

KINGSNORTH PARISH COUNCIL

AGENDA



Parish Manager: Mr Peter Le Rossignol
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To all Members of the Parish Council.

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 9th July 2024 starting at 7.00pm and to be held in the **Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.**

Please be aware that Parish Council Meetings are recorded.

We will be streaming the meeting live on Zoom and Facebook.

To view the meeting please click on the link below or view on our Facebook page

<https://www.facebook.com/KingsnorthPC>

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

- 1. To note those, present and receive apologies.**
- 2. To receive declarations of interest.**

Public comments and observations.

(Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council.

Verbal reports from external parties.

(Maximum 15 minutes)

External parties provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item, at the discretion of the Chair, speak on that item later.

- a. *Ashford Borough Councillor's Reports.*
- b. *KCC Councillor's Report.*

- 3. Approval of Minutes.**

To approve the minutes of the previous meeting's and if in order sign as a true record.

- a. [Minutes of Parish Council Meeting held on 11th June 2024.](#)

- 4. Parish community grant applications.**

- a. To review community grant applications submitted in June 2024.
 - i. [Air Ambulance Charity Kent Surrey Sussex.](#)
- b. To agree/approve/reject applications.

- 5. [To review Parish Council policies and authorise any further action.](#)**

- a. Code of Conduct.
- b. Complaints.

- 6. [To review quote/s for a Survey for Footpath A and authorise any further action.](#)**

- 7. [To receive quotes/s for re-surfacing part of Hilary's Way and authorise any further action.](#)**

- 8. [To review report on Community Café Coffee Machine and authorise any further action.](#)**

- 9. Events.**

- a. [To receive a report on the Kingsnorth Country Fayre 2024 and authorise any further action.](#)
- b. [To receive a proposal regarding a small family summer event and authorise any further action.](#)

- 10. [To review Parish Council Social Media disclaimer and authorise any further action.](#)**

- 11. Financial matters.**

- a. [To receive the June Finance Report Documents.](#)
- b. [To review invoices and consider authorising payment.](#)
- c. [To note external auditors report from 2022/23.](#)
- d. [To review Internal Audit 2023-24 and authorise any further action.](#)
- e. [To review and note July Quarterly Finance Check.](#)

12. Planning matters.

- a. [To consider all planning applications received.](#)
- b. [To note decisions.](#)
- c. To consider any Appeals and Enforcement Matters.
- d. Any other planning matters.

13. Correspondence and written reports from external parties.

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
 - i. [Email from Cllr. Betty re Kingsnorth Recreation Centre.](#)
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

14. Parish Managers Report.

- a. [June Report.](#)

The Parish Manager June provide any updates (*not addressed earlier on the agenda*) on the work of the Parishes Officers since the last meeting.

15. Councillor Reports (To include any relevant Borough Councillor Updates).

Members of the Parish Council June provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

16. Parish action sheet.

- a. [To review format of action sheet \(see appendix A\) and authorise further action.](#)
- b. To assign individuals or groups of individuals for development / progressing items and to working groups.
- c. To authorise any actions (*Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision*).

17. The next or future Agenda(s).

- a. To consider any items for the next of future agendas.

18. Date of Next Meeting Tuesday 13th August 2024

Closed Session

That under the Public Bodies (Admission to Meetings) Act 1960, the public, and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

19. To review Staffing Committee Report on job evaluations and authorise any further action.



Peter Le Rossignol (Kingsnorth Parish Council Manager)

Standing Councillor Declarations

Cllr Wedgbury is a Trade Union shop steward for USDAW.

Cllr Breese is Chair of the Kingsnorth Village Hall Trustees and a Member of the Chilmington Management Organisation Board.

Cllr Heather Hayward is CMO organisation for the South Ashford Garden Community also sponsored a Park Farm Rangers girls football team.

Cllr Hicks is Vice Chair of the River Stour Inland Drainage Board.

Cllr Giles ABC management liaison for Home Start – Ashford, Co Leader of The Green Group – ABC, Member of Appeals Committee, workplace representative for GMB union

PARISH ACTION SHEET

ACTIONS FROM JUNE MEETING

Project	Specific Projects	Councillors Responsible	Current Progress	Next Steps
Ashford Borough Council Related Projects	Central Park		Currently on hold until Parish Council agree business plan and priority projects.	Parish Council to agree business plan and priority projects. Then reengage with Ashford Borough Council.
	Bridgefield Allotments/Hub			
	Buffer Zone			
	Kingsnorth Recreation Centre		Letter drafted and sent to Cllr. Betty following meeting.	Parish Council to agree next steps and if they wish to pursue anything relating to the centre sale. Response from Cllr. Betty on agenda.
	Park Farm Dragon Stones		Parish Council agreed not to take on the previous Dragon Stones Artwork.	To agree a way forward for this project to benefit residents of Park Farm.
Parish Working Groups	Climate Change		Parish Council discussed this at the June meeting and agreed that the working group be reviewed by the full council.	To be discussed at business planning workshop or future Parish Council meeting.
	Events		Parish Council need to agree working group members. Finalise events and dates for 2025.	Parish Council working to meet following July meeting to look at upcoming events.
	Policies and Procedures		At June meeting Parish Councillors on the working group agreed to meet soon.	Councillors have met and two new policies are on the agenda for July.
	Buffer Zone		Agree working group members and initial meeting held.	

PARISH ACTION SHEET

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Planning	Kingsnorth Recreation Centre		Additional comments submitted on 14/06/2024 based on the new information provided by the applicant.	Keep residents updated on progress.
	Courtledge		Comment has been drafted and was submitted to Ashford Borough Council on 20/06/2024.	Delegation to member to speak at planning committee when required.
	Local Plan		Drop in consultation cancelled by Ashford Borough Council for 17 th July in the Sports Pavilion. Planning officer informed that the Parish Council would like to be involved from the outset.	
	Water Monitoring and Management		Meeting held with Peter Finnis and Parish Council agreed to an independent group named Kingsnorth and Shaddoxhurst drainage to work with the Parish Council on future planning applications.	
	Adoption of Roads (Bridgefield)		Parish Manager has contacted Cllr. McGeever and Cllr. Robey to ask for assistance with this matter.	

Project	Specific Projects	Councillors Responsible	Current Progress	Next Steps
Parish Items	Highways Improvement Plan	Cllr. Cosgrove	Cllr. Cosgrove updated Parish Councillors in June that all Highways Improvement Plans will be a standing item on the Borough Council's Joint Transport Board in Future.	Councillors to provide any input or comments to Cllr. Cosgrove.
	Speedwatch		Kingsnorth Speedwatch Group registered with Kent Police. Currently only 2 active volunteers so sessions are not regular.	To recruit new volunteers and review sites across the Parish.
	Parish Council Business Plan		Parish Council Business plan workshop to be held on Wednesday 17 th July (TBC).	Kingsnorth Parish Council to agree a business plan and priorities to move forward.
	Kingsnorth Parish Community Resilience Plan		Drafted Community Resilience Plan and submitted to Ashford Borough Council for comment and their input and details to be added.	Agree Parish Councillors to review draft plan. Present final plan to Parish Council in August 2024.