



KINGSNORTH PARISH COUNCIL

Approved Minutes of the Meeting of Kingsnorth Parish Council

Held on Tuesday 14th November 2023.

Kingsnorth Pavilion 7.00pm

Present: Cllr Jon Clarke, Cllr Geoff Cosgrove, Cllr Katrina Giles, Cllr Heather Hayward (Vice Chair) arrived at meeting at 9.30pm, Cllr Aline Hicks arrived at meeting at 8.41pm, Cllr James Ransley (Chair), Cllr Ben Townend, Cllr Wedgbury.

Also, present: Peter Le Rossignol (Parish Manager), Fraser Curry (Grounds and Maintenance Assistant), 5 members of the public attended the meeting.

1. To note those, present and receive apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Manager prior to the meeting.

Cllr Terry Jones, Cllr Alison Breese,

Cllr Aline Hicks and Cllr Heather Hayward submitted their apologies due to attending another meeting but may be able to attend later.

2. To receive declarations of Interest.

Cllr Wedgbury is a Trade Union shop steward for USDAW.

Cllr Breese is Chair of Kingsnorth Village Hall.

Cllr Heather Hayward is CMO organisation for the South Ashford Garden Community also sponsored a Park Farm Rangers girls football team.

Cllr Hicks is Vice Chair of the River Stour Inland Drainage Board and Chair of the Ashford Borough Advice Bureau.

Cllr Giles ABC management liaison for Home Start – Ashford, Co Leader of The Green Group – ABC, Member of Appeals Committee.

Public Comments and Observations

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council.

No requests from members of the public wishing to speak.

Peter New of Neighbourhood Watch provided an update to Councillors and then provided a written report after the meeting which was sent to all members.

Verbal reports from external parties.

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors.

a. Ashford Borough Councillors' Reports

Cllr Clive Hallett, Washford – reported on the following:

- Flooding issues reported by Washford residents, been in contact with KCC and Southern Water regarding drainage issues.
- Currently looking for organisations to apply for his member grants.

Cllr Ben Townend, Park Farm North – See agenda item 13.

Cllr Ray McGeever, Kingsnorth Village and Bridgefield – reported on the following:

- Getting more involved with the Parish operations
- Poor state of paths, hedges, and trip hazards.
- Attended planning meetings.
- Kingsnorth Green application.
- Contacted KCC with various issues.
- Laid a wreath during a church service.

Cllr Katrina Giles, Park Farm South – see agenda item 13.

Cllr Heather Hayward, Roman Ward – see agenda item 13.

b. KCC Councillors' Reports

Cllr David Robey - Submitted his apologies and report to the Parish office staff prior to the meeting which was circulated to Councillors.

Peter New - Kent Police Volunteer & Community neighbourhood Watch presented his report to Councillors and attendees.

Cllr Cosgrove raised problems with police reshuffling, e-scooters, cyclists, and cycle paths.

3. Approval of Minutes

To approve the minutes of the previous meeting and if in order sign as a true record.

- a. Approval of Minutes of Tuesday 10th October 2023.

PROPOSED BY CLLR GILES
ALL THOSE IN FAVOUR – 5

SECONDED BY CLLR TOWNEND
ALL THOSE AGAINST - 0

ABSTENTIONS - 1

Motion moved.

4. Parish Community Grant Applications.

- a. To review community grant applications submitted in October 2023.

- i. Kingsnorth WI

Purpose of grant application:

Annual outing on RHDR railway for 35 members.

Grant amount £875

- b. To agree/approve/reject applications.

Discussions took place between Councillors on the application from the Kingsnorth WI.

Cllr Wedgbury proposed that £250 be granted to the Kingsnorth WI which will cover the 10 members who are residents of Kingsnorth.

Cllr Cosgrove proposed that the grant application to the Kingsnorth WI be refused due to not benefiting many Kingsnorth residents.

Cllr Ransley seconded Cllr Cosgrove's proposal.

Cllr Clarke proposed that £500 be granted to the Kingsnorth WI.

Cllr Townend proposed that the Parish Council retrospectively refund costs once receipts for tickets have been provided.

Cllr Wedgbury withdrew his proposal.

Cllr Clarke amended his proposal. Cllr Clarke proposed that the Parish Council agree to fund half of the amount requested.

Cllr Townend seconded Cllr Clarke's amended proposal.

Councillors voted on Cllr Cosgrove's proposal to refuse the grant application from the Kingsnorth WI.

PROPOSED BY CLLR COSGROVE
ALL THOSE IN FAVOUR - 3

SECONDED BY CLLR RANSLEY
ALL THOSE AGAINST - 0

ABSTENTIONS - 3

Motion moved and the application is declined.

5. Parish Action Sheet.

- a. To review progress with items on the action sheet.
- b. To assign individuals or groups of individuals for development / progressing items.
- c. To authorise any actions (such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision.

The action sheet had been circulated to all Councillors prior to the meeting.

- Future of the Conservation Fields between Kingsnorth Village and Park Farm – Following the update from Ashford Borough Council, the understanding is that they would not be open to this discussion for at least a few years while they consider their options for the Conservation fields. Cllr Ransley to circulate email from ABC to all Councillors and bring item back on the December Agenda - Action open.
- Contact landowners regarding potential footpath route(s) in 2021/2022 budget – landowners not forthcoming to discussions for the next few years. The route which the Parish Council already have in the budget, paperwork is lined up with Persimmons, but the Parish Council are struggling to get a response from Taylor Wimpey. Cllr Cosgrove asked why the Parish Council are pursuing the footpaths. Action to be raised as part of the budget meeting - Action open.
- Climate Change working group – meeting to be arranged prior to the Parish Council December meeting - Action open.
- Events Working Group – Meeting to be arranged prior to the Winter Wonderland event in December - Action open.
- Adoption of roads in Bridgefield – Borough Councillor Ray McGeever is communicating with KCC and trying to chase Taylor Wimpey - Action open.
- Moat – ABC are reviewing - Action open.

Cllr Ransley asked Councillors if they had any actions that they would like to add to the Action Sheet. None added.

6. Parish Council Policies

- a. To receive an update from the first meeting of the Policies Review Working Group and authorise any further action.

Cllr Cosgrove provided Councillors with an update from the Policies Review working group meeting. Cllr Cosgrove proposed that the working group recommends the current Parish Council Standing Orders, policies and procedures need to be streamlined into tier 1, tier 2, tier 3, and tier 4 level documents with a clear hierarchy and that the standing orders become the lead document (tier 1) for the whole business of the Parish Council.

PROPOSED BY CLLR WEDGBURY

SECONDED BY CLLR CLARKE

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

7. To receive feedback on School PFA Fireworks Display.

- a. To review event and authorise any further action.

Cllr Ransley reported on a review of the Kingsnorth School PFA Fireworks display.

Discussions took place between Councillors.

- The football field was not used due to the heavy rainfall.
- Cllr Ransley asked Councillors if the Parish Council should ask the school PFA not to use the field again next year as there was ample space in a different location. This is due to the amount of money that is spent maintaining the football pitches. Cllr Townend agreed.
- Cllr Cosgrove commented that firstly, he does not support firework displays due to pollution and impact on pets/wild animals, secondly, he was concerned about the way the Parish Manager and staff were spoken to by staff of the school. Cllr Cosgrove suggested that the Parish Council do not support the school until an apology has been received and would like car parking issues to be raised.
- Cllr Wedgbury supported Cllr Cosgrove's comments.
- The Parish Manager responded that the school PFA is independent, they raise money for the school, but they are completely separate.
- Cllr Townend suggested writing to the school to express the Parish Council concerns but does not feel that the PFA should be punished for the schools' actions.

- Cllr Giles commented that the discussion was not appropriate to talk about, should have been dealt with privately, should not have been put on the agenda and should not be included in the minutes of the meeting.
- Cllr Townend proposed that the Parish Council do not allow the football pitches to be used next year for the school PFA fireworks display but allow the event to take place with the same set up as this year.

PROPOSED BY CLLR TOWNEND

SECONDED BY CLLR GILES

ALL THOSE IN FAVOUR - 4

ALL THOSE AGAINST - 0

ABSTENTIONS - 2

Motion moved.

8. Budget 2024/25.

a. To receive an update on proposed budget and authorise any further action.
The Parish Manager provided an update on the proposed budget.

b. To consider possible projects for Parish Council budget and authorise any further action.

Next Steps

- Which project Councillors would like to pursue further.
- Costings for potential projects
- Decide if there are any projects that Councillors would like to discard.
- Agree Precept amount.
- Approve an outline budget for 2024/25.
- To consider a Precept holiday for one year.
- Parish Manager to send around a survey of potential projects to Councillors.

9. Financial Matters.

a. Finance Report.

- i. To receive the October Finance Report documents.

3 October 2023 (2023-2024)

Kingsnorth Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 30/09/2023		
	Cash in Hand 01/04/2023		363,848.01
	ADD Receipts 01/04/2023 - 30/09/2023		302,991.96
	SUBTRACT Payments 01/04/2023 - 30/09/2023		666,839.97
	Cash in Hand 30/09/2023 (per Cash Book)		177,955.34
B	Cash in hand per Bank Statements		
	Petty Cash	30/09/2023	0.00
	Metro Bank Current a/c	30/09/2023	8,030.11
	Metro Bank Reserve a/c	30/09/2023	45,353.20
	NW Reserve 47793368	30/09/2023	55,124.86
	NW SIBA 47793120	30/09/2023	223,435.17
	NW Current 47793112	30/09/2023	100.00
	Nationwide Building Society	31/08/2023	156,841.29
			488,884.63
	Less unrepresented payments		488,884.63
Plus unrepresented receipts			
Adjusted Bank Balance		488,884.63	
A = B Checks out OK			

Kingsnorth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name**2023/24 Budget Items**

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
152	Country Fayre Rides					7,122.50	-7,122.50
153	Country Fayre Stall Paym			165.00			165.00
				£165.00		£7,122.50	-6,957.50

Admin

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
21	Payroll				450.00	150.00	300.00
22	HR Support				2,500.00	960.00	1,540.00
23	Staff Training				1,500.00	829.38	670.62
24	Councillor Training				1,000.00	50.00	950.00
25	Councillor/Chairman's Allo				750.00		750.00
26	Bank Charges				40.00	20.00	20.00
27	Audit Fees				1,120.00	180.00	940.00
28	Professional Fees				1,036.00	1,250.00	-214.00
29	Insurance				2,500.00		2,500.00
30	Office Supplies, Postage &				2,250.00	1,345.79	904.21
31	Telephone and Broadband				2,250.00	992.03	1,257.97
32	Photocopier and Printer				1,250.00	537.04	712.96
33	Computer Support and Me				2,000.00	582.50	1,417.50
34	Account Software				1,140.00	1,140.00	
35	Online HR Platform				150.00		150.00
36	Parish Office Rent				3,000.00	4,500.00	-1,500.00
37	Parish Office - Mobile Pho				264.00	180.33	83.67
101	Office Rates						
					23,200.00	£12,717.07	10,482.93

Cafe

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
62	Cafe Supplies			250.38	8,300.00	4,478.11	4,072.27
63	Cafe Consumables				750.00	130.21	619.79
64	Cafe Workwear				150.00		150.00
65	Cafe Equipment				500.00	194.57	305.43
66	Cafe Admin				300.00	69.41	230.59
72	Cafe Donations					189.75	-189.75
134	Community Café Cost of L		500.00	500.00	500.00	666.00	-166.00
			500.00	£750.38	10,500.00	£5,728.05	5,022.33

Capital

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
39	Capital						
95	Benches						
96	Christmas Lights/Decorati				3,520.00		3,520.00
107	Parish Signage				2,000.00	2,514.50	-514.50
108	Picnic Benches						
120	Memorial Benches						
149	Parish Office Purchase				16,995.00	8,497.50	8,497.50
					22,515.00	£11,012.00	11,503.00

Communications

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
19	E-mail				820.80	493.20	327.60
20	Website				73.20	165.67	-92.47
78	Advertising and Awareness						
93	Kingsnorth Parish Council				500.00		500.00
94	Precept Letter				500.00		500.00
					1,894.00	£658.87	1,235.13

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
1	Precept		263,990.76	263,990.76			
2	Grants						
5	Interest		450.00	2,302.20			1,852.20
6	Pavilion Hire		1,000.00	850.00			-150.00
7	Pavilion Football		2,520.00	1,260.00			-1,260.00
8	MUGA - School Hire		1,500.00	1,500.00			
9	MUGA - Casual Hire		500.00	949.50			449.50
10	Maintenance			105.15			105.15
11	Cafe Takings		15,000.00	7,300.97			-7,699.03
12	Cafe Grants						
13	VAT Reclaim						
73	General Admin						
119	Kingsnorth Country Fayre		3,500.00	5,271.82		1,015.00	756.82
123	Kingsnorth Christmas Eve		6,820.00				-6,820.00
124	Outdoor Cinema		1,247.50	1,672.08			424.58
131	Reserves		44,555.95				-44,555.95
			341,084.21	£285,202.48		£1,015.00	-56,896.73

Kingsnorth Christmas Event

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
126	Ice Rink (2 day Hire)				10,500.00		10,500.00
127	Attractions				8,000.00	7,725.00	275.00
128	Toilets				595.00		595.00
129	First Aid				1,000.00	200.00	800.00
130	Contingency				2,009.50	294.99	1,714.51
					22,104.50	£8,219.99	13,884.51

Kingsnorth Country Fayre

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
110	Fun Fair				10,135.00	7,601.25	2,533.75
111	Toilets				1,400.00	380.00	1,020.00
112	First Aid				1,250.00	600.00	650.00
113	Wide Eyes Falconry Displ				400.00	300.00	100.00
114	Security				900.00	432.00	468.00
118	Contingency				1,408.50	1,493.51	-85.01
					15,493.50	£10,806.76	4,686.74

Kingsnorth Green Spaces

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
87	Footpath Creation - Footp				42,600.00		42,600.00
89	Bulb Planting				500.00	416.67	83.33
91	Bird Feeders				500.00	416.67	83.33
92	Habitat Planting/Works				2,500.00		2,500.00
102	Sunflower Competition				300.00		300.00
109	Climate Change Strategy				2,500.00		2,500.00
122	Footpath Creation - Footp				9,000.00		9,000.00
125	Bat/Bird Boxes and Came				500.00		500.00
					58,400.00	£833.34	57,566.66

Maintenance

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
40	Repairs				1,250.00	113.73	1,136.27
41	Playing Fields				13,146.00	11,280.43	1,865.57
43	Playing Fields Playground				1,800.00		1,800.00
44	Van Lease				7,351.80	5,664.39	1,707.41
45	Electric Vehicle Charging			20.00	500.00	71.66	678.34
46	Vehicle Tax				50.00		50.00
47	Maintenance Vehicle Insur			80.30	1,250.00	1,221.67	108.63
48	Workshop Rent				4,776.00	2,388.00	2,388.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

49 Workshop Rates		1,500.00	666.35	833.65
50 Workshop Insurance				
51 Workshop Electric		150.00		150.00
52 Maintenance Mobile Phon		528.00	354.03	173.97
53 Maintenance Loose Tools	3.00	1,500.00	955.94	547.06
54 Maintenance Staff Training	420.00	3,190.00	3,232.00	378.00
55 MUGA		100.00		100.00
60 Waste Collection		1,750.00	584.00	1,166.00
71 Clothing		250.00	25.00	225.00
83 Van Repair				
104 Safety App		200.00		200.00
132 Mower/Tools Fuel		1,000.00	540.89	459.11
150 Defibrillator Parts			447.00	-447.00
151 Equipment Repairs			1,184.79	-1,184.79
		£773.30	40,291.80	£28,729.88
				12,335.22

Parish Office

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
135	Architect's Costs				2,625.00	795.00	1,830.00
136	Scope of Works Preparati				500.00		500.00
137	Planning Fee				300.00	117.00	183.00
138	Building Delivery				1,250.00	625.00	625.00
139	Building Installation				450.00		450.00
140	Electrical Connection				560.00		560.00
141	Air Conditioning Unit				450.00		450.00
142	Floodlight				75.00		75.00
143	Intruder Alarm				90.00		90.00
144	CCTV Camera				150.00		150.00
145	Interest and Phone Extens				50.00		50.00
146	Project Contingency				2,654.00		2,654.00
147	Groundworks				2,120.00		2,120.00
148	Anti-Graffiti Coating				925.00		925.00
					12,199.00	£1,537.00	10,662.00

Pavilion

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
56	Pavilion Gas				2,500.00	731.72	1,768.28
57	Pavilion Electricity				4,500.00	978.70	3,521.30
58	Pavilion Water				750.00	199.46	550.54
59	Pavilion Fire Safety & Sec				1,000.00	192.00	808.00
61	Pavilion Cleaning				2,750.00	1,240.00	1,510.00
70	Pavilion Maintenance				4,975.00	269.85	4,705.15
					16,475.00	£3,611.73	12,863.27

Recreation Centre

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
67	Contingency/Support						

Salaries

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
14	Salaries Admin				56,146.94	22,817.70	33,329.24
15	Salaries Maintenance				34,393.22	16,196.64	18,196.58
16	Employer Payments				41,829.55	15,687.97	26,141.58
					132,369.71	£54,702.31	77,667.40

Section 137

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
18	Section 137						
80	Community Grants Fund				10,000.00	11,908.82	-1,908.82

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council
Net Position by Cost Centre and Code

<u>Cost Centre Name</u>						
85	Trial Real Nappies Loan S			1,500.00	100.00	1,400.00
86	Outdoor Film Show			1,677.50	1,211.16	466.34
105	Outdoor Film Show donati					
106	Festive lights expenses				37.00	-37.00
133	Schools Cost of Living Sup	1,500.00	1,500.00	1,500.00	1,500.00	
		1,500.00	£1,500.00	14,677.50	£14,756.98	-79.48

<u>Subscriptions</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
38	Subscriptions				2,000.00	1,695.00	305.00
					2,000.00	£1,695.00	305.00

NET TOTAL 343,084.21 £288,391.16 372,120.01 £163,146.48 154,280.48

3 October 2023 (2023-2024)

Kingsnorth Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only

<u>Cost Centre</u>	<u>Receipts</u>			<u>Payments</u>			<u>Net Position</u>
	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>	<u>+/- Under/over spend</u>
2023/24 Budget Items		165.00	165.00 (16500%)		7,122.50	-7,122.50 (-71225%)	-6,957.50
Admin			0.00 (N/A)	23,200.00	12,717.07	10,482.93 (45%)	10,482.93
Cafe	500.00	750.38	250.38 (50%)	10,500.00	5,728.05	4,771.95 (45%)	5,022.33
Capital			0.00 (N/A)	22,515.00	11,012.00	11,503.00 (51%)	11,503.00
Communications			0.00 (N/A)	1,894.00	658.87	1,235.13 (65%)	1,235.13
Income	341,084.21	285,202.48	-55,881.73 (-16%)		1,015.00	-1,015.00 (-10150%)	-56,896.73
Kingsnorth Christmas Event			0.00 (N/A)	22,104.50	8,219.99	13,884.51 (62%)	13,884.51
Kingsnorth Country Fayre			0.00 (N/A)	15,493.50	10,806.76	4,686.74 (30%)	4,686.74
Kingsnorth Green Spaces			0.00 (N/A)	58,400.00	833.34	57,566.66 (98%)	57,566.66
Maintenance		773.30	773.30 (77330%)	40,291.80	28,729.88	11,561.92 (28%)	12,335.22
Parish Office			0.00 (N/A)	12,199.00	1,537.00	10,662.00 (87%)	10,662.00
Pavilion			0.00 (N/A)	16,475.00	3,611.73	12,863.27 (78%)	12,863.27
Recreation Centre			0.00 (N/A)			0.00 (N/A)	0.00
Salaries			0.00 (N/A)	132,369.71	54,702.31	77,667.40 (58%)	77,667.40
Section 137	1,500.00	1,500.00	0.00 (N/A)	14,677.50	14,756.98	-79.48 (-0%)	-79.48
Subscriptions			0.00 (N/A)	2,000.00	1,695.00	305.00 (15%)	305.00
NET TOTAL	343,084.21	288,391.16	-54,693.05 (-15%)	372,120.01	163,146.48	208,973.53 (56%)	154,280.48

Total for ALL Cost Centres	288,391.16	163,146.48
V.A.T.	14,600.80	14,808.86
GROSS TOTAL	302,991.96	177,955.34

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
266	01/09/2023		Metro Bank Current a/c		Tokens	Amazon	X	14.99	0.00	14.99
280	04/09/2023		NW Current 47793112		Workshop Business Rates	Ashford Borough Council	X	111.00	0.00	111.00
281	04/09/2023		NW Current 47793112		Pavilion electricity	SSE	X	193.25	0.00	193.25
274	04/09/2023		Metro Bank Current a/c		Cafe supplies	Tesco	X	8.70	0.00	8.70
275	06/09/2023		Metro Bank Current a/c		Telephone	BT	S	160.16	32.03	192.19
278	06/09/2023		Metro Bank Current a/c		Trade UK Payment	Trade UK	S	100.36	20.07	120.43
279	06/09/2023		NW Current 47793112		Workshop lease	Van & Car	Z	398.00	0.00	398.00
276	07/09/2023		Metro Bank Current a/c		HR Support	Outset UK	S	160.00	32.00	192.00
277	07/09/2023		Metro Bank Current a/c		Waste Collection	Trident Waste Management Ltd	S	110.00	22.00	132.00
255	11/09/2023		NW Current 47793112		Van rental	Leaseplan	S	612.65	122.53	735.18
285	11/09/2023		Metro Bank Current a/c		New Combi Drill	ITS	S	84.99	17.00	101.99
282	11/09/2023		Metro Bank Current a/c		Zoom fee	Zoom	X	15.59	0.00	15.59
284	11/09/2023		Metro Bank Current a/c		Electric Van Charging	Pod Point	X	30.00	0.00	30.00
283	11/09/2023		Metro Bank Current a/c		Cafe supplies	Tesco	X	13.50	0.00	13.50
318	11/09/2023		Metro Bank Current a/c		First Aid Training	First Aid Training	X	70.00	0.00	70.00
317	11/09/2023		Metro Bank Current a/c		Maintainance First Aid Training	First Aid Training	X	210.00	0.00	210.00
288	12/09/2023		Metro Bank Current a/c		Express Toilets	Express Toilets	S	290.00	58.00	348.00
287	12/09/2023		Metro Bank Current a/c		SLCC Membership	SLCC	X	316.00	0.00	316.00
286	12/09/2023		Metro Bank Current a/c		ICO Payment	ICO	X	35.00	0.00	35.00
289	13/09/2023		Metro Bank Current a/c		Van fuel	Fuel Genie	S	143.11	28.62	171.73
290	13/09/2023		Metro Bank Current a/c		Outdoor Cinema Security	5XL Security	X	256.00	0.00	256.00
293	15/09/2023		Metro Bank Current a/c		Replacement Defibrillator Battery and Pads	Defio Store	S	317.00	63.40	380.40
294	15/09/2023		NW Current 47793112		Tax & NI	HMRC	X	2,131.72	0.00	2,131.72
291	15/09/2023		Metro Bank Current a/c		E-mail Addresses	Microsoft	X	88.20	0.00	88.20
292	15/09/2023		Metro Bank Current a/c		Cafe supplies	Tesco	X	5.80	0.00	5.80
295	18/09/2023		Metro Bank Current a/c		ID cards	Plastic Data Card	S	95.00	19.00	114.00
298	20/09/2023		Metro Bank Current a/c		Accounts package	Scribe Accounts	S	1,140.00	228.00	1,368.00
298	20/09/2023		Metro Bank Current a/c		Cafe	Landsell	X	290.74	0.00	290.74
296	20/09/2023		Metro Bank Current a/c		Cafe	Tesco	X	27.51	0.00	27.51
297	20/09/2023		Metro Bank Current a/c		Cafe Cups	Catering24 Ltd	X	105.97	0.00	105.97
300	21/09/2023		Metro Bank Current a/c		Pension contributions	NEST	X	422.72	0.00	422.72
301	21/09/2023		Metro Bank Current a/c		parking	Ringo	X	2.80	0.00	2.80
303	25/09/2023		Metro Bank Current a/c		New Post Box	Homescapes Europa Ltd	S	116.66	23.33	139.99
302	25/09/2023		Metro Bank Current a/c		Pavilion Gas	SSE	S	55.52	11.11	66.63
304	25/09/2023		Metro Bank Current a/c		Film License	Filmbank	S	617.50	123.50	741.00
316	25/09/2023		NW Current 47793112		Staff Mobile Phones	BT	S	35.00	7.00	42.00
316	25/09/2023		NW Current 47793112		Staff Mobile Phones	BT	S	73.25	14.65	87.90
306	26/09/2023		Metro Bank Current a/c		GTA Civils Appeal Work	GTA Civils and Transport Ltd	S	1,250.00	250.00	1,500.00
312-315	26/09/2023		NW Current 47793112		Salary	All		6,425.74		6,425.74
305	26/09/2023		Metro Bank Current a/c		Christmas Light Application	Kent County Council	X	37.00	0.00	37.00
308	27/09/2023		Metro Bank Current a/c		Office supplies	Tesco	X	25.50	0.00	25.50
309	27/09/2023		Metro Bank Current a/c		Cafe supplies	Brakes	X	482.63	0.00	482.63
307	27/09/2023		Metro Bank Current a/c		Event Fee	Ashford Borough Council	X	20.00	0.00	20.00
311	28/09/2023		Metro Bank Current a/c		Spring Blubs	Ripleys Garden Centre	S	416.67	83.33	500.00
311	28/09/2023		Metro Bank Current a/c		Spring Blubs	Ripleys Garden Centre	S	416.67	83.33	500.00
310	28/09/2023		Metro Bank Current a/c		Storage Boxes	B&M	X	42.50	0.00	42.50
319	29/09/2023		NW Current 47793112		Bank charges	Natwest	X	10.00	0.00	10.00
Total								17,995.40	1,238.90	19,234.30

3 October 2023 (2023-2024)

Kingsnorth Parish Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
111	01/09/2023		NW Current 47793112		Pavilion Hire	Park Farm Rangers FC	X	210.00		210.00
110	05/09/2023		Metro Bank Current a/c		Cafe takings	Paypal	X	142.25		142.25
112	07/09/2023		NW Current 47793112		Pavilion Hire	2nd Kingsnorth (Park Farm) f	X	67.50		67.50
113	07/09/2023		NW Current 47793112		Pavilion Hire	2nd Kingsnorth (Park Farm) f	X	90.00		90.00
114	11/09/2023		Metro Bank Current a/c		Cafe takings	Paypal	X	155.63		155.63
115	12/09/2023		Metro Bank Current a/c		Cafe takings	Paypal	X	143.46		143.46
119	12/09/2023		NW Current 47793112		School MUGA Hire	Kingsnorth Primary School	X	1,500.00		1,500.00
116	14/09/2023		Metro Bank Current a/c		Cafe takings	Paypal	X	101.31		101.31
117	14/09/2023		Metro Bank Current a/c		Ticket Sales	Eventbrite	X	1,672.08		1,672.08
118	18/09/2023		Metro Bank Current a/c		Cafe takings	Paypal	X	139.14		139.14
120	19/09/2023		Metro Bank Current a/c		Cafe takings	Paypal	X	138.65		138.65
121	21/09/2023		Metro Bank Current a/c		Cafe takings	Paypal	X	90.21		90.21
122	22/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
123	25/09/2023		Metro Bank Current a/c		Cafe takings	Paypal	X	136.91		136.91
124	26/09/2023		Metro Bank Current a/c		Cafe takings	Paypal	X	144.73		144.73
125	26/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
126	26/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
127	27/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
136	28/09/2023		Metro Bank Current a/c		Cafe Refund - Brakes	Brakes	X	11.99		11.99
128	28/09/2023		Metro Bank Current a/c		Cafe takings	Paypal	X	92.62		92.62
132	28/09/2023		Metro Bank Current a/c		Storage Boxes	B&M	X			
129	28/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
130	28/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
131	28/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
140	29/09/2023		NW Reserve 4779336f		Interest	Natwest	X	39.26		39.26
141	29/09/2023		NW SIBA 47793120		Interest	Natwest	X	137.15		137.15
133	29/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
134	29/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
135	29/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
137	29/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
139	29/09/2023		NW Current 47793112		Parish Precept	Ashford Borough Council	X	131,995.38		131,995.38
138	29/09/2023		Metro Bank Reserve a		Metro Bank - Interest	Metro Bank	X	44.07		44.07

Created by  Scribe

1 of 2

3 October 2023 (2023-2024)

Kingsnorth Parish Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
Total								137,217.34		137,217.34

a. To review invoices and consider authorising payments.
Cllr Cosgrove proposed that authorisation is given to pay invoices.

PROPOSED BY CLLR COSGROVE
ALL THOSE IN FAVOUR - 6

SECONDED BY CLLR WEDGBURY
ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

Councillor Hicks joined the meeting at 8.41pm.

10. Planning Matters

a. To consider all planning application received.

The Parish office circulated the planning summaries report to all Parish Council Members prior to the meeting.

Application Number: **PA/2023/1968**

Address: 35 Bishopswood, Kingsnorth, Ashford, Kent TN23 3RD

Proposal: proposed loft conversion with new rear dormer window and 2no. new rooflights.

Ward: Park Farm South

Comments: Cllr. Giles - suggested a comment of approve from the KPC. Cllr Wedgbury recommended that the Parish Council object to this planning application.

Application Number: **PA/2022/2057**

Address: Briars, Church Hill, Kingsnorth, Ashford, Kent TN23 3EG7

Proposal: Demolition of Briars to provide access and development comprising of 11 residential dwellings on land to the rear of Briars and Greenacres, with associated infrastructure and landscaping.

Ward: Kingsnorth Village

Comments:

Application Number: **PA/2023/0715**

Address: Chilmington Green, Land to west of Chilmington Green Road, Ashford, Kent

Proposal: Proposed construction of a Wastewater Treatment Plant, associated landscaping, and proposed vehicular access from Chilmington Green Road.

Ward:

Comments:

Application Number: **OTH/2023/0035** (Deferred from June meeting)

Address: Land Parcel DP3, Chilmington Green, Ashford Road, Ashford, Kent

Proposal: Reserved Matters application, pursuant to planning permission 12/00400/AS, for appearance, landscaping, layout, scale, and access for the first phase of Discovery Park (Jubilee Park) Land Parcel DP3 – Main AAP Phase Church 1, together with associated landscaping and infrastructure.

Ward:

Comments: Meeting to be held once the South Ashford Garden Community meeting has taken place.

Cllr Giles proposed the Parish Council responds with 'No comment' to application number **PA/2023/1968** and that all other planning applications are brought back to the December Parish Council meeting.

PROPOSED BY CLLR GILES
ALL THOSE IN FAVOUR - 7

SECONDED BY CLLR RANSLEY
ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

b. To note decisions

Decisions noted.

c. To consider any appeals and enforcement matters.

i. Updates on ongoing planning appeals.

d. Any other planning matters.

i. To consider a judicial review of the Kingsnorth Green Appeal decision and authorise any further action.

Cllr Ransley reported on the Kingsnorth Green appeal.

Cllr Ransley ran through potential costs involved for a judicial review.

At this point during the meeting, Cllr Ransley moved into a closed session for Councillors to decide.

Cllr Ransley reopened the meeting at 9.15pm

Cllr Ransley confirmed that a decision had been made against a judicial review, so the Parish Council will not be pursuing that option.

- ii. To consider authorising professional fees to assist in defending against Stubbs Cross Wastewater Works Plant.

Cllr Ransley reported that costs would be less than £500 in professional fees.

Cllr Wedgbury proposed that the Parish Council authorises up to £500 to be spent to enable a resident to make a statutory declaration should the Parish Manager, in consultation with Cllr Hicks and Cllr Cosgrove, be happy with the resident declaration.

PROPOSED BY CLLR WEDGBURY
ALL THOSE IN FAVOUR - 7
Motion moved.

SECONDED BY CLLR TOWNEND
ALL THOSE AGAINST - 0 **ABSTENTIONS - 0**

- iii. To consider authorising professional fees to assist in defending against Court Lodge Planning Application.

Cllr Ransley proposed that this item be deferred to the December meeting.

PROPOSED BY CLLR RANSLEY
ALL THOSE IN FAVOUR - 7
Motion moved.

SECONDED BY CLLR WEDGBURY
ALL THOSE AGAINST - 0 **ABSTENTIONS - 0**

11. Correspondence and written reports from external parties.

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.
 - i. To consider sending letter to Ashford Borough Council requesting quarterly meetings with the four largest Ashford Urban Parishes.

Cllr Ransley recommended that item b.i. be deferred to the December meeting.

Cllr Ransley suggested that a letter be drafted to Ashford Borough Council asking if the lease on a small piece of land at the end of the main 11 a-side pitched be extended to match the lease for the pitches on the back field which runs until 2030.

PROPOSED BY CLLR WEDGBURY
ALL THOSE IN FAVOUR - 7
Motion moved.

SECONDED BY CLLR COSGROVE
ALL THOSE AGAINST - 0 **ABSTENTIONS - 0**

12. Parish Manager Report.

- a. October Report.

The Parish Manager may provide any updates (*not addressed earlier on the agenda*) on the work of the Parish Officers since the last meeting.

13. Parish Councillors reports.

Members of the Council may provide updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

Cllr Wedgbury

- Reported potholes on sheepfold lane.
- Reported dangerous tree.
- Helping residents with issues with Ashford Borough Council.

Cllr Cosgrove

- Reported on a KALC meeting he had Attended.
- KALC AGM will take place on 18th November.

Cllr Hicks

- Lorries constantly on the road at Pound Lane
- Attended Ashford Borough Council ONS meeting about Southern Water.

Cllr Giles

- Cost of living crisis, impact on residents.
- Fallen tree reported.
- Attended various events.

14. The next or future Agenda(s).

Cllr Wedgbury suggested lamppost Poppies could be a potential budget idea for 2024/25.

15. Date of Next Meeting

Tuesday 12th December 2023

There being no further business, the Chair closed the main meeting at 9.35pm and moved into a closed session.

Discussions took place between Councillors, but no decisions were made during the closed session.

Signature: _____

Date: _____