

KINGSNORTH PARISH COUNCIL

AGENDA



Parish Manager: Mr Peter Le Rossignol
Kingsnorth Parish Office, Church Hill, Ashford, Kent, TN23 3EF
Telephone: 01233 502969

Email: manager@kingsnorthparishcouncil.gov.uk

Website: www.kingsnorthparishcouncil.gov.uk

To all Members of the Parish Council.

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 10th September 2024 starting at 7.00pm and to be held in the **Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.**

Please be aware that Parish Council Meetings are recorded.

We will be streaming the meeting live on Zoom and Facebook.

To view the meeting please click on the link below or view on our Facebook page

<https://www.facebook.com/KingsnorthPC>

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

- 1. To note those, present and receive apologies.**
- 2. To receive declarations of interest.**

Public comments and observations.

(Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council.

Verbal reports from external parties.

(Maximum 15 minutes)

External parties provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item, at the discretion of the Chair, speak on that item later.

- Ashford Borough Councillor's Reports.*
- KCC Councillor's Report.*
- Neighbourhood Watch Update.*

- 3. Approval of Minutes.**

To approve the minutes of the previous meeting's and if in order sign as a true record.

- [Minutes of Parish Council Meeting held on 13th August 2024.](#)

- 4. Parish community grant applications.**

- To review community grant applications submitted in August 2024.
- To agree/approve/reject applications.

- 5. [Ashford Local Plan 2041 Initial Comment.](#)**

- To review initial comment and authorise any further action.

- 6. Events Working Group Update.**

- [To consider organising a dog show at the Kingsnorth Country Fayre 2025 and authorise any further action.](#)
- To receive an update from the event working group meeting held on Monday 9th September.

- 7. Parish Council Staffing Committee.**

- [To receive and note minutes from the staffing committee meeting held on Thursday 29th August 2024.](#)

- 8. Kingsnorth Parish Council Business Plan.**

- To receive an update on the initial draft plan circulated to councillors and authorise any further action.

- 9. External Audit.**

- [To review and note external audit report.](#)

10. Financial matters.

- a. [To receive the August Finance Report Documents.](#)
- b. [To review invoices and consider authorising payment.](#)
- c. [To consider updating the Nationwide bank signatories and authorise any action.](#)
- d. [To consider updating Metro Bank Mandate and apply for a Parish Council Credit Card.](#)
- e. Notice of possible large grant application from Kingsnorth Village Hall for 2025/26.
- f. [To consider options to hire or purchase a chipper and chainsaw for the grounds maintenance team and authorise any further action.](#)

11. Planning matters.

- a. [To consider all planning applications received.](#)
- b. [To note decisions.](#)
- c. To consider any Appeals and Enforcement Matters.
- d. Any other planning matters.

12. Correspondence and written reports from external parties.

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

13. Parish Managers Report.

- a. [August Report.](#)

The Parish Manager August provide any updates (*not addressed earlier on the agenda*) on the work of the Parishes Officers since the last meeting.

14. Councillor Reports (To include any relevant Borough Councillor Updates).

Members of the Parish Council August provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

15. Parish action sheet.

- a. [To review format of action sheet \(see appendix A\) and authorise further action.](#)
- b. To assign individuals or groups of individuals for development / progressing items and to working groups.
- c. To authorise any actions (*Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision*).

16. The next or future Agenda(s).

- a. To consider any items for the next of future agendas.

17. Date of Next Meeting Tuesday 15th October 2024



Peter Le Rossignol (Kingsnorth Parish Council Manager)

Standing Councillor Declarations

Cllr Wedgbury is a Trade Union shop steward for USDAW.

Cllr Breese is Chair of the Kingsnorth Village Hall Trustees and a Member of the Chilmington Management Organisation Board.

Cllr Heather Hayward is CMO organisation for the South Ashford Garden Community also sponsored a Park Farm Rangers girls football team.

Cllr Hicks is Vice Chair of the River Stour Inland Drainage Board.

Cllr Giles ABC management liaison for Home Start – Ashford, Co Leader of The Green Group – ABC, Member of Appeals Committee, workplace representative for GMB union.

PARISH ACTION SHEET
ACTIONS FROM AUGUST MEETING

Project	Specific Projects	Councillors Responsible	Current Progress	Next Steps
Ashford Borough Council Related Projects	Central Park		Parish Council Business Plan workshop completed, and priorities identified.	On Agenda.
	Buffer Zone			
	Events		Meeting to be held on Monday 9 th September 2024	Update on Agenda.
	Policies and Procedures		Select next Policies and Procedures to be reviewed and updated and bring to full council for approval.	Policies to be brought to October Meeting.
	Buffer Zone		Linked to business plan and agreement from Kingsnorth Parish Members to move the group forward.	
Parish Items	Highways Improvement Plan	Cllr. Cosgrove	Cllr. Cosgrove updated Parish Councillors in August that all Highways Improvement Plans will be a standing item on the Borough Council's Joint Transport Board in Future.	Councillors to provide any input or comments to Cllr. Cosgrove.
	Speedwatch		Volunteer recruitment started and a few have come forward.	Arrange training for new volunteers when we have enough.
	Parish Council Business Plan		Parish Council Business plan workshop held on Wednesday 17 th August.	Draft to be circulated to all Councillors and item on agenda.
	Kingsnorth Parish Community Resilience Plan		Draft Community Resilience Plan has been submitted to Ashford Borough Council for comment and their input and details to be added.	Once feedback from Ashford Borough Council is received the plan will be shared with Parish Councillors for comment and then final plan added to Parish Council agenda for approval.