

KINGSNORTH PARISH COUNCIL

AGENDA



Parish Manager: Mr Peter Le Rossignol
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To all Members of the Parish Council.

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 13th February 2024 starting at 7.00pm and to be held in the **Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.**

Please be aware that Parish Council Meetings are recorded.

We will be streaming the meeting live on Zoom and Facebook. If you are not able to attend and would like to raise anything with the council or ask a question, please [e-mail](#) the Parish Manager.

To view the meeting please click on the link below or view on our Facebook page
<https://www.facebook.com/KingsnorthPC>

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

1. **To note those, present and receive apologies.**
2. **To receive declarations of interest.**

Public comments and observations. (Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council.

Presentation/Update from Hugh Nightingale on Butterflies Plus in the Parish. (10mins Max).

Verbal reports from external parties (Maximum 15 minutes)

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item they may, at the discretion of the Chair, speak on that item later.

- a. *Ashford Borough Councillor's Reports (Those who are not a Parish Council Member).*
- b. *KCC Councillor's Report.*

3. **Minutes.**

- a. [Approval of Minutes of Tuesday 9th January 2024.](#)

(To view the minutes or any item in blue press Ctrl and click on the blue text).

4. **Parish community grant applications.**

- a. To review community grant applications submitted in January 2023.
 - i. [Kingsnorth Church.](#)
- b. To agree/approve/reject applications.

5. **Parish action sheet.**

- a. [To review progress with items on the action sheet \(see appendix A\).](#)
- b. To assign individuals or groups of individuals for development / progressing items.
- c. To authorise any actions *(Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision.*

6. **Working Group Updates.**

- a. Events Working Group.
 - i. Parish Council to consider Cllr. Hicks organising the dog show and authorise any further action.

7. **The Moat and Central Play Area.**

- a. To receive a verbal update from a meeting with Ashford Borough Council on the Moat and Central Play Area in Park Farm and authorise any further action.

8. **2024/25 Budget.**

- a. [Confirm and set final budget for 2024/25.](#)

9. Financial matters.

- a. Finance Report.
 - i. [To receive the January Finance Report Documents.](#)
- b. [To review invoices and consider authorising payment.](#)
- c. [To consider options to renew printer contract and authorise any further action.](#)
- d. [To receive updated Solicitors quote on Tudor Farm Leases and authorise any further action.](#)

10. Planning matters.

- a. [To consider all planning applications received prior to the meeting.](#)
- b. [To note decisions.](#)
- c. To consider any Appeals and Enforcement matters.
- d. Any other planning matters.

11. Correspondence and written reports from external parties.

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

12. Parish Manager Report.

- a. [January Report.](#)

The Parish Manager may provide any updates (*not addressed earlier on the agenda*) on the work of the Parish Officers since the last meeting.

13. Parish Councillors reports (To include any relevant Borough Councillor Updates).

Members of the Parish Council may provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

14. The next or future Agenda(s).

- a. To add / remove / amend items.
- b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).

15. Date of Next Meeting Tuesday 12th March 2024.

Closed Session

That under the Public Bodies (Admission to Meetings) Act 1960, the public, and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

16. Staffing Committee Update.

- a. To receive an update and recommendations from the staffing committee and authorise any further action.

17. Freedom of Information Request.

- a. To discuss a Freedom of Information request and authorise any further action.



Peter Le Rossignol (Kingsnorth Parish Council Manager)

[Note for All Councillors on the Seven Principles of Public Life](#)

Standing Councillor Declarations

CLlr Wedgbury is a Trade Union shop steward for USDAW.

CLlr Breese is Chair of the Kingsnorth Village Hall Trustees and a Member of the Chilmington Management Organisation Board.

CLlr Heather Hayward is CMO organisation for the South Ashford Garden Community also sponsored a Park Farm Rangers girls football team.

CLlr Hicks is Vice Chair of the River Stour Inland Drainage Board and Chair of the Ashford Borough Advice Bureau.

CLlr Giles ABC management liaison for Home Start – Ashford, Co Leader of The Green Group – ABC, Member of Appeals Committee.

Appendix A

Parish Action Sheet

ACTIONS FROM JANUARY MEETING

<u>Matter</u>	<u>Ref</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation & Next Steps</u>
Contact Taylor Wimpey regarding footpath A land transfer.	KP32	January 2021	Parish Manager	Awaiting final comments from Solicitors re land transfer. No response from Taylor Wimpey.	Action open.
Climate Change – Working Group	KP52	May 2022	Cllr Giles / Cllr Ransley / Cllr Wedgbury / Cllr Jones.	None	Action open
Events Working Group	KP56	August 2022	Parish Manager, Marie, Cllr Wedgbury, Cllr Hicks, Cllr Giles.	Working Group Meeting held and to be discussed under item 6 of the agenda.	Action open.
Adoption of roads in Bridgefield.	BR57	August 2022		Cllr McGeever to update.	Action open.
MOAT	KP60	January 2023		Cllr. Ransley to update under item 7 of the agenda.	Action open.
Policies and Procedures Review Group	KP61	December 2023 / January 2024	Cllr. Cosgrove / Cllr. Breese / Cllr. Jones	Group has met and developed a map of current policies. View Here	
Buffer Zone Working Group	KP62	December 2023 / January 2024	Cllr Wedgbury / Cllr Jones / Cllr Breese / Cllr Hicks / Cllr Cosgrove	None	Working group to arrange a meeting.

The Seven Principles of Public Life

The Seven Principles of Public Life (also known as the Nolan Principles) apply to anyone who works as a public officeholder. This includes all those who are elected or appointed to public office, nationally and locally, and all people appointed to work in the Civil Service, local government, the police, courts and probation services, non-departmental public bodies (NDPBs), and in the health, education, social and care services. All public officeholders are both servants of the public and stewards of public resources. The principles also apply to all those in other sectors delivering public services.

1 Selflessness

Holders of public office should act solely in terms of the public interest.

2 Integrity

Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

3 Objectivity

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

4 Accountability

Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

5 Openness

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

6 Honesty

Holders of public office should be truthful.

7 Leadership

Holders of public office should exhibit these principles in their own behaviour and treat others with respect. They should actively promote and robustly support the principles and challenge poor behaviour wherever it occurs.