

# **KINGSNORTH PARISH COUNCIL**

## **AGENDA**



*Parish Manager: Mr Peter Le Rossignol  
Kingsnorth Recreation Centre,  
Field View, Ashford, Kent, TN23 3NZ  
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*Email: [manager@kingsnorthparishcouncil.gov.uk](mailto:manager@kingsnorthparishcouncil.gov.uk)  
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### **To all Members of the Parish Council.**

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 14<sup>th</sup> November 2023 starting at 7.00pm and to be held in the **Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.**

Please be aware that Parish Council Meetings are recorded.

We will be streaming the meeting live on Zoom and Facebook. If you are not able to attend and would like to raise anything with the council or ask a question, please [e-mail](#) the Parish Manager.

To view the meeting please click on the link below or view on our Facebook page  
<https://www.facebook.com/KingsnorthPC>

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

1. **To note those, present and receive apologies.**
2. **To receive declarations of interest.**

#### **Public comments and observations.**

**(Maximum 15 minutes)**

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council. If residents wish to speak, please contact the Parish Manager, on the details at the top of the page, at least 24 hours before the meeting and give an indication of the topic you wish to raise.

#### **Verbal reports from external parties**

**(Maximum 15 minutes)**

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item they may, at the discretion of the Chair, speak on that item later.

- a. *Ashford Borough Councillor's Reports (Those who are not a Parish Council Member).*
- b. *KCC Councillor's Report.*

#### 3. **Minutes.**

- a. [Approval of Minutes of Tuesday 10<sup>th</sup> October 2023.](#)

*(To view the minutes or any item in blue press Ctrl and click on the blue text).*

#### 4. **Parish community grant applications.**

- a. To review community grant applications submitted in October 2023.
  - i. [Kingsnorth WI](#)
- b. To agree/approve/reject applications.

#### 5. **Parish action sheet.**

- a. [To review progress with items on the action sheet \(see appendix A\).](#)
- b. To assign individuals or groups of individuals for development / progressing items.
- c. To authorise any actions *(Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision).*

#### 6. **Parish Council Policies.**

- a. [To receive an update from the first meeting of the Policies Review Working Group and authorise any further action.](#)

#### 7. **To receive feedback on School PFA Fireworks Display.**

- a. To review event and authorise any further action.

#### 8. **Budget 2024/25.**

- a. To receive an update on proposed budget and authorise any further action.
- b. To consider possible projects for Parish Council budget and authorise any further action.

**9. Financial matters.**

- a. Finance Report.
  - i. [To receive the October Finance Report Documents.](#)
- b. [To review invoices and consider authorising payment.](#)
- c. To consider delegation to Parish Council Chair to authorise staff pay increase considering NALC pay scale negotiations being completed and agreed.

**10. Planning matters.**

- a. [To consider all planning applications received prior to the meeting.](#)
- b. [To note decisions.](#)
- c. To consider any Appeals and Enforcement matters.
  - i. Updates on ongoing planning appeals.
- d. Any other planning matters.
  - i. [To consider a judicial review of the Kingsnorth Green Appeal decision and authorise any further action.](#)
  - ii. To consider authorising professional fees to assist in defending against Stubbs Cross Wastewater Works Plant.
  - iii. To consider authorising professional fees to assist in defending against Courtlodge Planning Application.

**11. Correspondence and written reports from external parties.**

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.
  - i. To consider sending letter to Ashford Borough Council requesting quarterly meetings with the four largest Ashford Urban Parishes.

**12. Parish Manager Report.**

- a. [October Report.](#)

The Parish Manager may provide any updates (*not addressed earlier on the agenda*) on the work of the Parish Officers since the last meeting.

**13. Parish Councillors reports (To include any relevant Borough Councillor Updates).**

Members of the Parish Council may provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

**14. The next or future Agenda(s).**

An indicative table showing intended dates for future items is in [Appendix B](#).

- a. To add / remove / amend items.
- b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).

**15. Date of Next Meeting Tuesday 12<sup>th</sup> December 2023.**

**Closed Session**

That under the Public Bodies (Admission to Meetings) Act 1960, the public, and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

16. To discuss the reasons for cancelling the August Community Engagement Session in August 2023.



Peter Le Rossignol (Kingsnorth Parish Council Manager)

[Note for All Councillors on the Seven Principles of Public Life](#)

Appendix A

PARISH ACTION SHEET

ACTIONS FROM OCTOBER MEETING

<u>Matter</u>	<u>Ref</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation &amp; Next Steps</u>
Future of the conservation fields (between Kings. Village and Park Farm).	KP30	December 2020	Parish Manager / Cllr Ransley / Cllr Jones.	Ashford Borough Council unwilling to allow KPC to use land or consider a transfer currently.	Action Open.
Contact landowners regarding potential footpath route(s) in 2021/2022 budget	KP32	January 2021	Parish Manager / Cllr Ransley / Cllr Jones.	Ashford Borough Council unwilling to allow access to KPC to use land or consider a transfer currently.	Action Open.
Climate Change – Working Group	KP52	May 2022	Cllr Giles / Cllr Ransley / Cllr Wedgbury.	Working group to report on any updates.	Action Open.
Events Working Group	KP56	August 2022	Parish Manager, Marie, Cllr Wedgbury, Cllr Hicks, Cllr Giles.	Parish Manager to provide any updates.	Action Open.
Adoption of Roads in Bridgefield.	BR57	August 2022		No update currently.	Action Open.
MOAT	KP60	January 2023			Action Open.

## **Appendix B**

### Future Agendas

An indicative table showing future items for the financial year.

<b><u>Topics</u></b>
<ul style="list-style-type: none"><li>• Parish Vision Proposal.</li><li>• Receive proposal for habitat planting /works.</li><li>• Receive draft of 'Introduction to Kingsnorth' pack content.</li><li>• Action Sheet Allotment(s) sites</li><li>• End of Cycle Way signs. Differentiate between where pedestrian pathway begins.</li></ul>

#### **Policy Review Months**

<b>Document</b>	<b>Review Month</b>
Standing Orders	October
Data Protection and Privacy Policy	December
CHILD AND VULNERABLE ADULT SAFEGUARDING POLICY	
CO-OPTION PROCEDURE	May
FINANCIAL REGULATIONS	January
Kingsnorth Parish Council – Risk Assessment	October

# The Seven Principles of Public Life

The Seven Principles of Public Life (also known as the Nolan Principles) apply to anyone who works as a public officeholder. This includes all those who are elected or appointed to public office, nationally and locally, and all people appointed to work in the Civil Service, local government, the police, courts and probation services, non-departmental public bodies (NDPBs), and in the health, education, social and care services. All public officeholders are both servants of the public and stewards of public resources. The principles also apply to all those in other sectors delivering public services.

## **1 Selflessness**

Holders of public office should act solely in terms of the public interest.

## **2 Integrity**

Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

## **3 Objectivity**

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

## **4 Accountability**

Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

## **5 Openness**

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

## **6 Honesty**

Holders of public office should be truthful.

## **7 Leadership**

Holders of public office should exhibit these principles in their own behaviour and treat others with respect. They should actively promote and robustly support the principles and challenge poor behaviour wherever it occurs.