

# KINGSNORTH PARISH COUNCIL

## AGENDA



**Parish Manager: Mr Peter Le Rossignol**  
**Kingsnorth Parish Office, Church Hill, Ashford, Kent, TN23 3EF**  
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### **To all Members of the Parish Council.**

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 14<sup>th</sup> January 2025 starting at 7.00pm and to be held in the **Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.**

Please be aware that Parish Council Meetings are recorded.

We will be streaming the meeting live on Zoom and Facebook.

To view the meeting please click on the link below or view on our Facebook page

<https://www.facebook.com/KingsnorthPC>

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

### **1. To note those, present and receive apologies.**

### **2. To receive declarations of interest.**

#### **Public comments and observations.**

**(Maximum 15 minutes)**

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council.

#### **Verbal reports from external parties.**

**(Maximum 15 minutes)**

External parties provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item, at the discretion of the Chair, speak on that item later.

- a. *Ashford Borough Councillor's Reports.*
- b. *KCC Councillor's Report.*
- c. *Neighbourhood Watch Update.*

### **3. Approval of Minutes.**

To approve the minutes of the previous meeting's and if in order sign as a true record.

- a. [Minutes of Parish Council Meeting held on Tuesday 10th December 2024.](#)
- b. [Minutes of Staffing Committee Meeting held on Thursday 5<sup>th</sup> December 2024.](#)

### **4. Parish community grant applications.**

- a. To review community grant applications submitted in December 2024.
  - i. [Kingsnorth Village Hall Grant Application.](#)
- b. To agree/approve/reject applications.

### **5. Kingsnorth Parish Council Budget 2025/26**

- a. [To review outline forward budget document.](#)
- b. To set Kingsnorth Parish Council Precept amount for 2025/26.

### **6. Financial matters.**

- a. [To receive the December Finance Report Documents.](#)
- b. [To review invoices and consider authorising payment.](#)

### **7. Planning matters.**

- a. [To consider all planning applications received.](#)
- b. [To note decisions.](#)
- c. To consider any appeals and Enforcement Matters.
  - i. Courtlodge Appeal.
- d. Any other planning matters and authorise any further action.

### **8. Correspondence and written reports from external parties.**

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

**9. Parish Staff Reports.**

- a. [Parish Manager December Report.](#)

**10. Councillor Reports (To include any relevant Borough Councillor Updates).**

Members of the Parish Council September provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

**11. Parish action sheet.**

- a. [To review Parish action sheet \(see appendix A\) and authorise further action.](#)
- b. To assign individuals or groups of individuals for development / progressing items and to working groups.
- c. To authorise any actions (*Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision.*)

**12. The next or future Agenda(s).**

- a. To consider any items for the next of future agendas.

**13. Date of Next Meeting Tuesday 11<sup>th</sup> February 2025**



**Peter Le Rossignol (Kingsnorth Parish Council Manager)**

**PARISH ACTION SHEET**  
**ACTIONS FROM DECEMBER MEETING**

<b>Project</b>	<b>Specific Projects</b>	<b>Councillors Responsible</b>	<b>Current Progress</b>	<b>Next Steps</b>
Ashford Borough Council Related Projects	Central Park / Buffer Zone		On Hold Until Business Plan is Finalised	
Working Groups	Events / Policies and Procedures / Buffer Zone		On Hold Until Business Plan is Finalised	
Parish Items	Highways Improvement Plan	Cllr. Cosgrove	Parish Manager and Cllr. Cosgrove met with KCC about the current highways improvement plan (HIP). Outlined the key areas which included parking around the Stubbs Cross Post Office, Issues at Smithfield's Crossroads Junction and parking issues on junctions.	Parish Manager has asked for Councillors input to identify any junctions within their wards with parking issues so that we can put in requests for double yellow lines as one.
	Speed watch		Volunteer recruitment started and a few have come forward.	Arrange training for new volunteers when we have enough.
	Parish Council Business Plan		Initial Consultation newsletter is being developed ahead of being sent out to residents.	Final newsletter to be sent out.
	Kingsnorth Parish Community Resilience Plan		Parish Manager is currently working on this in partnership with Ashford Borough Council Officers.	Draft of plan to be presented in February Parish Council Meeting.
	Meeting with current members of parliament covering Ashford and Weald of Kent		Meeting with Sojan Joseph held on Friday 15 <sup>th</sup> December 2024.  Meeting with Katie Lamb MP held on as Friday 6 <sup>th</sup> December.	Delete from action sheet.
	Water Management	Cllr. Clarke	Comment submitted regarding Kingsnorth Green WWTW permit application.	Agree stance and comments for future comments on permit applications