

# KINGSNORTH PARISH COUNCIL

## AGENDA



**Parish Manager: Mr Peter Le Rossignol**  
**Kingsnorth Parish Office, Church Hill, Ashford, Kent, TN23 3EF**  
**Telephone: 01233 502969**  
**Email: [manager@kingsnorthparishcouncil.gov.uk](mailto:manager@kingsnorthparishcouncil.gov.uk)**  
**Website: [www.kingsnorthparishcouncil.gov.uk](http://www.kingsnorthparishcouncil.gov.uk)**

### **To all Members of the Parish Council.**

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 10<sup>th</sup> March 2026 starting at 7.00pm and to be held in the **Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.**

Please be aware that Parish Council Meetings are recorded.

We will be streaming audio of the meeting live on Microsoft Teams and our Facebook Page.  
To view the meeting please click on the link below or view on our Facebook page.

[Microsoft Teams Live Audio Stream](#)

[Facebook Page](#)

- 1. To note those, present and receive apologies.**
- 2. To receive declarations of interest.**

#### **Public comments and observations.**

**(Maximum 15 minutes)**

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council.

#### **Verbal reports from external parties.**

**(Maximum 15 minutes)**

External parties provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item, at the discretion of the Chair, speak on that item later.

- KCC Councillor's Report.*
- Ashford Borough Councillor's Reports.*
- Neighbourhood Watch Update.*
- Kent Police Update.*

- 3. Co-option to Kingsnorth Parish Council for Park Farm North x 2 vacancies.**

- Candidates to present to Parish Council what they hope to achieve as a Parish Councillor.
  - [Christian Ward](#)

- 4. Approval of Minutes.**

To approve the minutes of the previous meeting's and if in order sign as a true record.

- [Minutes of Parish Council Meeting held on Tuesday 10<sup>th</sup> February 2026.](#)

- 5. Parish community grant applications – No Applications Received.**

- To review community grant applications submitted in February/March 2026.
- To agree/approve/reject applications.

- 6. Local Government Reorganisation.**

- Any Verbal Updates on Local Government Reorganisation.

- 7. Kingsnorth Parish Council Policies.**

- [To review and consider adopting IT Policy.](#)
- [To review and consider adopting Tender Policy.](#)

- 8. Financial matters.**

- [To receive the February Finance Report Documents.](#)
- [To review invoices and consider authorising payment.](#)
- [To note and adopt updated 2026/27 Budget.](#)
- [To review and consider HR Support Package renewal.](#)

**9. Planning matters.**

- a. [To note decisions.](#)
- b. [To consider all planning applications received.](#)
- c. To consider any appeals and Enforcement Matters.
- d. Any other planning matters and authorise any further action.
  - i. To consider if the Parish Council will speak at the Ashford Borough Council planning committee for planning applications:
    - NOT/2025/1809
    - NOT/2025/1810
    - NOT/2025/2380

**10. Correspondence and written reports from external parties.**

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.
  - i. [Letter to be sent to Ashford Borough Council re planning.](#)
  - ii. [Joint Parish Letter Re South of Ashford Garden Community.](#)

**11. Parish Staff Reports.**

- a. [Parish Manager February Report.](#)
- b. [Events and Community Engagement update for March 2026 meeting.](#)

**12. Councillor Reports (To include any relevant Borough Councillor Updates).**

Members of the Parish Council provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

**13. Parish action sheet.**

- a. To review Parish action sheet ([see appendix A](#)) and authorise further action.

**14. The next or future Agenda(s).**

- a. To consider any items for the next or/future agendas.

**15. Date of Next Meeting Tuesday 14<sup>th</sup> April 2026**

**CLOSED SECTION AGENDA ITEM**

**That under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during consideration of this item due to the confidential nature of the business to be transacted (commercially sensitive lease negotiations).**

**18. Update on Tudor Farm Leases.**



**Peter Le Rossignol (Kingsnorth Parish Council Manager)**

**PARISH ACTION SHEET**  
**ACTIONS FROM FEBRUARY MEETING**

<b>Action</b>	<b>Business Plan Objective</b>	<b>Who</b>	<b>Update</b>	<b>Completed</b>
Community Assets Feasibility Study Scope	BO – 001 / BO – 002	Parish Manager, Cllr. Breese and Cllr. Cosgrove	Tender Process on March Agenda.	
Draft Open Letter re master planning for local developments.	BO - 017	Cllr. Breese and All Members.	Draft Letter to be approved and is on March Agenda.	Yes
Parish Manager to work up an annual compliance report.	NA	Parish Manager	Work had already started on this and will be shared with Councillors at the April Parish Council meeting.	
Email to be sent to KCC Member re Ashford Household Waste Recycling Centre Closure	NA	Parish Manager	Email sent to KCC member Paul King on 13/02/2026	Yes
Highways Improvement Plan (HIP) – Councillors to send any items for this year’s HIP to Cllr. Cosgrove and Parish Manager	NA	All Councillors	Awaiting suggestions from Council members.	