

# **KINGSNORTH PARISH COUNCIL**

## **AGENDA**



**Parish Manager: Mr Peter Le Rossignol**  
**Kingsnorth Parish Office, Church Hill, Ashford, Kent, TN23 3EF**  
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### **To all Members of the Parish Council.**

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 10<sup>th</sup> February 2026 starting at 7.00pm and to be held in the **Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.**

Please be aware that Parish Council Meetings are recorded.

We will be streaming audio of the meeting live on Microsoft Teams and our Facebook Page.

To view the meeting please click on the link below or view on our Facebook page.

[Microsoft Teams Live Audio Stream](#)

[Facebook Page](#)

- 1. To note those, present and receive apologies.**
- 2. To receive declarations of interest.**

#### **Public comments and observations.**

**(Maximum 15 minutes)**

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council.

#### **Verbal reports from external parties.**

**(Maximum 15 minutes)**

External parties provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item, at the discretion of the Chair, speak on that item later.

- KCC Councillor's Report.*
- Ashford Borough Councillor's Reports.*
- Neighbourhood Watch Update.*
- Kent Police Update.*

- 3. Approval of Minutes.**

To approve the minutes of the previous meeting's and if in order sign as a true record.

- [Minutes of Parish Council Meeting held on Tuesday 13<sup>th</sup> January 2025.](#)

- 4. Parish community grant applications – No Applications Received.**

- To review community grant applications submitted in January/February 2026.
- To agree/approve/reject applications.

- 5. Local Government Reorganisation.**

- Any Verbal Updates on Local Government Reorganisation.

- 6. [To review proposal for changes to Staff Pensions and Provide Medical Cash Plan.](#)**

- 7. [Events working group update – Summer Cycle Event.](#)**

- 8. [To review proposal to purchase up to three new defibrillators.](#)**

- 9. [To review proposal to appoint a new internal auditor for 2025/26.](#)**

- 10. Financial matters.**

- [To receive the January Finance Report Documents.](#)
- [To review invoices and consider authorising payment.](#)

- 11. Planning matters.**

- [To note decisions.](#)
- [To consider all planning applications received.](#)
- To consider any appeals and Enforcement Matters.
- Any other planning matters and authorise any further action.

**12. Correspondence and written reports from external parties.**

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

**13. Parish Staff Reports.**

- a. [Parish Manager January Report.](#)
- b. [Events and Community Engagement update for February 2026 meeting.pdf](#)

**14. Councillor Reports (To include any relevant Borough Councillor Updates).**

Members of the Parish Council provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

**15. Parish action sheet.**

- a. To review Parish action sheet ([see appendix A](#)) and authorise further action.

**16. The next or future Agenda(s).**

- a. To consider any items for the next or/future agendas.

**17. Date of Next Meeting Tuesday 10<sup>th</sup> March 2026**

**CLOSED SECTION AGENDA ITEM**

*That under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during consideration of this item due to the confidential nature of the business to be transacted (commercially sensitive lease negotiations).*

**18. To discuss Tudor Farm Leases and decide next steps.**



**Peter Le Rossignol (Kingsnorth Parish Council Manager)**

**PARISH ACTION SHEET**  
**ACTIONS FROM JANUARY MEETING**

<b>Action</b>	<b>Business Plan Objective</b>	<b>Who</b>	<b>Update</b>	<b>Completed</b>
To create winter Parish Council Newsletter.	BO - 007	Parish Manager	Final Newsletter complete and sent for print. Deliver to start mid to late February.	Yes
Community Assets Feasibility Study Scope	BO – 001 / BO – 002	Parish Manager, Cllr. Breese and Cllr. Cosgrove	Parish Manager has met with Faversham Town Council Clerk to talk through there process for tendering. Scope and tendering process still to be outlined.	
Highways Improvement Plan – Consultation for Church Hill Residents	NA	Parish Manager and Cllr. Cosgrove	Consultation letters have been delivered to all households in Church Hill and cottages along Ashford Road.	Yes
Highways Improvement Plan – Add Tally Ho Road to Highways Improvement Plan.			Tally Ho Road double yellow added to Highways Improvement Plan and sent to KCC.	
Public Planning Meeting for Residents	BO - 007	Parish Manager and All Councillors	Public Planning Meeting held on Wednesday 28 <sup>th</sup> January and was well attended including 26 residents.	Yes