



KINGSNORTH PARISH COUNCIL

Approved Minutes of the Meeting of Kingsnorth Parish Council

Held on Tuesday 10th October 2023.

Kingsnorth Pavilion 7.00pm

Present: Cllr Alison Breese, Cllr Jon Clarke, Cllr Geoff Cosgrove, Cllr Katrina Giles, Cllr Heather Hayward (Vice Chair), Cllr Terry Jones, Cllr James Ransley (Chair), Cllr Ben Townend,

Also, present: Peter Le Rossignol (Parish Manager), Fraser Curry (Grounds and Maintenance Assistant), 0 members of the public attended the meeting.

1. To note those, present and receive apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Manager prior to the meeting.

Cllr Aline Hicks and Cllr Jim Wedgbury

2. To receive declarations of Interest.

Cllr Wedgbury is a Trade Union shop steward for USDAW.

Cllr Breese is CMO organisation for the South Ashford Garden Community.

Cllr Heather Hayward is CMO organisation for the South Ashford Garden Community also sponsored a Park Farm Rangers girls football team.

Cllr. Giles provided a voluntary declaration that she knows the street vender to be discussed under agenda item 11.a.i.

Public Comments and Observations

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council.

No requests from members of the public wishing to speak.

Verbal reports from external parties.

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors.

a. Ashford Borough Councillors' Reports

Cllr Clive Hallett, Washford – Was not able to attend.

Cllr Ben Townend, Park Farm North – See agenda item 13.

Cllr Ray McGeever, Kingsnorth Village and Bridgefield – Submitted his apologies and report to the Parish office staff prior to the meeting which was circulated to Councillors.

Cllr Katrina Giles, Park Farm South – see agenda item 13.

Cllr Heather Hayward, Roman Ward – see agenda item 13.

b. KCC Councillors' Reports

Cllr David Robey – reported on the following:

- There continues to be extreme pressure on the County Council's Budget/Finances with a large overspend.
- There has been a cabinet restructure within the County Council and Cllr. Robey will be taking up a role covering highways.
- Cllr. Robey reported that the County Council had received a grant from central government to support bus services but due to a lack of users some services are being reduced and that he is trying to look at ways to increase some services as some residents are raising issues.

3. Approval of Minutes

To approve the minutes of the previous meeting and if in order sign as a true record.

- a. Approval of Minutes of Tuesday 12th September 2023.

Cllr. Giles requested that the minutes from September are updated to outline the discussion around the cancelation of the August community engagement session at late notice.

A discussion took place between councillors and Cllr Ransley provided an updated paragraph to reflect the discussion that took place.

PROPOSED BY CLLR GILES

ALL THOSE IN FAVOUR - 6

Motion moved.

SECONDED BY CLLR TOWNEND

ALL THOSE AGAINST - 0

ABSTENTIONS - 2

4. Parish Community Grant Applications.

- a. To review community grant applications submitted in September 2023.
- b. To agree / approve / reject applications.

No applications received.

5. Parish Action Sheet.

- a. To review progress with items on the action sheet.
- b. To assign individuals or groups of individuals for development / progressing items.
- c. To authorise any actions (such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision.

The action sheet had been circulated to all Councillors prior to the meeting.

- Future of the Conservation Fields between Kingsnorth Village and Park Farm – No further communication has been received from Ashford Borough Council – Parish Manager to chase up and include Borough Councillors. Action open.
- Contact landowners regarding potential footpath route(s) in 2021/2022 budget – Parish Council are awaiting response – Parish Manager to chase with the action above – Action open.
- Climate Change working group – No further update since last meeting – Action open.
- Events Working Group – No further update since last meeting – Action open.
- Adoption of roads in Bridgefield – Borough Councillor Ray McGeever is communicating with KCC. Action open.
- Moat – Cllr Ransley had agreed to draft a summary from when he attended the KCC archaeology meeting to pass on to Ashford Borough Council he has not been able to do this but will try to do this before the November meeting. Action open.
- Develop plans for possible relocation of the Parish Office – Item 7 on the main agenda. Action open.
- Litter picking – Map Now included on Parish Managers monthly report. Remove from action sheet.
- Budget setting – Parish Manager to set date for an informal budget meeting prior to the next Parish Council meeting.

Cllr Ransley asked Councillors if they had any actions that they would like to add to the Action Sheet. None added.

6. Parish Council Policies

To review the following Parish Council policies and readopt.

- a. Parish Council Standing Orders.
- b. Parish Council Risk Assessment.
- c. Parish Council Communications Policy.

Councillors discussed policies and procedures and agreed that review of all documents should be undertaken to ensure that they all link together. It was proposed that a working group be set up to review all policies and procedures. Cllr. Cosgrove, Cllr. Breese, Cllr. Jones agreed to be part of the working group to review the council policies going forward and will report back to full council in November.

PROPOSED BY CLLR RANSLEY

ALL THOSE IN FAVOUR - 8

Motion moved.

SECONDED BY CLLR COSGROVE

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

7. Surrender of Kingsnorth Recreation Centre Lease.

- a. To review final surrender document and approve any further action.

Councillors briefly discussed the surrender document which would release the Parish Council from the lease and sub leases associated with the Kingsnorth Recreation Centre.

Councillors agreed that the final document if the section mentioning the charity is removed can be signed by Cllr. Ransley as Chair of the Parish Council and another member of the council

PROPOSED BY CLLR TOWNEND

SECONDED BY CLLR HAYWARD

ALL THOSE IN FAVOUR – 8

ALL THOSE AGAINST - 0 ABSTENTIONS - 0

Motion moved.

8. To receive a verbal update on the meeting South of Ashford Garden Meeting held on 19th September.

- a. Review questions posed and ABC Answers.

Cllr Breese provided an update on the meeting held with Great Chart and Shaddoxhurst Parish Council's and Ashford Borough Council officers. She asked the question of how we take it forward and continue working with the other Parishes.

9. Financial Matters.

- a. Finance Report.

- i. To receive the September Finance Report documents.

Kingsnorth Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 30/09/2023		
	Cash in Hand 01/04/2023		363,848.01
	ADD Receipts 01/04/2023 - 30/09/2023		302,991.96
			666,839.97
	SUBTRACT Payments 01/04/2023 - 30/09/2023		177,955.34
A	Cash in Hand 30/09/2023 (per Cash Book)		488,884.63
	Cash in hand per Bank Statements		
	Petty Cash	30/09/2023	0.00
	Metro Bank Current a/c	30/09/2023	8,030.11
	Metro Bank Reserve a/c	30/09/2023	45,353.20
	NW Reserve 47793368	30/09/2023	55,124.86
	NW SIBA 47793120	30/09/2023	223,435.17
	NW Current 47793112	30/09/2023	100.00
	Nationwide Building Society	31/08/2023	156,841.29
			488,884.63
	Less unrepresented payments		488,884.63
	Plus unrepresented receipts		
B	Adjusted Bank Balance		488,884.63
	A = B Checks out OK		

Kingsnorth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

<u>2023/24 Budget Items</u>		<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>	
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
152	Country Fayre Rides					7,122.50	-7,122.50
153	Country Fayre Stall Paym			165.00			165.00
				£165.00		£7,122.50	-6,957.50

Admin

<u>Admin</u>		<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>	
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
21	Payroll				450.00	150.00	300.00
22	HR Support				2,500.00	960.00	1,540.00
23	Staff Training				1,500.00	829.38	670.62
24	Councillor Training				1,000.00	50.00	950.00
25	Councillor/Chairman's Allo				750.00		750.00
26	Bank Charges				40.00	20.00	20.00
27	Audit Fees				1,120.00	180.00	940.00
28	Professional Fees				1,036.00	1,250.00	-214.00
29	Insurance				2,500.00		2,500.00
30	Office Supplies, Postage &				2,250.00	1,345.79	904.21
31	Telephone and Broadband				2,250.00	992.03	1,257.97
32	Photocopier and Printer				1,250.00	537.04	712.96
33	Computer Support and Ma				2,000.00	582.50	1,417.50
34	Account Software				1,140.00	1,140.00	
35	Online HR Platform				150.00		150.00
36	Parish Office Rent				3,000.00	4,500.00	-1,500.00
37	Parish Office - Mobile Pho				264.00	180.33	83.67
101	Office Rates						
					23,200.00	£12,717.07	10,482.93

Cafe

<u>Cafe</u>		<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>	
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
62	Cafe Supplies			250.38	8,300.00	4,478.11	4,072.27
63	Cafe Consumables				750.00	130.21	619.79
64	Cafe Workwear				150.00		150.00
65	Cafe Equipment				500.00	194.57	305.43
66	Cafe Admin				300.00	69.41	230.59
72	Cafe Donations					189.75	-189.75
134	Community Café Cost of L		500.00	500.00	500.00	666.00	-166.00
			500.00	£750.38	10,500.00	£5,728.05	5,022.33

Capital

<u>Capital</u>		<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>	
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
39	Capital						
95	Benches						
96	Christmas Lights/Decorati				3,520.00		3,520.00
107	Parish Signage				2,000.00	2,514.50	-514.50
108	Picnic Benches						
120	Memorial Benches						
149	Parish Office Purchase				16,995.00	8,497.50	8,497.50
					22,515.00	£11,012.00	11,503.00

Communications

<u>Communications</u>		<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>	
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
19	E-mail				820.80	493.20	327.60
20	Website				73.20	165.67	-92.47
78	Advertising and Awareness						
93	Kingsnorth Parish Council				500.00		500.00
94	Precept Letter				500.00		500.00
					1,894.00	£658.87	1,235.13

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

49 Workshop Rates		1,500.00	666.35	833.65
50 Workshop Insurance				
51 Workshop Electric		150.00		150.00
52 Maintenance Mobile Phon		528.00	354.03	173.97
53 Maintenance Loose Tools	3.00	1,500.00	955.94	547.06
54 Maintenance Staff Training	420.00	3,190.00	3,232.00	378.00
55 MUGA		100.00		100.00
60 Waste Collection		1,750.00	584.00	1,166.00
71 Clothing		250.00	25.00	225.00
83 Van Repair				
104 Safety App		200.00		200.00
132 Mower/Tools Fuel		1,000.00	540.89	459.11
150 Defibrillator Parts			447.00	-447.00
151 Equipment Repairs			1,184.79	-1,184.79
		£773.30	40,291.80	£28,729.88
				12,335.22

Parish Office

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
135	Architect's Costs				2,625.00	795.00	1,830.00
136	Scope of Works Preparati				500.00		500.00
137	Planning Fee				300.00	117.00	183.00
138	Building Delivery				1,250.00	625.00	625.00
139	Building Installation				450.00		450.00
140	Electrical Connection				560.00		560.00
141	Air Conditioning Unit				450.00		450.00
142	Floodlight				75.00		75.00
143	Intruder Alarm				90.00		90.00
144	CCTV Camera				150.00		150.00
145	Interest and Phone Extens				50.00		50.00
146	Project Contingency				2,654.00		2,654.00
147	Groundworks				2,120.00		2,120.00
148	Anti-Graffiti Coating				925.00		925.00
					12,199.00	£1,537.00	10,662.00

Pavilion

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
56	Pavilion Gas				2,500.00	731.72	1,768.28
57	Pavilion Electricity				4,500.00	978.70	3,521.30
58	Pavilion Water				750.00	199.46	550.54
59	Pavilion Fire Safety & Sec				1,000.00	192.00	808.00
61	Pavilion Cleaning				2,750.00	1,240.00	1,510.00
70	Pavilion Maintenance				4,975.00	269.85	4,705.15
					16,475.00	£3,611.73	12,863.27

Recreation Centre

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
67	Contingency/Support						

Salaries

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
14	Salaries Admin				56,146.94	22,817.70	33,329.24
15	Salaries Maintenance				34,393.22	16,196.64	18,196.58
16	Employer Payments				41,829.55	15,687.97	26,141.58
					132,369.71	£54,702.31	77,667.40

Section 137

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
18	Section 137						
80	Community Grants Fund				10,000.00	11,908.82	-1,908.82

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

Income			Receipts		Payments		Current Balance
	Code	Title	Budget	Actual	Budget	Actual	Budget
			263,990.76	263,990.76			
	1	Precept					
	2	Grants					
	5	Interest	450.00	2,302.20			1,852.20
	6	Pavilion Hire	1,000.00	850.00			-150.00
	7	Pavilion Football	2,520.00	1,260.00			-1,260.00
	8	MUGA - School Hire	1,500.00	1,500.00			
	9	MUGA - Casual Hire	500.00	949.50			449.50
	10	Maintenance		105.15			105.15
	11	Cafe Takings	15,000.00	7,300.97			-7,699.03
	12	Cafe Grants					
	13	VAT Reclaim					
	73	General Admin					
	119	Kingsnorth Country Fayre	3,500.00	5,271.82		1,015.00	756.82
	123	Kingsnorth Christmas Eve	6,820.00				-6,820.00
	124	Outdoor Cinema	1,247.50	1,672.08			424.58
	131	Reserves	44,555.95				-44,555.95
			341,084.21	£285,202.48		£1,015.00	-56,896.73

Kingsnorth Christmas Event				Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget	Budget
	126	Ice Rink (2 day Hire)			10,500.00			10,500.00
	127	Attractions			8,000.00	7,725.00		275.00
	128	Toilets			595.00			595.00
	129	First Aid			1,000.00	200.00		800.00
	130	Contingency			2,009.50	294.99		1,714.51
					22,104.50	£8,219.99		13,884.51

Kingsnorth Country Fayre				Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget	Budget
	110	Fun Fair			10,135.00	7,601.25		2,533.75
	111	Toilets			1,400.00	380.00		1,020.00
	112	First Aid			1,250.00	600.00		650.00
	113	Wide Eyes Falconry Displk			400.00	300.00		100.00
	114	Security			900.00	432.00		468.00
	118	Contingency			1,408.50	1,493.51		-85.01
					15,493.50	£10,806.76		4,686.74

Kingsnorth Green Spaces				Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget	Budget
	87	Footpath Creation - Footp			42,600.00			42,600.00
	89	Bulb Planting			500.00	416.67		83.33
	91	Bird Feeders			500.00	416.67		83.33
	92	Habitat Planting/Works			2,500.00			2,500.00
	102	Sunflower Competition			300.00			300.00
	109	Climate Change Strategy			2,500.00			2,500.00
	122	Footpath Creation - Footp			9,000.00			9,000.00
	125	Bat/Bird Boxes and Came			500.00			500.00
					58,400.00	£833.34		57,566.66

Maintenance				Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget	Budget
	40	Repairs			1,250.00	113.73		1,136.27
	41	Playing Fields			13,146.00	11,280.43		1,865.57
	43	Playing Fields Playground			1,800.00			1,800.00
	44	Van Lease		20.00	7,351.80	5,664.39		1,707.41
	45	Electric Vehicle Charging		250.00	500.00	71.66		678.34
	46	Vehicle Tax			50.00			50.00
	47	Maintenance Vehicle Insur		80.30	1,250.00	1,221.67		108.63
	48	Workshop Rent			4,776.00	2,388.00		2,388.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

85 Trial Real Nappies Loan S			1,500.00	100.00	1,400.00
86 Outdoor Film Show			1,677.50	1,211.16	466.34
105 Outdoor Film Show donati				37.00	-37.00
106 Festive lights expenses				1,500.00	
133 Schools Cost of Living Sup	1,500.00	1,500.00	1,500.00	1,500.00	
	1,500.00	£1,500.00	14,677.50	£14,756.98	-79.48

Subscriptions

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
38	Subscriptions				2,000.00	1,695.00	305.00
					2,000.00	£1,695.00	305.00

NET TOTAL			343,084.21	£288,391.16	372,120.01	£163,146.48	154,280.48
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Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
266	01/09/2023		Metro Bank Current a/c		Tokens	Amazon	X	14.99	0.00	14.99
280	04/09/2023		NW Current 47793112		Workshop Business Rates	Ashford Borough Council	X	111.00	0.00	111.00
281	04/09/2023		NW Current 47793112		Pavilion electricity	SSE	X	193.25	0.00	193.25
274	04/09/2023		Metro Bank Current a/c		Cafe supplies	Tesco	X	8.70	0.00	8.70
275	06/09/2023		Metro Bank Current a/c		Telephone	BT	S	160.16	32.03	192.19
278	06/09/2023		Metro Bank Current a/c		Trade UK Payment	Trade UK	S	100.36	20.07	120.43
279	06/09/2023		NW Current 47793112		Workshop lease	Van & Car	Z	398.00	0.00	398.00
276	07/09/2023		Metro Bank Current a/c		HR Support	Outset UK	S	160.00	32.00	192.00
277	07/09/2023		Metro Bank Current a/c		Waste Collection	Trident Waste Management Ltd	S	110.00	22.00	132.00
255	11/09/2023		NW Current 47793112		Van rental	Leaseplan	S	612.65	122.53	735.18
285	11/09/2023		Metro Bank Current a/c		New Combi Drill	ITS	S	84.99	17.00	101.99
282	11/09/2023		Metro Bank Current a/c		Zoom fee	Zoom	X	15.59	0.00	15.59
284	11/09/2023		Metro Bank Current a/c		Electric Van Charging	Pod Point	X	30.00	0.00	30.00
283	11/09/2023		Metro Bank Current a/c		Cafe supplies	Tesco	X	13.50	0.00	13.50
318	11/09/2023		Metro Bank Current a/c		First Aid Training	First Aid Training	X	70.00	0.00	70.00
317	11/09/2023		Metro Bank Current a/c		Maintenance First Aid Training	First Aid Training	X	210.00	0.00	210.00
288	12/09/2023		Metro Bank Current a/c		Express Toilets	Express Toilets	S	290.00	58.00	348.00
287	12/09/2023		Metro Bank Current a/c		SLCC Membership	SLCC	X	316.00	0.00	316.00
286	12/09/2023		Metro Bank Current a/c		ICO Payment	ICO	X	35.00	0.00	35.00
289	13/09/2023		Metro Bank Current a/c		Van fuel	Fuel Genie	S	143.11	28.62	171.73
290	13/09/2023		Metro Bank Current a/c		Outdoor Cinema Security	5XL Security	X	256.00	0.00	256.00
293	15/09/2023		Metro Bank Current a/c		Replacement Defibrillator Battery and Pads	Defib Store	S	317.00	63.40	380.40
294	15/09/2023		NW Current 47793112		Tax & NI	HMRG	X	2,131.72	0.00	2,131.72
291	15/09/2023		Metro Bank Current a/c		E-mail Addresses	Microsoft	X	88.20	0.00	88.20
292	15/09/2023		Metro Bank Current a/c		Cafe supplies	Tesco	X	5.80	0.00	5.80
295	18/09/2023		Metro Bank Current a/c		ID cards	Plastic Data Card	S	95.00	19.00	114.00
299	20/09/2023		Metro Bank Current a/c		Accounts package	Scribe Accounts	S	1,140.00	228.00	1,368.00
298	20/09/2023		Metro Bank Current a/c		Cafe	Landisell	X	290.74	0.00	290.74
296	20/09/2023		Metro Bank Current a/c		Cafe	Tesco	X	27.51	0.00	27.51
297	20/09/2023		Metro Bank Current a/c		Cafe Cups	Catering24 Ltd	X	105.97	0.00	105.97
300	21/09/2023		Metro Bank Current a/c		Pension contributions	NEST	X	422.72	0.00	422.72
301	21/09/2023		Metro Bank Current a/c		parking	Ringo	X	2.80	0.00	2.80
303	25/09/2023		Metro Bank Current a/c		New Post Box	Homescapes Europa Ltd	S	116.66	23.33	139.99
302	25/09/2023		Metro Bank Current a/c		Pavilion gas	SSE	S	55.52	11.11	66.63
304	25/09/2023		Metro Bank Current a/c		Film License	Filmbank	S	617.50	123.50	741.00
316	25/09/2023		NW Current 47793112		Staff Mobile Phones	BT	S	35.00	7.00	42.00
316	25/09/2023		NW Current 47793112		Staff Mobile Phones	BT	S	73.25	14.65	87.90
306	26/09/2023		Metro Bank Current a/c		GTA Civils Appeal Work	GTA Civils and Transport Ltd	S	1,250.00	250.00	1,500.00
312-315	26/09/2023		NW Current 47793112		Salary	All	S	6,425.74		6,425.74
305	26/09/2023		Metro Bank Current a/c		Christmas Light Application	Kent County Council	X	37.00	0.00	37.00
308	27/09/2023		Metro Bank Current a/c		Office supplies	Tesco	X	25.50	0.00	25.50
309	27/09/2023		Metro Bank Current a/c		Cafe supplies	Brakes	X	482.63	0.00	482.63
307	27/09/2023		Metro Bank Current a/c		Event Fee	Ashford Borough Council	X	20.00	0.00	20.00
311	28/09/2023		Metro Bank Current a/c		Spring Blubs	Ripleys Garden Centre	S	416.67	83.33	500.00
311	28/09/2023		Metro Bank Current a/c		Spring Blubs	Ripleys Garden Centre	S	416.67	83.33	500.00
310	28/09/2023		Metro Bank Current a/c		Storage Boxes	B&M	X	42.50	0.00	42.50
319	29/09/2023		NW Current 47793112		Bank charges	Natwest	X	10.00	0.00	10.00
Total								17,985.40	1,238.90	19,224.30

1 of

3 October 2023 (2023-2024)

Kingsnorth Parish Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
111	01/09/2023		NW Current 47793112		Pavilion Hire	Park Farm Rangers FC	X	210.00		210.00
110	05/09/2023		Metro Bank Current a/c		Cafe takings	Paypal	X	142.25		142.25
112	07/09/2023		NW Current 47793112		Pavilion Hire	2nd Kingsnorth (Park Farm) (X	67.50		67.50
113	07/09/2023		NW Current 47793112		Pavilion Hire	2nd Kingsnorth (Park Farm) (X	90.00		90.00
114	11/09/2023		Metro Bank Current a/c		Cafe takings	Paypal	X	155.63		155.63
115	12/09/2023		Metro Bank Current a/c		Cafe takings	Paypal	X	143.46		143.46
119	12/09/2023		NW Current 47793112		School MUGA Hire	Kingsnorth Primary School	X	1,500.00		1,500.00
116	14/09/2023		Metro Bank Current a/c		Cafe takings	Paypal	X	101.31		101.31
117	14/09/2023		Metro Bank Current a/c		Ticket Sales	Eventbrite	X	1,672.08		1,672.08
118	18/09/2023		Metro Bank Current a/c		Cafe takings	Paypal	X	139.14		139.14
120	19/09/2023		Metro Bank Current a/c		Cafe takings	Paypal	X	138.65		138.65
121	21/09/2023		Metro Bank Current a/c		Cafe takings	Paypal	X	90.21		90.21
122	22/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
123	25/09/2023		Metro Bank Current a/c		Cafe takings	Paypal	X	136.91		136.91
124	26/09/2023		Metro Bank Current a/c		Cafe takings	Paypal	X	144.73		144.73
125	26/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
126	26/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
127	27/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
136	28/09/2023		Metro Bank Current a/c		Cafe Refund - Brakes	Brakes	X	11.99		11.99
128	28/09/2023		Metro Bank Current a/c		Cafe takings	Paypal	X	92.62		92.62
132	28/09/2023		Metro Bank Current a/c		Storage Boxes	B&M	X			
129	28/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
130	28/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
131	28/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
140	29/09/2023		NW Reserve 4779336i		Interest	Natwest	X	39.26		39.26
141	29/09/2023		NW SIBA 47793120		Interest	Natwest	X	137.15		137.15
133	29/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
134	29/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
135	29/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
137	29/09/2023		Metro Bank Current a/c		Country Fayre 2024 Stall Paym	Parishioner	X	15.00		15.00
139	29/09/2023		NW Current 47793112		Parish Precept	Ashford Borough Council	X	131,995.38		131,995.38
138	29/09/2023		Metro Bank Reserve a		Metro Bank - Interest	Metro Bank	X	44.07		44.07

Kingsnorth Parish Council

RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
							Total	137,217.34		137,217.34

3 October 2023 (2023-2024)

**Kingsnorth Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only**

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2023/24 Budget Items		165.00	165.00 (16500%)		7,122.50	-7,122.50 (-7122%)	-6,957.50
Admin			0.00 (N/A)	23,200.00	12,717.07	10,482.93 (45%)	10,482.93
Cafe	500.00	750.38	250.38 (50%)	10,500.00	5,728.05	4,771.95 (45%)	5,022.33
Capital			0.00 (N/A)	22,515.00	11,012.00	11,503.00 (51%)	11,503.00
Communications			0.00 (N/A)	1,894.00	658.87	1,235.13 (65%)	1,235.13
Income	341,084.21	285,202.48	-55,881.73 (-16%)		1,015.00	-1,015.00 (-1015%)	-56,896.73
Kingsnorth Christmas Event			0.00 (N/A)	22,104.50	8,219.99	13,884.51 (62%)	13,884.51
Kingsnorth Country Fayre			0.00 (N/A)	15,493.50	10,806.76	4,686.74 (30%)	4,686.74
Kingsnorth Green Spaces			0.00 (N/A)	58,400.00	833.34	57,566.66 (98%)	57,566.66
Maintenance		773.30	773.30 (77330%)	40,291.80	28,729.88	11,561.92 (28%)	12,335.22
Parish Office			0.00 (N/A)	12,199.00	1,537.00	10,662.00 (87%)	10,662.00
Pavilion			0.00 (N/A)	16,475.00	3,611.73	12,863.27 (78%)	12,863.27
Recreation Centre			0.00 (N/A)			0.00 (N/A)	0.00
Salaries			0.00 (N/A)	132,369.71	54,702.31	77,667.40 (58%)	77,667.40
Section 137	1,500.00	1,500.00	0.00 (N/A)	14,677.50	14,756.98	-79.48 (-0%)	-79.48
Subscriptions			0.00 (N/A)	2,000.00	1,695.00	305.00 (15%)	305.00
NET TOTAL	343,084.21	288,391.16	-54,693.05 (-15%)	372,120.01	163,146.48	208,973.53 (56%)	154,280.48

Total for ALL Cost Centres	288,391.16	163,146.48
V.A.T.	14,600.80	14,808.86
GROSS TOTAL	302,991.96	177,955.34

Cllr Ransley asked all Councillors if they had any queries or comments on the September Finance report. Councillors asked for an update on our Metrobank Account and if we should look at opening other accounts to protect our finances. Cllr. Ransley provided a brief background to us having accounts with three banks. Cllr. Cosgrove raised an issue about Ashford Borough Council paying our precept in two payments and are basically gaining interest on our second payment.

Cllr. Breese suggested using Handelsbanken, but councillors explained that we were unable to open the account due to a councillor not willing provide personal details to open an account.

Cllr. Ransley suggested reviewing the treasury policy.

- a. To review invoices and consider authorising payments.

PROPOSED BY CLLR RANSLEY

ALL THOSE IN FAVOUR - 8

Motion moved.

SECONDED BY CLLR COSGROVE

ALL THOSE AGAINST -

ABSTENTIONS -

a. To consider all planning application received.
The Parish office circulated the planning summaries report to all Parish Council Members prior to the meeting.

Application Number: **PA/2023/1667**

Address: Tanners, Stumble Lane, Kingsnorth, TN23 3EY

Proposal: Conservatory extension to rear of property.

Ward: Kingsnorth Village

Comments:

Application Number: **PA/2023/1571**

Address: 45, Butterside Road, Kingsnorth, TN23 3PD

Proposal: Proposed vehicle crossover

Ward: Park Farm North

Comments: Decision Made on 02/10/2023

Cllr Ransley suggested Councillors that the Parish Manager consult with the ward members about the comment.

PROPOSED BY CLLR GILES

ALL THOSE IN FAVOUR - 8

Motion moved.

SECONDED BY CLLR HAYWARD

ALL THOSE AGAINST -

ABSTENTIONS -

b. To note decisions

Decisions noted.

c. To consider any appeals and enforcement matters.

i. Updates on ongoing planning appeals.

Cllr Ransley provided an update to members on the planning appeals currently in progress.

d. Any other planning matters.

11. Correspondence and written reports from external parties.

a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.

i. To review licensing request for Short Term Street Trading Consent application for a street trader on Bluebell Road, Kingsnorth and authorise any further action.

b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

Cllr. Giles left the meeting during this item.

Cllr. Hayward suggested that we have not objections to this proposal and that we should support local businesses.

PROPOSED BY CLLR HAYWARD

ALL THOSE IN FAVOUR - 7

Motion moved.

SECONDED BY CLLR TOWNEND

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Cllr Giles returned to the meeting.

12. Parish Manager Report.

a. September Report.

The Parish Manager had circulated his report to all Councillors prior to the meeting.

Cllr. Giles suggested that the Parish Manager liaise with Cllr. Ransley re getting the light sorted and placed in the Parish.

13. Parish Councillors reports.

Members of the Council may provide updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

Cllr. Cosgrove – Attended the previous Ashford KALC meeting which included a presentation by Eurostar which Cllr. Hicks updated the Council on last month. He has started to receive some concerns from residents living on Magpie Hall Road about construction traffic using the roads to access different building sites. He raised some concerns about the new layout of the A2070 near Finberry. These issues will be raised at the Joint Transportation Board.

Cllr Giles – Reminded Councillors that the next community engagement sessions on Saturday 21st October 2023 in the Sports Pavilion from 3 – 5pm and she tendered her apologies for this session due to being on holiday.

Cllr Hayward – Provided an update on Kestrel Park stating that the play equipment is currently out use due to issues the equipment and are awaiting a delivery of the new parts which she hopes will be installed soon.

Cllr. Townend – Updated the Parish Council on concerns from residents re the use of the field in the middle of the cloverleaf fields for motocross activity. This has been reported to Ashford Borough Council and is being investigated. Cllr. Ransley asked if Ashford Borough Council had a statement if the Parish Council staff get any comments or phone calls. Cllr. Townend ask that residents to be directed to himself or the Borough Council with their concerns.

Cllr. Clarke – Updated that he has been emailing Nation Spaces about the siting of a book stop/bank in the Roman Ward but is yet to have a response. He raised some concerns about management companies, and it was discussed briefly by Councillors. It was suggested that it is discussed at a later meeting.

14. The next or future Agenda(s).

- a. To add a closed session to discuss the cancellation of the community engagement session in August.

15. Date of Next Meeting

Tuesday 14th November 2023

There being no further business, the Chair closed the main meeting at 8.50pm.

Signature: _____

Date: _____