Actual P	zyments)	

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

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Kingsnorth Parish Council Net Position by Cost Centre and Code (Between 01/04/2023 and 30/06/2023)

	341,084.21	£143,583.80	£1,015.00	-198,515.41
131 Reserves	44,555.95			-44,555.95
124 Outdoor Cinema	1,247.50			-1,247.50
123 Kingsnorth Christmas Eve	6,820.00			-6,820.00
119 Kingsnorth Country Fayre	3,500.00	5,271.82	1,015.00	756.82
73 General Admin				
13 VAT Reclaim				
12 Cafe Grants				
11 Cafe Takings	15,000.00	3,968.63		-11,031.37
10 Maintenance				
9 MUGA - Casual Hire	500.00	209.50		-290.50
Cost Centre Name				

Kingsnorth Christmas Event		Re	celpts	Payme	Payments Current Ba	
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
126 Ice Rink (2 day Hire)				10,500.00		10,500.00
127 Attractions				8,000.00		8,000.00
128 Tollets				595.00		595.00
129 First Ald				1,000.00		1,000.00
130 Contingency				2,009.50	3.00	2,006.50
				22,104.50	£3.00	22.101.50

Kingsnorth Country Fayre		Rec	elpts	Payme	nts	Current Balance
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
110 Fun Fair				10,135.00	7,601.25	2,533.75
111 Tollets				1,400.00	380.00	1,020.00
112 First Ald				1,250.00	600.00	650.00
113 Wide Eyes Falconry Displi				400.00	300.00	100.00
114 Security				900.00	432.00	468.00
118 Contingency				1,408.50	1,493.51	-85.01
				15,493.50	£10.806.76	4,686,74

Kingsnorth Green Spaces		Receipts		Paym	ents	Current Balance
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
87 Footpath Creation - Footpa				42,600.00		42,600.00
89 Bulb Planting				500.00		500.00
91 Bird Feeders				500.00		500.00
92 Habitat Planting/Works				2,500.00		2,500.00
102 Sunflower Competition				300.00		300.00
109 Climate Change Strategy				2,500.00		2,500.00
122 Footpath Creation - Footpa				9,000.00		9,000.00
125 Bat/Bird Boxes and Came				500.00		500.00
				58 400 00		E9 400 00

Maintenance			Re	celpts	Payme	nts	Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
40	Repairs				1,250.00	10.67	1,239.33
41	Playing Fields				13,146.00	305.00	12,841.00
43	Playing Fields Playground				1,800.00		1,800.00
44	Van Lease			20.00	7,351.80	3,220.08	4,151.72
45	Electric Vehicle Charging			250.00	500.00	356.20	393.80
46	Vehicle Tax				50.00		50.00
47	Maintenance Vehicle Insur			80.30	1,250.00	1,221.67	108.63
48	Workshop Rent				4,776.00	1,194.00	3,582.00
49	Workshop Rates				1,500.00	333.35	1,166.65
	Workshop Insurance						
51	Workshop Electric				150.00		150.00
52	Maintenance Mobile Phon				528.00	150.02	377.98
53	Maintenance Loose Tools				1,500.00	478.93	1,021.07
54	Maintenance Staff Training			420.00	3,190.00	2,970.00	640.00
55	MUGA				100.00		100.00
60	Waste Collection				1,750.00	386.00	1,364.00
71	Clothing				250.00		250.00
83	Van Repair						

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

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Kingsnorth Parish Council

Net Position by Cost Centre and Code (Between 01/04/2023 and 30/06/2023)

Cost Centre Name						_
104 Safety App				200.00 1,000.00		200.0 1.000.0
132 Mower/Tools Fuel 150 Defibrillator Parts				1,000.00	130.00	-130.0
			£770.30	40,291.80	£10,755.92	30,306.1
		_		_		
arish Office Code Title	Bal. B/Fwd.	Budget	Actual	Payme Budget	Actual	Current Balance Budget
135 Architect's Costs				2,625.00		2.625.0
136 Scope of Works Preparation				500.00		500.0
137 Planning Fee				300.00	117.00	183.0
138 Building Delivery				1,250.00		1,250.0
139 Building Installation				450.00		450.0
140 Electrical Connection				560.00		560.0
141 Air Conditioning Unit				450.00		450.0
142 Floodlight				75.00		75.0
143 Intruder Alarm 144 CCTV Camera				90.00 150.00		90.0 150.0
145 Interest and Phone Extens				50.00		50.0
146 Project Contingency				2.654.00		2.654.0
147 Groundworks				2,120.00		2,120.0
148 Anti-Graffiti Coating				925.00		925.0
				12,199.00	£117.00	12,082
Code Title	Bal. B/Fwd.	Budget	Actual	Payme Budget	Actual	Current Balance Budget
56 Pavillon Gas				2,500.00	424.16	2,075.8
57 Pavillon Electricity				4,500.00	785.45	3,714.
58 Pavillon Water 59 Pavillon Fire Safety & Sec				750.00 1,000.00	93.16 192.00	656.i 808.i
61 Pavilion Cleaning				2,750.00	744.00	2,006.0
70 Pavillon Maintenance				4,975.00	269.85	4,705.
				16,475.00	£2,508.62	13,966.
tu Contra		_		_		
ecreation Centre Code Title	Bal. B/Fwd.	Budget	Actual	Payme Budget	Actual	Current Balance Budget
67 Contingency/Support	Dai. Dil Wu.	Duaget	Actual	baaget	Actual	budget
laries			elpts	Payme		Current Balance
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
14 Salaries Admin				56,146.94	11,568.35	44,578.5
15 Salaries Maintenance 16 Employer Payments				34,393.22 41,829.55	8,116.93 7,769.19	26,276.2 34,060.3
•				132,369.71	£27,454.47	104,915.
ection 137	Dal DiSud	Red	elpts	Payme	nts	Current Balance

Section 137		Recei	lpts .	Payme	nts	Current Balance
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
18 Section 137						
80 Community Grants Fund				10,000.00	10,348.82	-348.82
85 Trial Real Napples Loan S				1,500.00	100.00	1,400.00
86 Outdoor Film Show				1,677.50	21.00	1,656.50
105 Outdoor Film Show donati						
106 Festive lights expenses						
133 Schools Cost of Living Su		1,500.00	1,500.00	1,500.00	1,500.00	
		1.500.00	£1.500.00	14,677,50	£11.969.82	2 707 68

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments

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Kingsnorth Parish Council Net Position by Cost Centre and Code (Between 01/04/2023 and 30/06/2023)

Cost Centre Name

Subscriptions		Receipts Payments		Current Balance		
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
38 Subscriptions				2,000.00	1,695.00	305.00
				2,000.00	£1,695.00	305.00
NET TOTAL		343,084.21	£146,532.12	372,120.01	£79,536.54	96,031.38

4 July 2023 (2023-2024)

Kingsnorth Parish Council

Summary of Receipts and Payments
Summary - Cost Centres Only (Between 01/04/2023 and 30/06/2023)

Cost Centre	Re	celpts				Net Position	
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2023/24 Budget Items			0.00 (N/A)			0.00 (N/A)	0.00
Admin			0.00 (N/A)	23,200.00	7,615.29	15,584.71 (67%)	15,584.71
Cafe	500.00	678.02	178.02 (35%)	10,500.00	2,817.86	7,682.14 (73%)	7,860.16
Capital			0.00 (N/A)	22,515.00	2,514.50	20,000.50 (88%)	20,000.50
Communications			0.00 (N/A)	1,894.00	263.30	1,630.70 (86%)	1,630.70
Income	341,084.21	143,583.80	-197,500.41 (-57%)		1,015.00	-1,015.00 (-10150	-198,515.41
Kingsnorth Christmas Event			0.00 (N/A)	22,104.50	3.00	22,101.50 (99%)	22,101.50
Kingsnorth Country Fayre			0.00 (N/A)	15,493.50	10,806.76	4,686.74 (30%)	4,686.74
Kingsnorth Green Spaces			0.00 (N/A)	58,400.00		58,400.00 (100%)	58,400.00
Maintenance		770.30	770.30 (770309	40,291.80	10,755.92	29,535.88 (73%)	30,306.18
Parish Office			0.00 (N/A)	12,199.00	117.00	12,082.00 (99%)	12,082.00
Pavilion			0.00 (N/A)	16,475.00	2,508.62	13,966.38 (84%)	13,966.38
Recreation Centre			0.00 (N/A)			0.00 (N/A)	0.00
Salaries			0.00 (N/A)	132,369.71	27,454.47	104,915.24 (79%)	104,915.24
Section 137	1,500.00	1,500.00	0.00 (N/A)	14,677.50	11,969.82	2,707.68 (18%)	2,707.68
Subscriptions			0.00 (N/A)	2,000.00	1,695.00	305.00 (15%)	305.00
NET TOTAL	343,084.21	146,532.12	-196,552.09 (-57%)	372,120.01	79,536.54	292,583.47 (78%)	96,031.38
Total for ALL Cost Centres		146,532.1			79,536.54		
V.A.T. GROSS TOTAL		14,588.6			5,452.07 84.988.61		

123 Office Supplies, Postage & Admin	01/06/2023	Metro Bank Current a/c	Cheque No	Description Car Parking	Supplier Ashford Borough Council	WAT Type	2.60	0.00	Total 2
124 Staff Training	01/06/2023	Metro Bank Current a/c		Staff Training	Café Express	X	47.65		47
196 Workshop Rates	02/06/2023	NW Current 47793112		Workshop Business Rates	Ashford Borough Council	Ŷ	111.00		111
125 Cafe Supplies	02/06/2023	Metro Bank Current s/c		Cafe supplies	Landsell	0	70.26		77
125 Telephone and Broadband	06/06/2023	Metro Bank Current a/c		Telephone	RT	2	161.47		190
127 HR Support	07/06/2023	Metro Bank Current a/c		HR Support	Outset UK	8			190
133 Cafe Supplies	07/08/2023	Metro Bank Current s/c		Cafe supplies	Tesco	X	4.65		196
87 Pavilion Electricity	0906/2023	NW Current 47793112		Pavilion electricity	SSE	X	354.78		354
20 Repairs	0906/2023	NW Current 47793112		Maintenance	Lister Wider	8	10.67	2.13	13
22 Workshop Rent	09092023	NW Current 47793112		Workshop lease	Van & Car	9	398.00		39
The same of the sa						L			
H Office Supplies, Postage & Admin	09/06/2023	Metro Bank Current a/c		Copier Paper	Tesco	X	4.75		
5 Office Supplies, Postage & Admin	09/06/2023	Metro Bank Current s/c		Zoom fee	Zoom	X	15.50		
1 Van Lease	12/06/2023	NW Current 47793112		Van rental	Lesseplan	5	612.65		
6 Office Supplies, Postage & Admin	12/06/2023	Metro Bank Current a/c		land documents	Land Registry	X	3.00		
7 Electric Vehicle Charging	13/08/2023	Metro Bank Current a/c		Van fuel	Fuel Genie	8	128.77		15
8 Cafe Supplies	1408/2023	Metro Bank Current s/c		Cafe supplies	Tesco	X	21.45	0.00	
D Cafe Supplies	14/06/2023	Metro Bank Current a/c		Cafe supplies	Brakes	X	196.74	0.00	11
Maintenance Staff Training	1406/2023	Metro Bank Current s/c		Playground Inspection Course - Exam Fees	G B Sport & Leisure	8	660.00	132.00	- 71
First Aid	1406/2023	Metro Bank Current s/c		Kingsnorth Country Favre - First Aid	DRW Emergency Services Limited	×	600.00	0.00	- 60
1 Employer Payments	15/05/2023	NW Current 47793112		Tax & N	HMRC	X	2,078.32		
Outdoor Film Show	15052023	Metro Bank Current s/c		Temporary Event Notice	Ashford Borough Council	X	21.00	0.00	
Office Supplies, Postage & Admin	1506/2023	Metro Bank Current a/c		Office supplies	Tesco	X	15.00	0.00	
4 E-mail	15062023	Metro Bank Current a/c		E-mail Addresses	Microsoft	X	81.00		
Cafe Supplies	16062023	Metro Bank Current a/c		Cafe supplies	Tesco	0	21.60		
Office Supplies, Postage & Admin	16/06/2023	Metro Bank Current a/c			Viking Supplies	8	84.91	16.98	-
				Office supplies		9			_
Cafe Supplies	16/06/2023	Metro Bank Current a/c		Cafe supplies	Brakes	X	120.02		_1
Maintenance Loose Tools	1906/2023	Metro Bank Current a/c		Maint goods	Trade UK	5	124.67	24.93	
Cafe Supplies	19/06/2023	Metro Bank Current a/c		Cafe supplies	Tesco	X	10.80	0.00	
Website	19/06/2023	Metro Bank Current a/c		Website	Whisper Media	Z	8.10		
Pavilion Cleaning	19/06/2023	Metro Bank Current a/c		Pavilion Cleaning	EJP Cleaning Services	X	248.00	0.00	2
Trial Real Napples Loan Scheme	20/06/2023	Metro Bank Current a/c		Reusable Napples	Saba+Boo	Z	100.00	0.00	1
Cafe Admin	21/06/2023	Metro Bank Current s/c		Printing	Ashford Borough Council	X	69.41	0.00	-
Employer Payments	21/06/2023	Metro Bank Current s/c		Pension contributions	NEST	X	390.32	0.00	3
Cafe Supplies	21/06/2023	Metro Bank Current a/c		Cafe supplies	Teaco	×	22.20	0.00	
Photocopier and Printer	22/08/2023	Metro Bank Current s/c		Printer	ASL	R	23.08		
Office Supplies, Postage & Admin	22/06/2023	Metro Bank Current a/c		Cleaning Products	Teaco	7	2.10		-
Cafe Supplies	22/06/2023	Metro Bank Current a/c		Cafe supplies	Landwil	X	267.88	0.00	2
Planning Fee	2305/2023	Metro Bank Current a/c		Planning Fee	Ashford Borough Council	Ŷ	117.00		- 1
Payllon Gas	23062023	Metro Bank Current a/c		Paylion gas	SSE	ŝ			-
Community Grants Fund	2306/2023 1306/2023 - 5a		JR/HH Via Email	Community Grant	Kingsnorth Village Hall Trustees		4,000.00		
						X			3
Community Grants Fund	23/05/2023 3ai/b	NW Current 47793112	JRIHH Via Email	Community Grant	Ashford United Football Club	A	300.00		
Cafe Supplies	26/06/2023	Metro Bank Current a/c		Cafe supplies	Tesco	X	26.50		_
Parish Office - Mobile Phone	27/08/2023	NW Current 47793112		Staff Mobile Phones	BT	5	32.42	6.49	_
Maintenance Mobile Phones	27/08/2023	NW Current 47793112		Staff Mobile Phones	BT	5			
Cafe Supplies	27/06/2023	Metro Bank Current a/c		Cafe supplies	Landsell	X	147.01	0.00	- 1
Salaries	27/08/2023	NW Current 47793112	June 2023 Meeting	Salary	Salaries	X	6,748.90	0.00	6,7
Defibrillator Parts	27/08/2023	Metro Bank Current a/c		Replacement Defibrillator Battery and Pada	Defib4Life Ltd	5	130.00	26.00	1
Cafe Supplies	28/08/2023	Metro Bank Current s/c		Cafe supplies	Teaco	X	9.30	0.00	$\overline{}$
Office Supplies, Postage & Admin	28/06/2023	Metro Bank Current a/c		Office supplies	Viking Supplies	ŝ	149.95	29.99	1
Maintenance Staff Training	2808/2023	Metro Bank Current a/c		Tree Prunning Course	East Maling Trust	7	60.00	0.00	
Staff Training	28/08/2023	Metro Bank Current a/c		Staff Training	Think Tall Training Ltd	R	96.70		-
Audit Fees	29/06/2023	NW Current 47793112		Internal Audit Fee	Lionel Robbins	Ÿ	180.00		
Cafe Equipment	29/05/2023	Metro Bank Current s/c		Coffee Machine Repair	Cafe Renaissance Ltd t/a Bearmachines	Ŕ	180.00		
Schools Cost of Living Support Grant	30092023	Metro Bank Current s/c		Cost of Living Grant	Kingsnorth Primary School	X	375.00	0.00	-
						F-1			_
Payroll	30/06/2023	Metro Bank Current a/c		Payroll	Accounts Unlocked	5	30.00	6.00	_
Van Lease	30092023	NW Current 47793112		Van Rental Early Termination Fee	Leaseplan	5	0.00	0.00	_
Cafe Supplies	30/06/2023	Metro Bank Current s/c		Cafe supplies	Tesco	X	1.30	0.00	_
Schools Cost of Living Support Grant	30/06/2023	Metro Bank Current a/c		Cost of Living Grant	John Wallis Academy	X	750.00	0.00	7
Schools Cost of Living Support Grant	30/06/2023	Metro Bank Current s/c		Cost of Living Grant	Furley Park Primary	X	375.00		_ 3
5 Bank Charges	30/05/2023	NW Current 47793112		Bank charges	Nativest	X	10.00	0.00	
Waste Collection	30/06/2023	Metro Bank Current s/c		Paylion Waste Collection	Trident Waste Management Ltd	8	88.00	17.60	1
							21,217.90		

4 July 2023 (2023-2024)

Kingsnorth Parish Council RECEIPTS LIST

Voucher	Code	Debs	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
51	Kingsnorth Country Payre - R	01/06/2023		Metro Bank Current aj		Kingsnorth Country Payre - Pox	Ashford Ice Creams	×	120.50		128.50
70	Interest	01/06/2023		Metro Bank Reserve a		Interest	Metro Bank	ж	51.28		51.20
73	Pavilion Football	05/06/2023		NW Current 47793112		Paylion Hire	Park Farm Rangers PC	×	210.00		210.00
52	Kingsnorth Country Payre - R	06/06/2023		Metro Bank Current aj		Kingsnorth Country Payre - For	Bachemian Ltd	×	200.00		200.00
57	Kingsnorth Country Payre - R	07/06/2023		Metro Bank Current aj		Kingsnorth Country Payre - Pox	Two Tones Coffee	×	54.60		54.60
50	Cafe Takings	08/06/2023		Metro Bank Current aj		Cafe takings	Paypal	ж	125.76		125.76
53	Paylion Hire	09/06/2023		NW Current 47793112		Paylion Hire	2nd Kingsnorth (Park Pan	m) i X	90.00		90.00
54	Pavilion Hire	09/06/2023		NW Current 47793112		Paylion Hire	2nd Kingsnorth (Park Pan	m)+ X	135.00		135.00
56	MUGA - Casual Hire	10/06/2023		NW Current 47793112		Invoice Payment - MUGA Hire	Art of Pootball	ж	67.00		67.00
55	Pavilion Hire	12/06/2023		NW Current 47793112		Paylion Hire	LChapman	ж	90.00		90.00
59	Cafe Takings	13/06/2023		Metro Bank Current aj		Cafe bikings	Paypal	ж	190.85		198.05
60	Cafe Takings	15/06/2023		Metro Bank Current aj		Cafe takings	Paypal	ж	114.02		114.02
61	Cafe Supplies	15/06/2023		Metro Bank Current aj		Order Credit	Brakes	×	120.02		120.02
62	Paylion Hire	16/06/2023		NW Current 47793112		Paylion Hire	2nd Kingsnorth (Park Pan	m) i X	67.50		67.50
63	Cafe Takings	19/06/2023		Metro Bank Current aj		Cafe bildings	Paypal	×	170.44		178.44
64	Cafe Takings	20/06/2023		Metro Bank Current aj		Cafe bikings	Paypal	ж	164.67		164.67
65	Cafe Takings	22/06/2023		Metro Bank Current aj		Cafe takings	Paypal	×	131.15		131.15
66	Cafe Takings	26/06/2023		Metro Bank Current aj		Cafe takings	Paypal	×	149.55		149.55
60	Schools Cost of Living Suppo	27/06/2023		Metro Bank Current aj		Cost of Living Grant	KALC	×	1,500.00		1,500.00
60	Community Café Cost of Livin	27/06/2023		Metro Bank Current aj		Cost of Living Grant	KALC	ж	500.00		500.00
67	Cafe Takings	27/06/2023		Metro Bank Current aj		Cafe bikings	Paypal	×	126.35		126.35
69	Cafe Takings	29/06/2023		Metro Bank Current aj		Cafe bildings	Paypal	×	93.28		93.28
71	Interest	30/06/2023		NW Reserve 47793361		Interest	Netwert	×	7.74		7.74
72	Interest	30/06/2023		NW 525A 47793120		Interest	Netweat	x	190.48		190.40
							Total		4,694.19		4,694.19

Cllr Ransley asked all Councillors if they had any queries or comments on the June Finance report.

Cllr Breese asked when the contract with Kingsnorth School using the MUGA (multi-use games area) is up for renewal.

Cllr Ransley asked Cllr Breese to attend a meeting with him and Kingsnorth Primary school. Cllr Breese accepted.

b. To review invoices and consider authorising payments.

Cllr Cosgrove proposed that invoices be paid.

PROPOSED BY CLLR COSGROVE ALL THOSE IN FAVOUR - 9 Motion moved. SECONDED BY CLLR HICKS ALL THOSE AGAINST - 0

ABSTENTIONS - 0

c. To consider website hosting and domain management/renewal options.

Cllr Wedgbury declared an interest as he is a friend of the current hosting company and left room while discussions took place.

Cllr Ransley proposed that the Parish Council agree the sums in option 1 but go for supplier option 2b, if there is a domain name cost then the Parish Manager is granted delegated authority to deal with it up to the sums of option 1.

PROPOSED BY CLLR TOWNEND

SECONDED BY CLLR HAYWARD

ALL THOSE IN FAVOUR – 7 ALL THOSE AGAINST - 0

ABSTENTIONS - 1

Motion moved.

9. Planning Matters

a. To consider all planning application received.

The Parish office circulated the planning summaries report to all Parish Council Members prior to the meeting.

Application Number: OTH/2023/0035 (Deferred from June meeting)

Address: Land Parcel DP3, Chilmington Green, Ashford Road, Ashford, Kent

Proposal: Reserved Matters application, pursuant to planning permission 12/00400/AS, for appearance, landscaping, layout, scale and access for the first phase of Discovery Park (Jubilee Park) Land Parcel DP3 – Main AAP Phase Church 1, together with associated landscaping and infrastructure.

Ward:

Comments: Meeting to be held once the South Ashford Garden Community meeting has taken place.

Application Number: PA/2022/2669 (Deferred from June meeting)

Address: Land off Norman Road and Romney Marsh Road, Ashford, Kent TN24 0SD

Proposal: Development of 90 one and two bedroom apartments in three buildings, new vehicular and pedestrian access, internal access road, footpaths and car parking, earthworks, creation of a new section of active floodplain and floodplain compensation for the development, sustainable drainage systems, parkland open space and hard and soft landscaping.

Ward:

Comments: Cllr Hicks is given delegated authority to contact all Councillors via email to agree on comments to be submitted.

Application Number: PA/2023/1036

Address: Springers, Ashford Road, Kingsnorth, Ashford, Kent TN23 3EW Proposal: Front extension to provide direct access for disabled occupant.

Ward: Kingsnorth Village Comments: Support

Application Number: PA/2023/1103

Address: 50, Skylark Way, Ashford, TN23 3QH

Proposal: Proposed loft conversion and single storey rear extension

Ward: Park Farm South Comments: No objection

Application Number: PA/2023/1154

Address: Sports Pavillion rear of Kingsnorth Village Hall, Church Hill, Kingsnorth, Ashford, Kent TN23 3EF

Proposal: Proposed installation of timber clad cabin

Ward: Kingsnorth Village

Comments: No comment given it is the Parish Councils own application.

Cllr Ransley asked Councillors if they were happy to propose the comments as discussed.

Cllr Wedgbury raised concerns on planning application **PA/2023/1103** (Skylark Way)

and proposed that the comment should be changed to: Kingsnorth Parish Council have concerns that this application is overdevelopment of the site and have concerns on parking issues. With the condition of this amendment Cllr Wedgbury proposed that the comments be agreed as discussed.

PROPOSED BY CLLR WEDGBURY

SECONDED BY CLLR COSGROVE

ALL THOSE IN FAVOUR - 9

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

b. To note decisions

Decisions noted.

- c. To consider any appeals and enforcement matters.
 - i. Updates on ongoing planning appeals.

Kingsnorth Medical Practice appeal is a hearing. Kingsnorth Parish Council are registered with planning inspectorate, which has been confirmed.

Kingsnorth Green application is an enquiry and Kingsnorth Parish Council are registered as a rule 6 party. First case management meeting will take place on Monday 17th July.

ii. To consider authorising a traffic consultant for one or both planning appeals.

Conversations took place between Councillors.

Cllr Breese proposed that delegated authority be given to Cllr Ransley and the Parish Manager to authorise traffic modelling and ecologist consultants for both planning appeals with a maximum budget of £15,000.00.

PROPOSED BY CLLR BREESE ALL THOSE IN FAVOUR - 9 Motion moved. SECONDED BY CLLR HAYWARD ALL THOSE AGAINST - 0

ABSTENTIONS - 0

AL

d. Any other planning matters.

None

10. Correspondence and written reports from external parties.

a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.

None received.

b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

Cllr Hicks reported on correspondence received from Stagecoach on bus routes being reduced.

Cllr Hicks asked if Parish office staff could use social media/website to encourage residents to use the buses because the message is "if you don't use it, you'll lose it".

11. Parish Manager Report.

a. June Report.

The Parish Manager had circulated his report to all Councillors prior to the meeting.

No Councillors raised any comments on the Parish Manager report.

12. Parish Councillors reports.

Members of the Parish Council may provide updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended. Cllr Hayward reported on the following:

- Problems in Knights Park where young people have been climbing on the electricity substation, pulling tiles from roof, and throwing them down to footpath. Has been caught on CCTV and reported to the police.
- Attended meeting with Keaveney Group to discuss diggers cutting through Knights Park housing estate to gain access to site.
- Milbank reception centre issues with drugs, alcohol, antisocial behaviour.

Cllr Cosgrove reported on the following:

- Attended the KALC meeting.
- Digital Skills Workshops/web content accessibility and KCC digital chat rooms.
- Waste recycling street cleansing.
- KALC elections
- Register defibrillators.

13. The next or future Agenda(s).

a. To add / remove / amend items.

Cllr Hayward ask that the Moat be added as an agenda item.

b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).

14. Date of Next Meeting

Tuesday 8th August 2023

There being no	further husiness	. the Chair closed the	main meeting at	8 58nm
THELE DEILIG HO	TULLICI DUSILICSS	. HIE CHAII GOSEG HIE	main meetina at	O.JODIII

Signature:	Date: