

KINGSNORTH PARISH COUNCIL

AGENDA



Parish Manager: Mr Peter Le Rossignol
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To all Members of the Parish Council.

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 13th August 2024 starting at 7.00pm and to be held in the **Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.**

Please be aware that Parish Council Meetings are recorded.

We will be streaming the meeting live on Zoom and Facebook.

To view the meeting please click on the link below or view on our Facebook page

<https://www.facebook.com/KingsnorthPC>

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

1. To note those, present and receive apologies.

2. To receive declarations of interest.

Public comments and observations.

(Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council.

Verbal reports from external parties.

(Maximum 15 minutes)

External parties provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item, at the discretion of the Chair, speak on that item later.

- a. *Ashford Borough Councillor's Reports.*
- b. *KCC Councillor's Report.*
- c. *Neighbourhood Watch Update.*

3. Approval of Minutes.

To approve the minutes of the previous meeting's and if in order sign as a true record.

- a. [Minutes of Parish Council Meeting held on 9th July 2024.](#)

4. Parish community grant applications.

- a. To review community grant applications submitted in July 2024.
- b. To agree/approve/reject applications.

5. To review Parish Council policies and authorise any further action.

- a. [Co-Option Policy.](#)
- b. [Training and Development Policy.](#)
- c. [KPC Community Grants.](#)

6. Parish Council Staffing Committee

- a. [To review new staffing committee terms of reference and authorise any further action.](#)
- b. To review membership of Staffing Committee and authorise any further action.

7. Kingsnorth Parish Council Business Plan.

- a. [To review notes from Business Planning Workshop.](#)
- b. [To agree and authorise next steps following the business planning workshop.](#)

8. Resurfacing of Hilary's Way

- a. [To consider options for resurfacing Hilary's Way and applying for planning permission and authorise any further action.](#)

9. Engagement with new Members of Parliament

- a. [To consider/agree and authorise how Kingsnorth Parish Council wish to engage with our new MP's.](#)

10. Park Farm Playground Project

- a. [To consider offer of funding from Park Farm Playground Project and authorise any further action.](#)

11. Protocols and Communication for arranging meetings outside of Parish Council meetings.

- a. To consider/agree how meetings outside of full council meetings are arranged and authorise any further action.

12. Financial matters.

- a. [To receive the July Finance Report Documents.](#)
- b. [To consider authorising staff chainsaw course and purchase of new chainsaw.](#)
- c. [To review invoices and consider authorising payment.](#)

13. Planning matters.

- a. [To consider all planning applications received.](#)
- b. [To note decisions.](#)
- c. To consider any Appeals and Enforcement Matters.
- d. Any other planning matters.

14. Correspondence and written reports from external parties.

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

15. Parish Managers Report.

- a. [July Report.](#)

The Parish Manager July provide any updates (*not addressed earlier on the agenda*) on the work of the Parishes Officers since the last meeting.

16. Councillor Reports (To include any relevant Borough Councillor Updates).

Members of the Parish Council July provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

17. Parish action sheet.

- a. [To review format of action sheet \(see appendix A\) and authorise further action.](#)
- b. To assign individuals or groups of individuals for development / progressing items and to working groups.
- c. To authorise any actions (*Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision*).

18. The next or future Agenda(s).

- a. To consider any items for the next of future agendas.

19. Date of Next Meeting Tuesday 10th September 2024



Peter Le Rossignol (Kingsnorth Parish Council Manager)

Standing Councillor Declarations

Cllr Wedgbury is a Trade Union shop steward for USDAW.

Cllr Breese is Chair of the Kingsnorth Village Hall Trustees and a Member of the Chilmington Management Organisation Board.

Cllr Heather Hayward is CMO organisation for the South Ashford Garden Community also sponsored a Park Farm Rangers girls football team.

Cllr Hicks is Vice Chair of the River Stour Inland Drainage Board.

Cllr Giles ABC management liaison for Home Start – Ashford, Co Leader of The Green Group – ABC, Member of Appeals Committee, workplace representative for GMB un

PARISH ACTION SHEET

ACTIONS FROM JULY MEETING

Project	Specific Projects	Councillors Responsible	Current Progress	Next Steps
Ashford Borough Council Related Projects	Central Park		Parish Council Business Plan workshop completed, and priorities identified.	On Agenda.
	Buffer Zone			
Parish Working Groups	Climate Change		Parish Council discussed this at the July meeting and agreed that the working group should cease, and that climate change and environmental impact should be considered when making decisions.	Item to be removed following August meeting.
	Events		<p>Kingsnorth Country Fayre 2025 date and budget agreed.</p> <p>Kingsnorth Outdoor Cinema taking place on Friday 6th September.</p> <p>Kingsnorth winter wonderland date set, and activities booked.</p>	Meeting to be held in August prior to outdoor cinema.
	Policies and Procedures		Councillors have met and two new policies are on the agenda for August.	Select next Policies and Procedures to be reviewed and updated and bring to full council for approval.
	Buffer Zone		Agree working group members and initial meeting held.	Linked to business plan and agreement from Kingsnorth Parish Members to move the group forward.

PARISH ACTION SHEET
ACTIONS FROM JULY MEETING

Project	Specific Projects	Councillors Responsible	Current Progress	Next Steps
Planning	Kingsnorth Recreation Centre		Initial planning application was withdrawn by the applicant.	Waiting for new planning application to be submitted.
	Courtledge		Comment has been drafted and was submitted to Ashford Borough Council on 20/06/2024.	Delegation to member to speak at planning committee when required.
	Local Plan		Drop in consultation cancelled by Ashford Borough Council for 17 th August in the Sports Pavilion. Planning officer informed that the Parish Council would like to be involved from the outset.	Parish Council to work with Ashford Borough Council to agree next steps and Parish Council involvement.
	Water Monitoring and Management		<p>Meeting held with Peter Finniss and Parish Council agreed to an independent group named Kingsnorth and Shaddoxhurst drainage to work with the Parish Council on future planning applications.</p> <p>Meeting held on Thursday 1st August with various Borough and Parish Councillors along with members of Kingsnorth and Shaddoxhurst Drainage team and representative of</p>	Cllrs in attendance to update Council on outcome of the meeting.
	Adoption of Roads (Bridgefield)		Parish Manager has contacted Cllr. McGeever and Cllr. Robey to ask for assistance with this matter.	Chase Taylor Wimpey and Kent County Councillor about future adoption of roads on Bridgefield.

PARISH ACTION SHEET

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Parish Items	Highways Improvement Plan	Cllr. Cosgrove	Cllr. Cosgrove updated Parish Councillors in July that all Highways Improvement Plans will be a standing item on the Borough Council's Joint Transport Board in Future.	Councillors to provide any input or comments to Cllr. Cosgrove.
	Speedwatch		Volunteer recruitment started and a few have come forward.	Arrange training for new volunteers when we have enough.
	Parish Council Business Plan		Parish Council Business plan workshop held on Wednesday 17 th July.	Kingsnorth Parish Council to agree next steps for our business plan and priorities to move forward. On current Agenda.
	Kingsnorth Parish Community Resilience Plan		Draft Community Resilience Plan has been submitted to Ashford Borough Council for comment and their input and details to be added.	Once feedback from Ashford Borough Council is received the plan will be shared with Parish Councillors for comment and then final plan added to Parish Council agenda for approval.
	Bean Fund	Cllr. Breese	Cllr. McClintock has been contacted to update the membership of the group now that Cllr. Breese is Chair of Kingsnorth Parish Council.	Cllr. Breese to attend meeting in October.