

KINGSNORTH PARISH COUNCIL

AGENDA



Parish Manager: Mr Peter Le Rossignol
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To all Members of the Parish Council.

Notice is hereby given, that the Annual Meeting of the Parish Council is to be held on Tuesday 14th May 2024 starting at 7.00pm and to be held in the **Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.**

Please be aware that Parish Council Meetings are recorded.

We will be streaming the meeting live on Zoom and Facebook.

To view the meeting please click on the link below or view on our Facebook page

<https://www.facebook.com/KingsnorthPC>

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

1. **To Elect Parish Council Chair.**
2. **To Elect a Parish Council Vice-Chair.**
3. **To note those, present and receive apologies.**
4. **To receive declarations of interest.**
5. **To review committee structure and appoint councillors to outside bodies/committees.**
 - a. [To consider the membership of all Parish Council committees.](#)
 - b. To appoint councillors or representatives to the following outside bodies.
 - i. KALC – (Ashford Area).
 - ii. Kingsnorth Village Hall Committee.

Public comments and observations.

(Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council. If residents wish to speak, please contact the Parish manager, on the details at the top of the page, at least 24 hours before the meeting and give an indication of the topic you wish to raise.

Verbal reports from external parties.

(Maximum 15 minutes)

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item they may, at the discretion of the Chair, speak on that item later.

- a. *Ashford Borough Councillor's Reports.*
- b. *KCC Councillor's Report.*

6. Approval of Minutes.

To approve the minutes of the previous meeting's and if in order sign as a true record.

- a. [Minutes of Extraordinary Parish Council Meeting held on 27th March 2024.](#)
- b. [Minutes of Parish Council Meeting held on 9th April 2024.](#)

7. Parish community grant applications.

- a. To review community grant applications submitted in April 2024.
- b. To agree/approve/reject applications.

8. Parish action sheet.

- a. [To review progress with items on the action sheet \(see appendix A\).](#)
- b. To assign individuals or groups of individuals for development / progressing items.
- c. To authorise any actions (*Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision.*)

9. [Parish Boundary Review.](#)

- a. To consider if the Parish Council wants a Community Governance Review to change the Parish Boundary and authorise any further action.

10. [Dog Fouling and Control.](#)

- a. To consider options to reduce the amount of dog fouling and issues with controlling dogs in the Parish and authorise any further action.

11. [Kingsnorth Sports Pavilion.](#)

- a. To receive a condition report from the Grounds and Maintenance Supervisor and authorise any further action.

12. Financial matters.

- a. [To receive the April Finance Report Documents.](#)
- b. [To review invoices and consider authorising payment.](#)
- c. To agree to the internal audit to take place on Tuesday 6th June 2024 and authorise any further action.

13. Planning matters.

- a. [To consider all planning applications received.](#)
- b. [To note decisions.](#)
- c. To consider any Appeals and Enforcement Matters.
- d. Any other planning matters.
 - i. [To discuss Re-Consultation on Land at Court Lodge, Pound Lane, Kingsnorth and authorise any further action.](#)
 - ii. [Kingsnorth Recreation Centre – Change of Use Application.](#)

14. Correspondence and written reports from external parties.

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
 - i. [Letter from Ashford Borough Council Monitoring Officer RE Code of Conduct Complaints.](#)
 - ii. To consider email from resident re speed limit on Church Hill.
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

15. Parish Managers Report.

- a. [April Report.](#)

The Parish Manager may provide any updates (*not addressed earlier on the agenda*) on the work of the Parishes Officers since the last meeting.

16. Parish Councillors Reports.

Members of the Parish Council may provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

17. The next or future Agenda(s).

An indicative table showing intended dates for future items is in [Appendix B](#).

- a. To add / remove / amend items.
- b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).

18. Date of Next Meeting Tuesday 11th June 2024



Peter Le Rossignol (Kingsnorth Parish Council Manager)

Standing Councillor Declarations

Cllr Wedgbury is a Trade Union shop steward for USDAW.

Cllr Breese is Chair of the Kingsnorth Village Hall Trustees and a Member of the Chilmington Management Organisation Board.

Cllr Heather Hayward is CMO organisation for the South Ashford Garden Community also sponsored a Park Farm Rangers girls football team.

Cllr Hicks is Vice Chair of the River Stour Inland Drainage Board.

Cllr Giles ABC management liaison for Home Start – Ashford, Co Leader of The Green Group – ABC, Member of Appeals Committee, workplace representative for GMB union

PARISH ACTION SHEET

ACTIONS FROM APRIL MEETING

<u>Matter</u>	<u>Ref</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation & Next Steps</u>
Climate Change – Working Group	KP52	May 2022	Cllr. Ransley / Cllr. Wedgbury / Cllr. Jones.	Updated Carbon Footprint Calculator Completed.	Action Open
Events Working Group	KP56	August 2022	Parish Manager, Marie, Cllr Wedgbury, Cllr Hicks, Cllr Giles.	Meeting held on 01/05/2024	Action Open.
Adoption of roads in Bridgefield.	BR57	August 2022		Cllr Robey been asked to investigate.	Action Open.
The Central Park Area Park Farm	KP60	March 2023	Parish Council.	None	Action Open. Agree date for the Parish Council meeting to discuss Parish Project Priorities.
Policies and Procedures Review Group (To include Flag Flying Policy)	KP61	December 2023 / March 2024	Cllr. Cosgrove / Cllr. Breese / Cllr. Jones	None	Working group to arrange a meeting.
Buffer Zone Working Group	KP62	December 2023 / March 2024	Cllr Wedgbury / Cllr Jones / Cllr Breese / Cllr Hicks / Cllr Cosgrove	None	Working group to arrange a meeting.
Hilary's Way and Footpath A Construction	KP63	March 2024	Parish Manager / Cllr. Cosgrove	Councillor walked path and Taylor Wimpey Legal Department have been in contact.	Action Open.
Park Farm Dragon Artwork	KP64	April 2024	Parish Manager / ABC Officers	Aspire informed and awaiting a response re wording for statement.	Action Open.
Local Plan – Issues to raise	KP65	April 2024	Parish Council		Action Open