

KINGSNORTH PARISH COUNCIL

AGENDA



Parish Manager: Mr Peter Le Rossignol
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To all Members of the Parish Council.

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 8th April 2025 starting at 7.00pm and to be held in the **Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.**

Please be aware that Parish Council Meetings are recorded.

We will be streaming the meeting live on Zoom and Facebook.

To view the meeting please click on the link below or view on our Facebook page

<https://www.facebook.com/KingsnorthPC>

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

- 1. To note those, present and receive apologies.**
- 2. To receive declarations of interest.**

Public comments and observations.

(Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council.

Verbal reports from external parties.

(Maximum 15 minutes)

External parties provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item, at the discretion of the Chair, speak on that item later.

- Ashford Borough Councillor's Reports.*
- KCC Councillor's Report.*
- Neighbourhood Watch Update.*

- 3. Approval of Minutes.**

To approve the minutes of the previous meeting's and if in order sign as a true record.

- [Minutes of Parish Council Meeting held on Tuesday 11th March 2025.](#)

- 4. Parish community grant applications.**

- To review community grant applications submitted in March 2025.
- To agree/approve/reject applications.

- 5. Chairman's Update.**

- [Local Government Reorganisation.](#)

- 6. Highways Improvement Plan (HIP).**

- [To review content of Highways Improvement Plan \(HIP\) and authorise any further action.](#)

- 7. Kingsnorth Youth Parish Council.**

- [To review proposal to form a youth council and authorise any further action.](#)

- 8. Kingsnorth Parish Council Business Plan.**

- [Review results of public consultation and authorise any further action.](#)
- Newsletter Update.
- Kingsnorth Parish Council stall at Country Fayre.

- 9. Annual Meeting of Kingsnorth Parish.**

- [Agree Date, Venue and Format for Annual Meeting of Kingsnorth Parish.](#)

- 10. Staffing Committee Update.**

- To receive a verbal update following the staffing committee meeting held on Tuesday 1st April 2025.

11. Financial matters.

- a. [To receive the March Finance Report Documents.](#)
- b. [To review invoices and consider authorising payment.](#)
- c. [Parish Council Vehicle Insurance Renewal.](#)

12. Planning matters.

- a. [To consider all planning applications received.](#)
- b. [To note decisions.](#)
- c. To consider any appeals and Enforcement Matters.
 - i. To receive an update on the Courtlodge Appeal and authorise any further action.
- d. Any other planning matters and authorise any further action.

13. Correspondence and written reports from external parties.

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

14. Parish Staff Reports.

- a. [Parish Manager March Report.](#)
- b. [Community Engagement & Events Update.](#)

15. Councillor Reports (To include any relevant Borough Councillor Updates).

Members of the Parish Council September provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

16. Parish action sheet.

- a. To review Parish action sheet (see appendix A) and authorise further action.
- b. To assign individuals or groups of individuals for development / progressing items and to working groups.
- c. To authorise any actions (*Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision*).

17. The next or future Agenda(s).

- a. To consider any items for the next of future agendas.

18. Date of Next Meeting Tuesday 13th May 2025



Peter Le Rossignol (Kingsnorth Parish Council Manager)

PARISH ACTION SHEET
ACTIONS FROM MARCH MEETING

Action	Who	Update	Completed
Send copy of large Kingsnorth planning applications table to all Councillors.	Parish Manager	Email sent.	Yes
Apply for rule 6 status for Courtlodge Planning Appeal	Parish Manager	Applied for Rule 6 status and this has been agreed	Yes
Contact Great and Shadoxhurst Parish Councils about speaking at the Courtlodge planning committee meeting.	Parish Manager	Contacted both Parishes and liaising with them on speaking	Yes

PARISH ACTION SHEET
ACTIONS FROM PREVIOUS MEETINGS

Action	Who	Update	Completed
Highways Improvement Plan	Cllr. Cosgrove Parish Manager	Meeting with KCC booked in for 6 th May and item on April agenda	Yes
To purchase, set up and launch Scribe venue bookings software.	Parish Manager Finance & Regulation Assistant	Scribe bookings to be launched on 1 st April 2025	Yes
To submit Assets of Community value nomination forms for Kingsnorth Recreation Centre and Mission Hall.	Parish Manager	Kingsnorth Recreation Centre nomination form submitted on 12/03/2025.	
To make changes to Metrobank, NatWest and Nationwide Bank Accounts.	Parish Manager	Metrobank Changes currently being process by the bank after Cllr. Breese and the Parish Manager visited the bank. NatWest Changes currently with the bank.	
Kingsnorth Parish Community Resilience Plan	Parish Manager Cllr. Cosgrove	Currently liaising with Ashford Borough Council to arrange a meeting re the plan.	