

KINGSNORTH PARISH COUNCIL

AGENDA



Parish Manager: Mr Peter Le Rossignol
Kingsnorth Sports Pavilion, Church Hill,
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To all Members of the Parish Council.

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 9th April 2024 starting at 7.00pm and to be held in the **Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.**

Please be aware that Parish Council Meetings are recorded.

We will be streaming the meeting live on Zoom and Facebook. If you are not able to attend and would like to raise anything with the council or ask a question, please [e-mail](#) the Parish Manager.

To view the meeting please click on the link below or view on our Facebook page

<https://www.facebook.com/KingsnorthPC>

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

1. To note those, present and receive apologies.

2. To receive declarations of interest.

Public comments and observations.

(Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council.

Verbal reports from external parties

(Maximum 15 minutes)

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item they may, at the discretion of the Chair, speak on that item later.

- a. *Ashford Borough Councillor's Reports (Those who are not a Parish Council Member).*
- b. *KCC Councillor's Report.*

3. Minutes.

- a. [Approval of Minutes of Tuesday 12th March 2024.](#)
- b. [Approval of Minutes of Extraordinary Meeting of Wednesday 27th March 2024.](#)

(To view the minutes or any item in blue press Ctrl and click on the blue text).

4. Parish community grant applications.

- a. To review community grant applications submitted in March 2023.
- b. [Ark Drama 2000](#)
- c. To agree/approve/reject applications.

5. Parish action sheet.

- a. [To review progress with items on the action sheet \(see appendix A\).](#)
- b. To assign individuals or groups of individuals for development / progressing items.
- c. To authorise any actions *(Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision.*

6. [Kingsnorth Parish Council Projects.](#)

- a. To discuss and agree priority projects for the Parish Council based on budget and previous discussions.
- b. To discuss and agree correspondence to be sent to Ashford Borough Council Officers regarding projects involving Ashford Borough Council.

7. Annual Meetings.

- a. To discuss and agree the date of the annual meeting of Kingsnorth Parish Council as Tuesday 14th May.
- b. To discuss and agree the date of the annual meeting of Kingsnorth Parish potentially Saturday 25th May at the Kingsnorth Country Fayre. To agree format and any potential speakers or topics.

8. Financial matters.

- a. Finance Report.
 - i. [To receive the March Finance Report Documents.](#)
- b. [To review invoices and consider authorising payment.](#)
- c. To consider quote for Kingsnorth Playing Fields Renovations and authorise any further action.
- d. To consider authorising a review of staff pay bands by external consultant.

9. Planning matters.

- a. [To consider all planning applications received prior to the meeting.](#)
- b. [To note decisions.](#)
- c. To consider any Appeals and Enforcement matters.
- d. Any other planning matters.

10. Correspondence and written reports from external parties.

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

11. Parish Manager Report.

- a. [March Report.](#)

The Parish Manager may provide any updates (*not addressed earlier on the agenda*) on the work of the Parish Officers since the last meeting.

12. Parish Councillors reports (To include any relevant Borough Councillor Updates).

Members of the Parish Council may provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

13. The next or future Agenda(s).

- a. To add / remove / amend items.
- b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).

14. Date of Next Meeting Tuesday 14th May 2024.



Peter Le Rossignol (Kingsnorth Parish Council Manager)

Standing Councillor Declarations

CLlr Wedgbury is a Trade Union shop steward for USDAW.

CLlr Breese is Chair of the Kingsnorth Village Hall Trustees and a Member of the Chilmington Management Organisation Board.

CLlr Heather Hayward is CMO organisation for the South Ashford Garden Community also sponsored a Park Farm Rangers girls football team.

CLlr Hicks is Vice Chair of the River Stour Inland Drainage Board.

CLlr Giles ABC management liaison for Home Start – Ashford, Co Leader of The Green Group – ABC, Member of Appeals Committee.

Appendix A

Parish Action Sheet

ACTIONS FROM MARCH MEETING

<u>Matter</u>	<u>Ref</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation & Next Steps</u>
Contact Taylor Wimpey regarding footpath A land transfer.	KP32	March 2021	Parish Manager		Action open.
Climate Change – Working Group	KP52	May 2022	Cllr. Ransley / Cllr. Wedgbury / Cllr. Jones.	Working Group Met on Wednesday 13 th March 2024.	Action open
Events Working Group	KP56	August 2022	Parish Manager, Marie, Cllr Wedgbury, Cllr Hicks, Cllr Giles.	None	Action open.
Adoption of roads in Bridgefield.	BR57	August 2022		Cllr McGeever to update.	Action open.
The Central Park Area Park Farm	KP60	March 2023		On Agenda	Action open.
Policies and Procedures Review Group	KP61	December 2023 / March 2024	Cllr. Cosgrove / Cllr. Breese / Cllr. Jones	None	Working group to arrange a meeting.
Buffer Zone Working Group	KP62	December 2023 / March 2024	Cllr Wedgbury / Cllr Jones / Cllr Breese / Cllr Hicks / Cllr Cosgrove	None	Working group to arrange a meeting.
Hilary's Way and Footpath A Construction	KP63	March 2024	Parish Manager / Cllr. Cosgrove		
Parish Flag Flying Policy and Purchases	KP64	April 2024		None	