



KINGSNORTH PARISH COUNCIL
Draft Minutes of the Meeting of Kingsnorth Parish Council
Held on Tuesday 13th January 2026.
Kingsnorth Pavilion 7.00pm

Before the main meeting began, Cllr. Breese requested a minute's silence in memory of resident David Charmers, whose life was sadly lost. Mr Charmers had been nominated by the Parish Council for a Community Award in 2023 and had dedicated a significant amount of his time to supporting the local community.

1. To note those, present and receive apologies.

Present: Cllr. Breese (Chair), Cllr. Clarke, Cllr. Cosgrove (Vice-Chair), Cllr. Giles, Cllr. Hicks, Cllr. Ransley, Cllr. Wedgbury.

Also, present: Peter Le Rossignol (Parish Manager), Marie Russell (Community Engagement and Events Officer), Peter New (Neighbourhood Watch) and Bill Barrett (KCC Member). There were 3 members of the public present at the meeting.

Apologies received: All Councillors were present at the meeting.

2. To receive declarations of interest.

Cllr. Ransley informed Councillors that he has an open challenge to a decision in the high court with Ashford Borough Council.

3. Co-option to Kingsnorth Parish Council for Park Farm North (x2 vacancies), and Roman Ward (x1 vacancy).

Cllr. Hicks proposed that the Parish Council change some of the Standing Orders as she feels it is wrong the discussions on people's affairs all the time that the meeting is being livestreamed. Cllr. Hicks recommended listening to what candidates have to say and decide in a closed session at the end of the meeting.

Cllr. Wedgbury seconded the motion adding that candidates' applications have been comprehensive and raised GDPR concerns.

Cllr. Ransley commented that his view is that the decision should be taken in public for transparency.

Cllr. Breese referred to the Proper Officer to ask for clarification on the co-option policy in the Parish Councils standing orders.

The Proper Officer (Parish Manager) responded that to be legal and lawful the Parish Council need to follow their policy and do not need to go into closed session.

Cllr. Breese confirmed that the process will be for the candidate to present to the Parish Council what they hope to achieve as a Parish Councillor and then leave the meeting whilst a decision is being made. Once a decision is reached the candidate can rejoin the meeting.

Cllr. Breese asked Councillors to vote on the proposal from Cllr. Hicks which Cllr. Wedgbury seconded.

PROPOSED BY CLLR. HICKS

SECONDED BY CLLR. WEDGBURY

ALL THOSE IN FAVOUR - 2

ALL THOSE AGAINST - 5

ABSTENTIONS - 0

Motion not passed.

a. Candidates to present to Parish Council what they hope to achieve as a Parish Councillor.

i. Sue McGeever

Sue McGeever presented her application and introduced herself.

Cllr. Breese asked if there were any questions for Sue McGeever following her presentation, none were raised.

Sue left the room whilst discussions took place between Councillors.

Cllr. Giles proposed that Sue McGeever be co-opted onto the Parish Council.

Cllr. Ransley seconded.

PROPOSED BY CLLR. GILES

ALL THOSE IN FAVOUR - 4

Motion moved.

SECONDED BY CLLR. RANSLEY

ALL THOSE AGAINST - 2

ABSTENTIONS - 1

Sue McGeever returned to the meeting and was welcomed by Councillors as a formal member of Kingsnorth Parish Council.

Sue McGeever signed all necessary paperwork and joined the meeting as a Councillor.

Public Comments and Observations.

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council.

None.

Verbal reports from external parties.

External parties provided updates which are likely to be of interest to the residents of the Parish and Parish Councillors.

a. Ashford Borough Councillors' Reports

Cllr. Hallett, Washford – Cllr. Hallett submitted his apologies prior to the meeting.

Cllr. Townend, Park Farm North – Cllr. Townend was not present at the meeting. No report received.

Cllr. McGeever, Kingsnorth Village and Bridgefield – Cllr. McGeever submitted his apologies and report which was circulated prior to the meeting.

Cllr. Giles, Park Farm South – Cllr. Giles was present at the meeting.

Cllr. Hayward, Roman Ward – Cllr. Hayward submitted her apologies prior to the meeting.

b. KCC Councillor Report.

Mr. Barrett reported on the following:

- KCC Draft Budget
- Charity Funding Organisations (Age UK, Demelza, have already had their grant fundings drastically reduced.
- Awaiting a response from an officer on the walkarounds that took place with Cllr. McGeever and Cllr. Giles around Bridgefield.

Cllr. Wedgbury asked what the inflation rate in adult social care.

Mr. Barrett responded that he believes it is around 11.7% and in the child sector it is about 7.2%.

Cllr. Giles raised a concern about the Council Tax percentage of 3.99% not being able to cover what is needed in terms of how much there will be going back into the next financial year and what she feels concerned about it the massive cuts to SEN, child health and education. Cllr. Giles is worried that there is going to be further cuts in staffing and at what cost to our children's health and their educational setting.

Cllr. Giles asked Mr. Barrett if he was in support of these cuts and what his stance is on this.

Mr. Barrett responded that he would not have raised the Council Tax by 3.99% as he is always in favour of keeping the council tax as low as possible, but in the current financial situation to not raise it by the full just basically means that they lower their council tax base. You must get money from somewhere to pay for services. The problem with only raising it by 3.99% means that next year there is a high possibility that Central Government will turn around and say that you've missed out on around £10,000,000 worth of asset. It's highly likely that education services will continue with the kind of cuts that have been seen, less staff work harder will continue to happen because the pressures on the finances are severe.

Cllr. Cosgrove raised the issue of the height of the ramps at the Chilmington Green link up with the A28, Mr. Barrett had said that the contractors were to come back to make the ramps shallower, yet the KCC officer has said that they are within spec and no works have been carried out.

Mr. Barrett replied that he is going to go back through his emails to forward on communication to Cllr. Cosgrove.

c. Neighbourhood Watch Update.

Peter New (Neighbourhood Watch) had provided a monthly report prior to the meeting which was circulated to all Councillors.

Peter provided an update on his report and answered questions from Councillors.

d. Kent Police Update.

Not present at the meeting.

4. Approval of Minutes.

To approve the minutes of the previous meeting and if in order sign as a true record.

a. Minutes of Parish Council Meeting held on 9th December 2025.

PROPOSED BY CLLR. COSGROVE

SECONDED BY CLLR. WEDGBURY

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 1

Motion moved.

5. Parish community grant applications.

a. To review community grant applications submitted in November / December 2025.

None received.

6. Local Government Reorganisation (LGR).

a. Any verbal updates on Local Government Reorganisation.

Cllr. Hicks provided an update.

Mr. Barrett attended discussions with senior officers at KCC to ask if LGR would be happening and their response was that if by early - mid April KCC, ABC and the rest of the Councils in Kent are not in full consultation about next-steps, it is not going to happen.

7. East Kent Design Code.

a. To receive information on the East Kent Design Code consultation and authorise any further actions. (Any update will be sent to Councillors prior to the meeting if received).

Cllr. Cosgrove attended the East Kent Design Code community forum and provided an update to Councillors.

Councillors have all received a link to respond to the questionnaire.

Cllr. Breese asked Councillors to think about if there is any architectural vernacular for Kingsnorth.

8. Kingsnorth Village Hall.

a. Update on Village Hall entrance ramp.

Cllr. Ransley proposed that this item be moved to the end of the agenda and taken in a closed session.

Cllr. Breese seconded the motion.

Councillors agreed. **(No vote took place following the proposal).**

9. Kingsnorth Newsletter.

a. To approve quote for delivery of Kingsnorth Parish Newsletter in January / February 2026.

b. To agree outline content for January / February Newsletter.

Suggested ideas were circulated to all councillors prior to the meeting.

The Parish Manager reported on the Kingsnorth Parish Newsletter.

Recommendations

To delegate to the Parish Manager the authority to proceed with the printing and distribution of the Parish Newsletter with an up to budget of £1,800 +VAT to be sent out at the end of January / February.

PROPOSED BY CLLR. WEDGBURY

SECONDED BY CLLR. HICKS

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 1

Motion moved.

10. Community Assets Feasibility Study Scope

- a. To receive report on the Community Assets Feasibility fee proposal and authorise any further actions.

Recommendations

- i. To approve the commissioning of feasibility studies for four identified community assets.
- ii. To delegate authority to the Parish Manager, in liaison with the Chair and Vice Chair, to finalise the scope.

The Parish Manager has arranged a call with the Clerk at Faversham Town Council to discuss the process for going out to tender.

PROPOSED BY CLLR. WEDGBURY

SECONDED BY CLLR. HICKS

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 1

ABSTENTIONS - 1

Motion moved.

11. Highways Improvement Plan – update

- a. To review the Double Yellow Line Consultation document and approve.

Recommendations

It is recommended that the Parish Council:

1. Confirms that the original proposal for parking restrictions on Church Hill should proceed as initially suggested.
2. Agrees to add Tally Ho Road to the Highways Improvement Plan for future assessment.
3. Notes that progression of Tally Ho Road will be subject to County Council capacity and HIP meeting timescales.

PROPOSED BY CLLR. RANSLEY

SECONDED BY CLLR. BREESE

ALL THOSE IN FAVOUR - 8

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

12. Financial Matters.

- a. To receive the December Finance Report documents

The Finance report was received and noted by all Councillors.

5 January 2026 (2025-2026)

Kingsnorth Parish Council

Prepared by: Ruth Hill Date: 05/01/2026
Name and Role (Clerk/RFO etc)

Approved by: Peter Le Rossignol Date: 06/01/2026
Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 31/12/2025			
	Cash in Hand 01/04/2025		383,437.57
	ADD Receipts 01/04/2025 - 31/12/2025		341,011.89
			724,449.46
	SUBTRACT Payments 01/04/2025 - 31/12/2025		215,764.80
A	Cash in Hand 31/12/2025 (per Cash Book)		508,684.66
	Cash in hand per Bank Statements		
	Petty Cash 31/12/2025	0.00	
	Metro Bank Current a/c 31/12/2025	6,562.28	
	Metro Bank Reserve a/c 31/12/2025	75,351.57	
	NW Reserve 47793368 31/12/2025	0.00	
	NW SIBA 47793120 31/12/2025	220,035.22	
	NW Current 47793112 31/12/2025	100.00	
	Nationwide Building Society 31/12/2025	205,551.91	
	Soldo Expense Wallet 31/12/2025	750.00	
	Soldo Office Expenses 31/12/2025	116.69	
	Soldo Community Cafe 31/12/2025	216.99	
			508,684.66
	Less unrepresented payments		
			508,684.66
	Plus unrepresented receipts		
B	Adjusted Bank Balance		508,684.66
	A = B Checks out OK		

Kingsnorth Parish Council
Net Position by Cost Centre and Code (Between 01/04/2025 and 31/12/2025) - All Cost Centres and Codes

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Cost Centre Name

<u>Admin/Finance</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
	5 Interest		7,795.00	7,382.72			-412.28
	21 Payroll				360.00	270.00	90.00
	22 HR Support				1,920.00	1,548.00	372.00
	23 Staff Training				1,500.00	776.00	724.00
	24 Councillor Training				750.00	395.00	355.00
	25 Councillor/Chairman's Allo				750.00		750.00
	26 Bank Charges				100.00	538.52	-438.52
	27 Audit Fees				1,200.00	880.00	320.00
	29 Insurance				2,850.00	2,835.23	14.77
	30 Office Supplies, Postage &				950.00	249.16	700.84
	31 Telephone and Broadband				1,000.00	668.14	331.86
	32 Photocopier and Printer				1,250.00	885.99	364.01
	33 Computer Support and Me			25.47	2,000.00	3,482.90	-1,457.43
	34 Account Software				1,140.00	1,370.40	-230.40
	35 Online HR Platform				175.00		175.00
	37 Parish Office - Mobile Pho			247.50	185.00	429.00	3.50
	38 Subscriptions				2,000.00	2,322.00	-322.00
	157 Canva				99.99	99.99	
	158 Monkey Survey				350.00	310.00	40.00
	159 Land Registry Documents				50.00	28.00	22.00
	160 Royal British Legion				35.00	20.41	14.59
	161 ICO Payment				35.00	47.00	-12.00
	184 Staff Clothing				250.00	196.12	53.88
	224 Other Income	4,000.00					-4,000.00
	231 Scribe Bookings				1,000.00	288.00	712.00
	232 Maintain X Software				2,000.00	1,549.10	450.90
	233 Soldo Expenses					10.00	-10.00
	234 VAT Refund						
	236 Parish Office - Business R				1,097.80	987.80	110.00
	239 Parish Online Map Softwa				360.00		360.00
	244 Staff Recruitment					88.27	-88.27
			11,795.00	£7,655.69	23,407.79	£20,275.03	-1,006.55

<u>Cafe</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
	11 Cafe Takings		16,000.00	11,113.69			-4,886.31
	63 Café Consumables (Cups)				400.00	253.44	146.56
	66 Cafe Admin				300.00	12.06	287.94
	72 Cafe Donations			49.00	550.00	300.00	299.00
	162 Café Supplies (Milk/Crean)				750.00	232.41	517.59
	163 Café Supplies (Food/Cake)			20.00	8,500.00	5,353.07	3,166.93
	164 Café Coffee				400.00	295.00	105.00
	208 Equipment				150.00	88.87	61.13
	216 Volunteer Lunch					322.35	-322.35
			16,000.00	£11,182.69	11,050.00	£6,857.20	-624.51

<u>Capital</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
	96 Christmas Lights/Decorati				3,520.00	38.47	3,481.53
	171 Parish Signage			740.00		2,290.49	-1,550.49
				£740.00	3,520.00	£2,328.96	1,931.04

<u>Communications</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
	19 E-mail				1,600.00	567.86	1,032.14
	20 Website				35.00	105.10	-70.10
	94 Precept Letter				550.00		550.00
	156 Zoom				200.00	140.31	59.69
					2,385.00	£813.27	1,571.73

Kingsnorth Parish Council
Net Position by Cost Centre and Code (Between 01/04/2025 and 31/12/2025) - All Cost Centres and Codes

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Cost Centre Name

Events	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	110	Country Fayre Fun Fair		9,500.00	7,040.07		500.00	-2,959.93
	111	Country Fayre Toilets				1,000.00	945.00	55.00
	112	Country Fayre First Aid				500.00		500.00
	113	Country Fayre - Wide Eye				500.00		500.00
	114	Country Fayre Security				1,250.00	1,077.78	172.22
	118	Country Fayre Items			481.50	2,000.00	1,706.78	774.72
	152	Country Fayre Rides Depc				16,570.00	6,635.00	9,935.00
	181	Country Fayre Stall Paym	600.00	80.00				-520.00
	194	Country Fayre Food Vendi	1,200.00	925.43				-274.57
	196	Country Fayre Stall Comr		76.00				76.00
	200	Country Fayre Dog Show					273.00	-273.00
	207	Country Fayre Event Insur					560.00	-560.00
	222	Kingsnorth Winter Event Ir	6,000.00	3,777.41	12,000.00	6,427.79		3,349.62
	223	Circus Event - Income anc	2,505.00	2,882.83	3,114.00	2,905.67		586.16
	243	Country Fayre 2026 - Insu					560.00	-560.00
				19,805.00	£15,263.24	36,934.00	£21,591.02	10,801.22

Kingsnorth Green Spaces

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
89	Bulb Planting				500.00	450.47	49.53
91	Bird Feeders				500.00	500.00	
102	Grow Your Own				211.00		211.00
237	Hilarys Way Repairs				8,564.00	8,564.07	-0.07
241	Footpath A					2,066.00	-2,066.00
					9,775.00	£11,580.54	-1,805.54

Maintenance

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
10	Maintenance		1,584.00	462.50		25.36	-1,146.86
40	Repairs				1,250.00	68.40	1,181.60
41	Playing Fields			2,006.00	8,000.00	8,986.06	1,019.94
43	Playing Fields Playground				1,750.00		1,750.00
44	Van Lease			1,116.73	7,351.80	6,275.65	2,192.88
45	Electric Vehicle Charging				500.00		500.00
46	Vehicle Tax				50.00		50.00
47	Maintenance Vehicle Insur				1,636.50	1,786.60	-150.10
48	Workshop Rent				4,776.00	3,582.00	1,194.00
49	Workshop Rates				1,500.00	1,531.58	-31.58
51	Workshop Electric				150.00		150.00
52	Maintenance Mobile Phon			165.00	360.00	473.20	51.80
53	Maintenance Loose Tools				1,500.00	561.91	938.09
54	Maintenance Staff Training				3,000.00		3,000.00
55	MUGA				100.00		100.00
60	Waste Collection				1,750.00	880.00	870.00
71	Clothing				250.00	188.38	61.62
132	Mower/Tools Fuel				1,000.00	548.93	451.07
155	Flag Pole Inspection				500.00	560.00	-60.00
203	General Maintenance				2,338.17	694.68	1,643.49
205	Dog Waste Bags				1,656.00	1,613.10	42.90
215	PAT Testing				500.00		500.00
238	Village Hall Items					61.94	-61.94
246	Mower Maintenance / Part					90.00	-90.00
			1,584.00	£3,750.23	39,918.47	£27,927.79	14,156.91

Parish Business Plan

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
225	Public Consultation				10,000.00	6,383.90	3,616.10
226	Community - Central Park				15,000.00		15,000.00
227	Community - Entrance Pai				10,000.00		10,000.00
228	Environmental - Climate C				5,000.00		5,000.00
229	Planning				15,000.00		15,000.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council
Net Position by Cost Centre and Code (Between 01/04/2025 and 31/12/2025) - All Cost Centres and Codes

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Cost Centre Name

55,000.00 £6,383.90 48,616.10

Pavilion / MUGA

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
6	Pavilion Hire		2,223.00	2,447.50			224.50
7	Pavilion Football		2,520.00	2,542.50		950.00	-927.50
8	MUGA - School Hire		1,500.00	1,500.00			
9	MUGA - Casual Hire		500.00	470.00			-30.00
56	Pavilion Gas				3,000.00	1,147.30	1,852.70
57	Pavilion Electricity				3,000.00	979.29	2,020.71
58	Pavilion Water				500.00	702.80	-202.80
59	Pavilion Fire Safety & Sec				1,500.00	1,012.79	487.21
61	Pavilion Cleaning				3,500.00	2,158.32	1,341.68
70	Pavilion Maintenance				2,500.00	891.40	1,608.60
211	Smart Export Guarantee	800.00		459.18			-340.82
235	Pavilion Business Rates				4,881.20	3,905.20	976.00
242	Pavilion - Consumables					212.10	-212.10
245	Pavilion - Sanitary Dispos:					815.42	-815.42
			7,543.00	£7,419.18	18,881.20	£12,774.62	5,982.76

Precept

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
1	Precept		264,047.52	264,047.52			
			264,047.52	£264,047.52			

Salaries

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
					115,850.04	£84,413.51	31,436.53

Section 137

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
18	Section 137					259.98	-259.98
80	Community Grants Fund				10,000.00	3,956.00	6,044.00
85	Trial Real Nappies Loan S				1,000.00	550.00	450.00
212	Christmas Light Applicatio				150.00	150.00	
230	Christmas Light Installatio				1,500.00	893.93	606.07
240	Christmas Light Electricity				1,250.00		1,250.00
					13,900.00	£5,809.91	8,090.09

NET TOTAL

320,774.52 £310,058.55 330,621.50 £200,755.75 119,149.78



Kingsnorth Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only (Between 01/04/2025 and 31/12/2025)

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2025/26 Budget Items			0.00 (N/A)			0.00 (N/A)	0.00
Admin/Finance	11,795.00	7,655.69	-4,139.31 (-35%)	23,407.79	20,275.03	3,132.76 (13%)	-1,006.55
Cafe	16,000.00	11,182.69	-4,817.31 (-30%)	11,050.00	6,857.20	4,192.80 (37%)	-624.51
Capital		740.00	740.00 (74000%)	3,520.00	2,328.96	1,191.04 (33%)	1,931.04
Communications			0.00 (N/A)	2,385.00	813.27	1,571.73 (65%)	1,571.73
Events	19,805.00	15,263.24	-4,541.76 (-22%)	36,934.00	21,591.02	15,342.98 (41%)	10,801.22
Kingsnorth Country Fayre			0.00 (N/A)			0.00 (N/A)	0.00
Kingsnorth Green Spaces			0.00 (N/A)	9,775.00	11,580.54	-1,805.54 (-18%)	-1,805.54
Maintenance	1,584.00	3,750.23	2,166.23 (136%)	39,918.47	27,927.79	11,990.68 (30%)	14,156.91
Outdoor Cinema			0.00 (N/A)			0.00 (N/A)	0.00
Parish Book Stops			0.00 (N/A)			0.00 (N/A)	0.00
Parish Business Plan			0.00 (N/A)	55,000.00	6,383.90	48,616.10 (88%)	48,616.10
Pavilion / MUGA	7,543.00	7,419.18	-123.82 (-1%)	18,881.20	12,774.62	6,106.58 (32%)	5,982.76
Pavilion, Play Area and Playing Field			0.00 (N/A)			0.00 (N/A)	0.00
Precept	264,047.52	264,047.52	0.00 (N/A)			0.00 (N/A)	0.00
Reusable Nappy Scheme			0.00 (N/A)			0.00 (N/A)	0.00
Salaries			0.00 (N/A)	115,850.04	84,413.51	31,436.53 (27%)	31,436.53
Section 137			0.00 (N/A)	13,900.00	5,809.91	8,090.09 (58%)	8,090.09
Subscriptions			0.00 (N/A)			0.00 (N/A)	0.00
NET TOTAL	320,774.52	310,058.55	-10,715.97 (-3%)	330,621.50	200,755.75	129,865.75 (39%)	119,149.78

Total for ALL Cost Centres	310,058.55	200,755.75
V.A.T.	30,953.34	15,009.05
GROSS TOTAL	341,011.89	215,764.80

Kingsnorth Parish Council

5 January 2026 (2025-2026)

PAYMENTS LIST

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Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
	Salaries	17/12/2025 - 19/12/2025				Confidential			10,122.29		10,122.29
465	Christmas Light Installation/Re	01/12/2025		Soldo Office Expense		Christmas Lights for Parish	Festive Lights	S	107.53	21.51	129.04
504	Bank Charges	01/12/2025		Soldo Expense Walle		Soldo Subscription Fee	Soldo Financial Services Lt	X	25.20		25.20
452	Account Software	01/12/2025		Metro Bank Current ;		Scribe Bookings monthly fee	Scribe Accounts	X	57.60		57.60
453	Van Lease	01/12/2025		Metro Bank Current ;		Van rental	LEX Autolease	S	387.58	77.52	465.10
464	Workshop Rates	01/12/2025		NW Current 4779311		Workshop Business Rates	Ashford Borough Council	X	192.00		192.00
423	Café Coffee	01/12/2025		Soldo Community Ca		Café Coffee	Lost Sheep Coffee	X	90.95		90.95
462	Parish Office - Business Rates	01/12/2025		NW Current 4779311		Parish Office Business Rates	Ashford Borough Council	X	110.00		110.00
459	Kingsnorth Winter Event Incorr	01/12/2025		Soldo Office Expense		Refreshments for Wreath Mak	Tesco	X	31.55		31.55
463	Pavilion Business Rates	01/12/2025		NW Current 4779311		Pavilion Business Rates	Ashford Borough Council	X	488.00		488.00
466	Kingsnorth Winter Event Incorr	01/12/2025		Soldo Office Expense		Winter Wonderland Meta Ads	META	X	26.00		26.00
454	Telephone and Broadband	04/12/2025		Metro Bank Current ;		Telephone	BT	S	70.88	14.18	85.06
456	Café Supplies (Milk/Cream Etc.	04/12/2025		Soldo Community Ca		Café Milk/Cream/Ice Cream	Tesco	X	11.88		11.88
455	Parish Office - Mobile Phone	05/12/2025		Metro Bank Current ;		Staff Mobile Phones	Vodafone	S	30.50	6.10	36.60
455	Parish Office - Mobile Phone	05/12/2025		Metro Bank Current ;		Staff Mobile Phones	Vodafone	S	30.50	6.10	36.60
455	Parish Office - Mobile Phone	05/12/2025		Metro Bank Current ;		Staff Mobile Phones	Vodafone	S	30.50	6.10	36.60
455	Maintenance Mobile Phones	05/12/2025		Metro Bank Current ;		Staff Mobile Phones	Vodafone	S	30.50	6.10	36.60
455	Maintenance Mobile Phones	05/12/2025		Metro Bank Current ;		Staff Mobile Phones	Vodafone	S	30.50	6.10	36.60
457	Café Supplies (Food/Cake)	05/12/2025		Soldo Community Ca		Café - Bradleys	Bradleys	X	68.40		68.40
458	Café Supplies (Food/Cake)	05/12/2025		Soldo Community Ca		Café - Bradleys	Bradleys	X	63.00		63.00
460	Kingsnorth Winter Event Incorr	05/12/2025		Soldo Office Expense		Volunteer Gift Card - Elfs	Tesco	X	251.00		251.00
461	Kingsnorth Winter Event Incorr	05/12/2025		Soldo Office Expense		Volunteer Gift Card - Elfs	Tesco	X	50.00		50.00
475	Workshop Rent	08/12/2025		NW Current 4779311		Workshop lease	Van & Car	Z	398.00		398.00
467	Zoom	09/12/2025		Metro Bank Current ;		Zoom fee	Zoom	X	15.59		15.59
472	Christmas Light Installation/Re	11/12/2025		Metro Bank Current ;		Christmas Light Application	PSR Lighting and SignsLI	S	714.47	142.89	857.36
477	Christmas Light Installation/Re	11/12/2025		Soldo Office Expense		Christmas Lights for Parish	Festive Lights	S	71.93	14.39	86.32
468	HR Support	11/12/2025		Metro Bank Current ;		HR Support	Outset UK	S	160.00	32.00	192.00
469	Parish Signage	11/12/2025		Metro Bank Current ;		Village Hall Sign	Medash Signs	S	1,602.00	320.40	1,922.40
471	Computer Support and Mainte	11/12/2025		Metro Bank Current ;		Microsoft Annual Charge	AMJ IT Ltd	S	345.60	69.12	414.72
474	Waste Collection	11/12/2025		Metro Bank Current ;		Waste Collection	Trident Waste Managemen	S	88.00	17.60	105.60
470	Pavilion Maintenance	11/12/2025		Metro Bank Current ;		Pavilion Pump Replacement	B N Pumps Limited	S	315.00	63.00	378.00
473	Pavilion Cleaning	11/12/2025		Metro Bank Current ;		cleaning	Michelle Hume	X	313.50		313.50
478	Café Supplies (Milk/Cream Etc.	11/12/2025		Soldo Community Ca		Café Milk/Cream/Ice Cream	Tesco	X	11.88		11.88
476	Kingsnorth Winter Event Incorr	11/12/2025		NW Current 4779311		Christmas Fayre Entertainment	Mr Muddles	X	180.00		180.00

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Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
479	E-mail	16/12/2025		Metro Bank Current ;		E-mail Addresses	Microsoft	S	45.69	9.14	54.83
487	Photocopier and Printer	16/12/2025		NW Current 4779311		Printer	ASL	S	270.00	54.00	324.00
490	Office Supplies, Postage & Adm	16/12/2025		Soldo Office Expense		Cafe bin bags & printer paper	Viking Supplies	S	38.90	7.78	46.68
491	Clothing	16/12/2025		Soldo Office Expense		Staff Uniform	Workwear Express	S	142.38	28.48	170.86
490	Café Consumables (Cups Etc...)	16/12/2025		Soldo Office Expense		Cafe bin bags & printer paper	Viking Supplies	X	119.94		119.94
493	Volunteer Lunch	16/12/2025		Soldo Office Expense		Mince Pies for team	Tesco	X	2.50		2.50
488	Kingsnorth Winter Event Incorr	16/12/2025		NW Current 4779311		Heater fuel for marquee	Ambassador Marquee	S	256.25	51.25	307.50
489	Kingsnorth Winter Event Incorr	16/12/2025		NW Current 4779311		Payment for Glass Making Wor	Greensand Glass Art	X	300.00		300.00
480	Pavilion Electricity	17/12/2025		Metro Bank Current ;		Pavilion electricity	EDF Energy	X	157.62		157.62
492	Dog Waste Bags	17/12/2025		Soldo Office Expense		dog waste bags	Eco Green Communities	S	209.70	41.94	251.64
482	Public Consultation	18/12/2025		Metro Bank Current ;		Council Hive 12 month access	Breakthrough Communicat	S	1,997.00	399.40	2,396.40
483	Public Consultation	18/12/2025		Metro Bank Current ;		Website Designer	Aubergine 262 Ltd.	S	2,098.00	419.60	2,517.60
485	Photocopier and Printer	19/12/2025		Metro Bank Current ;		Printer Return Fee	ASL	S	236.99	47.40	284.39
494	Staff Clothing	19/12/2025		Soldo Office Expense		Trade UK Account Payment	Trade UK	S	77.48	15.50	92.98
494	Maintenance Loose Tools	19/12/2025		Soldo Office Expense		Trade UK Account Payment	Trade UK	S	297.09	59.42	356.51
494	Pavilion Maintenance	19/12/2025		Soldo Office Expense		Trade UK Account Payment	Trade UK	S	25.83	5.17	31.00
495	Volunteer Lunch	19/12/2025		Soldo Community Ca		Cafe Volunteers Christmas Mee	Trattoria Romania	X	300.00		300.00
502	General Maintenance	19/12/2025		NW Current 4779311		Maintenance Equipment	Fraser Curry	X	35.44		35.44
498	Pavilion Gas	23/12/2025		Metro Bank Current ;		Pavilion gas	EDF Energy	X	131.82		131.82
499	Bank Charges	24/12/2025		Metro Bank Current ;		Online banking monthly fee	Metro Bank	X	30.00		30.00
496	E-mail	27/12/2025		Soldo Office Expense		Email Marketing	Mail Chimp	X	11.64		11.64
497	Website	28/12/2025		Soldo Office Expense		Facebook Adverts	META	X	13.02		13.02
500	Computer Support and Maintainer	29/12/2025		Metro Bank Current ;		Chat GDP Subscription	OpenAI	X	60.00		60.00
501	Payroll	30/12/2025		Metro Bank Current ;		Payroll	Accounts Unlocked	S	30.00	6.00	36.00
503	Bank Charges	31/12/2025		NW Current 4779311		Bank charges	Natwest	X	10.00		10.00
Total									23,419.62	1,948.19	25,367.81

Kingsnorth Parish Council

RECEIPTS LIST

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Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
262	Cafe Takings	01/12/2025		Metro Bank Current ;		Cafe takings	Paypal	X	110.23		110.23
268	Pavilion Football	01/12/2025		NW Current 4779311		Pavilion Hire	Park Farm Rangers FC	X	210.00		210.00
263	Cafe Takings	02/12/2025		Metro Bank Current ;		Cafe takings	Paypal	X	91.87		91.87
264	Kingsnorth Winter Event Incorr	03/12/2025		Metro Bank Current ;		Christmas Fayre Income	Parishoner	X	9.82		9.82
265	Kingsnorth Winter Event Incorr	03/12/2025		Metro Bank Current ;		Christmas Attractions Booking	Stripe Payments UK	X	121.98		121.98
266	Cafe Takings	04/12/2025		Metro Bank Current ;		Cafe takings	Paypal	X	74.55		74.55
267	Kingsnorth Winter Event Incorr	04/12/2025		Metro Bank Current ;		Christmas Attractions Booking	Stripe Payments UK	X	119.34		119.34
269	Cafe Takings	08/12/2025		Metro Bank Current ;		Cafe takings	Paypal	X	97.85		97.85
272	Cafe Donations	08/12/2025		Metro Bank Current ;		Macmillian Donation	Parishoner	X	49.00		49.00
280	Parish Signage	08/12/2025		NW Current 4779311		Village Hall Sign Re-Charge	Kingsnorth Village Hall Tru	X	740.00		740.00
283	Kingsnorth Winter Event Incorr	08/12/2025		Soldo Community Ca		Refreshments for Wreath Maki	Tesco	X	27.75		27.75
270	Kingsnorth Winter Event Incorr	08/12/2025		Metro Bank Current ;		Christmas Attractions Booking	Stripe Payments UK	X	31.57		31.57
271	Kingsnorth Winter Event Incorr	08/12/2025		Metro Bank Current ;		Christmas Event Float	Parishoner	X	186.60		186.60
273	Cafe Takings	09/12/2025		Metro Bank Current ;		Cafe takings	Paypal	X	154.80		154.80
274	Kingsnorth Winter Event Incorr	10/12/2025		Metro Bank Current ;		Christmas Attractions Booking	Stripe Payments UK	X	26.52		26.52
275	Kingsnorth Winter Event Incorr	10/12/2025		Metro Bank Current ;		Christmas Attractions Booking	Stripe Payments UK	X	24.40		24.40
282	Pavilion Football	11/12/2025		NW Current 4779311		Marking Football Pitches	Park Farm Rangers FC	X	150.00		150.00
276	Cafe Takings	11/12/2025		Metro Bank Current ;		Cafe takings	Paypal	X	43.07		43.07
277	Kingsnorth Winter Event Incorr	11/12/2025		Metro Bank Current ;		Christmas Attractions Booking	Stripe Payments UK	X	19.28		19.28
281	Pavilion Hire	12/12/2025		NW Current 4779311		Pavilion Hire	Diane Cox	X	60.00		60.00
278	Kingsnorth Winter Event Incorr	12/12/2025		Metro Bank Current ;		KCC Member Grant	Kent County Council	X	500.00		500.00
279	Kingsnorth Winter Event Incorr	12/12/2025		Metro Bank Current ;		Christmas Attractions Booking	Stripe Payments UK	X	28.90		28.90
284	Cafe Takings	15/12/2025		Metro Bank Current ;		Cafe takings	Paypal	X	139.44		139.44
285	Cafe Takings	16/12/2025		Metro Bank Current ;		Cafe takings	Paypal	X	119.62		119.62
286	Cafe Takings	18/12/2025		Metro Bank Current ;		Cafe takings	Paypal	X	116.84		116.84
287	Cafe Takings	22/12/2025		Metro Bank Current ;		Cafe takings	Paypal	X	85.00		85.00
288	Cafe Takings	23/12/2025		Metro Bank Current ;		Cafe takings	Paypal	X	66.80		66.80
289	Parish Office - Mobile Phone	23/12/2025		Metro Bank Current ;		Mobile Phone credit	Connection Technologies	X	49.50		49.50
289	Maintenance Mobile Phones	23/12/2025		Metro Bank Current ;		Mobile Phone credit	Connection Technologies	X	33.00		33.00
290	Pavilion Hire	29/12/2025		NW Current 4779311		Pavilion Hire	Vicky Davies	X	90.00		90.00
291	Interest	31/12/2025		NW SIBA 47793120		Natwest SIBA Interest	Natwest	X	194.63		194.63
292	Interest	31/12/2025		Metro Bank Reserve		Metro Bank - Interest	Metro Bank	X	54.36		54.36
293	Interest	31/12/2025		Nationwide Building ;		Nationwide Interest	Nationwide Building Societ	X	583.18		583.18
Total									4,409.90		4,409.90

Kingsnorth Parish Council

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Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
Total									4,409.90		4,409.90

b. To review invoices and consider authorising payments.

P No	Supplier	Goods/Service	Sub Total	VAT	Total
1	HMRC	Tax & NI Payable Confirmed	£2,099.55	£0.00	£2,099.55
2	Salaries	Confirmed Amount January	£6,884.12	£0.00	£6,884.12
3	M Hume	Pavilion Cleaning December	£231.00	£0.00	£231.00
4	Trident Waste Management	Waste Collection December	£110.00	£22.00	£132.00
5	Kingsnorth Church	Churchyard Maintenance	£1,214.00	£0.00	£1,214.00
6	Express Toilet Hire	Portable Toilet Hire – Christmas	£410.00	£82.00	£492.00
7	Kingsnorth Electrical Ltd	PAT Testing	£262.26	£52.45	£314.71
8	Kent County Council	Street Light Load Testing	£160.00	£32.00	£192.00
9	The Play Inspection Company Ltd	Annual Play Area Inspection	£237.95	£47.59	£285.54
10	B N Pumps Limited***	Pumping Station Repair	£2,211.00	£442.20	£2,653.20
11					
12					
13					
14					
15					
16					
17					
		Total	£13,819.88	£678.24	£14,498.12

*** To be paid once invoiced received work carried out on Friday 9th January 2026.

Cllr. Giles declared an interest in item 12b as a member of her family works for one of the companies, so will not take part in any votes for this item.

Cllr. Ransley proposed that the invoices as listed be authorised for payment.

PROPOSED BY CLLR. RANSLEY

SECONDED BY CLLR. COSGROVE

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 1

Motion moved.

Internal Bank Transfers Required January 2026**

Account From	Account To	Amount
NatWest Current	Metro Current	£15,000.00
Natwest Current	Metro Reserve	£40,000.00
NatWest Current	Soldo Wallet	£2,500.00
	Total	£57,500.00

Recommendation

The Parish Manager recommended that £40,000 be moved from the NatWest account into the Metro Account.

13. Planning Matters

- a. To consider all planning applications received.

Cllr. Breese made a proposal that a special planning meeting is arranged, and residents invited, to discuss planning applications 1810, 1809 and 2380.

PROPOSED BY CLLR. BREESE

SECONDED BY CLLR. COSGROVE

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 1

Motion moved.

The special planning meeting will take place on Wednesday 28th January 2026 at 7pm.

Application Number: **21/00826/AS – Cllr. McGeever will not comment on this application.**

Address: The Rosary, Ashford Road, Kingsnorth, Ashford, Kent, TN23 3EP

Proposal: Erection of 1 dwellinghouse [Revision of 17/01386/AS].

Ward: Kingsnorth Village

Comments: No comments.

Application Number: **PA/2025/2290**

Address: 17 Conker Close, Kingsnorth, Ashford, TN23 3LL

Proposal: Single storey rear extension (Retrospective)

Ward: Park Farm North

Comments: No comments.

Application Number: **PA/2025/2323**

Address: 3, Steeds Close, Kingsnorth, TN26 1NF

Proposal: Erection of a single-storey rear and side extension together with a new pitched roof incorporating rear-facing dormer windows.

Ward: Kingsnorth Village.

Comments: Support.

Application Number: **NOT/2025/2380**

Address: Land 300meters West by Southwest of St Helens, Ashford Road, Kingsnorth, Ashford.

Proposal: Reserved matters application for the approval of access, appearance, layout, landscaping and scale for Phase 1C (spine road) pursuant to outline planning permission 15/00856/AS.

Ward: Kingsnorth Village.

Comments: Defer to special planning meeting.

- b. To note decisions.

Councillors noted the planning decisions document sent to them with the agenda.

- c. To consider any appeals and Enforcement Matters.

- d. Any other planning matters and authorise any further action.

Cllr. Ransley proposed that the Parish Council invite developers to the special planning meeting.

PROPOSED BY CLLR. RANSLEY

SECONDED BY CLLR. COSGROVE

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 0

ABSTENTIONS - 2

Motion moved.

14. Correspondence and written reports from external parties.

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.

- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

None.

15. Parish Staff Reports.

- a. Parish Manager November report.

The Parish Manager report was circulated to all Councillors prior to the meeting.

The report was noted by Councillors.

- b. Community Engagement and Events December report.

The Community Engagement and Events Officer report was circulated to all Councillors prior to the meeting.

The report was noted by Councillors.

16. Councillor Reports (To include any relevant Borough Councillor Updates).

Members of the Parish Council may provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

Cllr. Hicks reported on the following:

- Attended a meeting at the Ashford International Station.
- Hamstreet house fire community event.

Cllr. Wedgbury reported on the following:

- Meeting with MP to discuss building regulations following fires in Hamstreet and Beaver Lane.
- Ashford Ladies Football Team fundraising.
- Fundraising for David Charmers.

Cllr. Giles reported on the following:

- Hamstreet Fire – pictures of the fire on social media before the fire brigade had even attended which caused even more upset and anguish to the community.
- SWEP (Severe Weather Emergency Procedure) for rough sleepers.
- Catapult crime – report on 999 and confirm there is a crime in progress.

17. Parish Action Sheet

The Parish Action Sheet had been circulated to all Councillors prior to the meeting.

- a. To review Parish action sheet (see appendix A of agenda) and authorise further action.

The action sheet was presented, updated and noted by Councillors.

18. The next or future agenda(s)

- a. To consider any items for the next or future agendas.

The Parish Manager reported that he and Cllr. Cosgrove have been looking at pensions and staff benefits so this will be added to the agenda for the next meeting.

19. Date of Next Meeting

The next monthly meeting will be held on Tuesday 10th February 2026.

As there was no further business to be discussed Cllr. Breese closed the main meeting at 8.31pm and the Council moved into a closed meeting.

Closed Session

Kingsnorth Village Hall Ramp.

Neil Shorter provided an update on the ramp which has been installed at the Kingsnorth Village Hall.

Current contractor has been instructed to stop works.

Discussions are currently taking place with another contractor to redo the steps.

Cllr. Ransley thanked Neil Shorter for his update and Kingsnorth Parish Council noted the update.

Meeting closed at 20.48pm.

Signature: _____

Date: _____