



**KINGSNORTH PARISH COUNCIL**  
**Draft Minutes of the Meeting of Kingsnorth Parish Council**  
**Held on Tuesday 10<sup>th</sup> March 2026.**  
**Kingsnorth Pavilion 7.00pm**

**1. To note those, present and receive apologies.**

**Present:** Cllr. Breese (Chair), Cllr. Clarke, Cllr. Cosgrove (Vice-Chair), Cllr. Giles, Cllr. Hicks, Cllr. S. McGeever and Cllr. Wedgbury.

**Also, present:** Peter Le Rossignol (Parish Manager), Marie Russell (Community Engagement and Events Officer). There was 1 member of the public present at the meeting.

**Apologies received:** Cllr. Ransley submitted his apologies to the Parish office staff.

**2. To receive declarations of Interest.**

None.

**Public Comments and Observations.**

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council.

None.

**Verbal reports from external parties.**

External parties provided updates which are likely to be of interest to the residents of the Parish and Parish Councillors.

a. KCC Councillor's Report.

Mr. Barrett submitted his apologies and confirmed that he would like to donate a grant towards the Kingsnorth Parish Council BMX Display & Pump Track Event in August.

b. Ashford Borough Councillors' Reports.

Cllr. Hallett, Washford – Cllr. Hallett submitted his apologies and report which was circulated prior to the meeting.

Cllr. Townend, Park Farm North – Cllr. Townend was not present at the meeting. No report received.

Cllr. R. McGeever, Kingsnorth Village and Bridgefield – Cllr. R. McGeever submitted his apologies and report which was circulated prior to the meeting.

Cllr. Giles, Park Farm South – Cllr. Giles was present at the meeting and reported on the following:

- Increase in rats at the Moat.
- Potholes.

Cllr. Hayward, Roman Ward – Cllr. Hayward submitted her apologies prior to the meeting. No report.

c. Neighbourhood Watch Update.

Peter New (Neighbourhood Watch) submitted his apologies and report to the Parish Office prior to the meeting, Peter's report was circulated to all Councillors.

d. Kent Police Update.

The Parish Manager has met with Kent Police since the February meeting, and they will be attending the Kingsnorth Community Café on 23<sup>rd</sup> March for an informal drop-in session for members of the public.

Cllr. Cosgrove suggested that in the event of Kent Police not being available to attend monthly Parish Council meetings it may be helpful to print off crime statistics and anything else that would be relevant.

**3. Co-option to Kingsnorth Parish Council for Park Farm North x 2 vacancies.**

- a. Candidates to present to Parish Council what they hope to achieve as a Parish Councillor.  
i. Christian Ward

Candidate Christian Ward withdrew his application prior to the meeting.

**4. Approval of Minutes.**

To approve the minutes of the previous meeting and if in order sign as a true record.

- a. Minutes of Parish Council Meeting held on Tuesday 10<sup>th</sup> February 2026.

**PROPOSED BY CLLR. COSGROVE**

**SECONDED BY CLLR. HICKS**

**ALL THOSE IN FAVOUR - 6**

**ALL THOSE AGAINST - 0**

**ABSTENTIONS - 1**

**Motion moved.**

**5. Parish Community Grant applications.**

- a. To review community grant applications submitted in February / March 2026.

None received.

**6. Local Government Reorganisation (LGR).**

- a. Any verbal updates on Local Government Reorganisation.

Cllr. Breese and Cllr. Cosgrove attended a KALK (Kent Association of Local Councils) meeting which focused on LGR. Cllr. Breese and Cllr. Cosgrove presented a verbal report on information received.

**7. Kingsnorth Parish Council Policies.**

- a. To review and consider adopting IT Policy.

Cllr. Wedgbury proposed that the IT Policy be adopted (with the agreed amendment) but the Parish Manager is to look further at the use of AI and report back at the April Parish Council meeting.

**PROPOSED BY CLLR. WEDGBURY**

**SECONDED BY CLLR. GILES**

**ALL THOSE IN FAVOUR - 7**

**ALL THOSE AGAINST - 0**

**ABSTENTIONS - 0**

**Motion moved.**

- b. To review and consider adopting Tender Policy.

Cllr. Cosgrove reported on the Tender Policy.

**PROPOSED BY CLLR. S. MCGEEVER**

**SECONDED BY CLLR. GILES**

**ALL THOSE IN FAVOUR - 7**

**ALL THOSE AGAINST - 0**

**ABSTENTIONS - 0**

**Motion moved.**

**8. Financial Matters.**

- a. To receive the February Finance Report documents

The Parish Manager presented the Finance report and responded to questions from Councillors. The Finance report was received and noted by all Councillors.

## Kingsnorth Parish Council

Prepared by: Ruth Hill Date: 02/03/2026  
*Name and Role (Clerk/RFO etc)*

Approved by: Peter Le Rossignol Date: 02/03/2026  
*Name and Role (RFO/Chair of Finance etc)*

	<b>Bank Reconciliation at 28/02/2026</b>		
	Cash in Hand 01/04/2025		383,437.57
	<b>ADD</b> Receipts 01/04/2025 - 28/02/2026		347,953.31
			731,390.88
	<b>SUBTRACT</b> Payments 01/04/2025 - 28/02/2026		267,413.58
<b>A</b>	<b>Cash in Hand 28/02/2026</b> (per Cash Book)		<b>463,977.30</b>
	Cash in hand per Bank Statements		
	Petty Cash 28/02/2026	0.00	
	Metro Bank Current a/c 28/02/2026	6,033.35	
	Metro Bank Reserve a/c 28/02/2026	115,497.07	
	NW Reserve 47793368 28/02/2026	0.00	
	NW SIBA 47793120 28/02/2026	130,383.25	
	NW Current 47793112 28/02/2026	100.00	
	Nationwide Building Society 28/02/2026	206,635.15	
	Soldo Expense Wallet 28/02/2026	4,500.00	
	Soldo Office Expenses 28/02/2026	392.83	
	Soldo Community Cafe 28/02/2026	435.65	
			<b>463,977.30</b>
	Less unrepresented payments		463,977.30
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>463,977.30</b>
	<b>A = B Checks out OK</b>		

**Kingsnorth Parish Council**  
**Net Position by Cost Centre and Code (Between 01/04/2025 and 28/02/2026) - All Cost Centres and Codes**

*This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.*

**Cost Centre Name**

<u>Admin/Finance</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
5	Interest		7,795.00	8,864.59			1,069.59
21	Payroll				360.00	330.00	30.00
22	HR Support				1,920.00	1,868.00	52.00
23	Staff Training				1,500.00	776.00	724.00
24	Councillor Training				750.00	585.00	165.00
25	Councillor/Chairman's Allo				750.00		750.00
26	Bank Charges				100.00	654.92	-554.92
27	Audit Fees				1,200.00	1,720.00	-520.00
29	Insurance				2,850.00	2,835.23	14.77
30	Office Supplies, Postage &			17.60	950.00	454.89	512.71
31	Telephone and Broadband				1,000.00	804.13	195.87
32	Photocopier and Printer				1,250.00	978.99	271.01
33	Computer Support and Ma			25.47	2,000.00	3,902.90	-1,877.43
34	Account Software				1,140.00	1,428.00	-288.00
35	Online HR Platform				175.00		175.00
37	Parish Office - Mobile Pho			346.50	185.00	612.00	-80.50
38	Subscriptions				2,000.00	2,325.00	-325.00
157	Canva				99.99	99.99	
158	Monkey Survey				350.00	310.00	40.00
159	Land Registry Documents				50.00	28.00	22.00
160	Royal British Legion				35.00	20.41	14.59
161	ICO Payment				35.00	47.00	-12.00
184	Staff Clothing				250.00	196.12	53.88
224	Other Income		4,000.00				-4,000.00
231	Scribe Bookings				1,000.00	345.60	654.40
232	Maintain X Software				2,000.00	1,549.10	450.90
233	Soldo Expenses					10.00	-10.00
234	VAT Refund						
236	Parish Office - Business R				1,097.80	1,097.80	
239	Parish Online Map Softwa				360.00		360.00
244	Staff Recruitment					88.27	-88.27
			<b>11,795.00</b>	<b>£9,254.16</b>	<b>23,407.79</b>	<b>£23,067.35</b>	<b>-2,200.40</b>

<u>Cafe</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
11	Cafe Takings		16,000.00	12,818.00			-3,182.00
63	Café Consumables (Cups)				400.00	349.09	50.91
66	Cafe Admin				300.00	12.06	287.94
72	Cafe Donations			49.00	550.00	300.00	299.00
162	Café Supplies (Milk/Crean				750.00	296.65	453.35
163	Café Supplies (Food/Cake)			20.00	8,500.00	6,449.44	2,070.56
164	Café Coffee				400.00	385.95	14.05
208	Equipment				150.00	101.53	48.47
216	Volunteer Lunch					322.35	-322.35
			<b>16,000.00</b>	<b>£12,887.00</b>	<b>11,050.00</b>	<b>£8,217.07</b>	<b>-280.07</b>

<u>Capital</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
96	Christmas Lights/Decorati				3,520.00	1,688.47	1,831.53
171	Parish Signage			880.00		2,290.49	-1,410.49
				<b>£880.00</b>	<b>3,520.00</b>	<b>£3,978.96</b>	<b>421.04</b>

<u>Communications</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
19	E-mail				1,600.00	659.56	940.44
20	Website				35.00	105.10	-70.10
94	Precept Letter				550.00		550.00
156	Zoom				200.00	140.31	59.69
					<b>2,385.00</b>	<b>£904.97</b>	<b>1,480.03</b>

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

## Kingsnorth Parish Council

## Net Position by Cost Centre and Code (Between 01/04/2025 and 28/02/2026) - All Cost Centres and Codes

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

## Cost Centre Name

Events		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
110	Country Fayre Fun Fair		9,500.00	7,040.07		7,135.00	-9,594.93
111	Country Fayre Toilets				1,000.00	945.00	55.00
112	Country Fayre First Aid				500.00		500.00
113	Country Fayre - Wide Eye:				500.00		500.00
114	Country Fayre Security				1,250.00	1,077.78	172.22
118	Country Fayre Items			481.50	2,000.00	1,706.78	774.72
152	Country Fayre Rides Depc				16,570.00	6,635.00	9,935.00
181	Country Fayre Stall Paym	600.00	80.00				-520.00
194	Country Fayre Food Vendi	1,200.00	925.43				-274.57
196	Country Fayre Stall Comm		76.00				76.00
200	Country Fayre Dog Show					273.00	-273.00
207	Country Fayre Event Insur					560.00	-560.00
222	Kingsnorth Winter Event Ir	6,000.00	3,777.41	12,000.00	6,837.79		2,939.62
223	Circus Event - Income anc	2,505.00	2,882.83	3,114.00	2,905.67		586.16
243	Country Fayre 2026 - Insu					560.00	-560.00
247	Country Fayre Stall Paym		815.00			20.00	795.00
248	Easter Wreath Making			195.80			195.80
			<b>19,805.00</b>	<b>£16,274.04</b>	<b>36,934.00</b>	<b>£28,656.02</b>	<b>4,747.02</b>

## Kingsnorth Green Spaces

Kingsnorth Green Spaces		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
89	Bulb Planting				500.00	450.47	49.53
91	Bird Feeders				500.00	500.00	
102	Grow Your Own				211.00		211.00
237	Hilarys Way Repairs				8,564.00	8,564.07	-0.07
241	Footpath A					2,066.00	-2,066.00
					<b>9,775.00</b>	<b>£11,580.54</b>	<b>-1,805.54</b>

## Maintenance

Maintenance		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
10	Maintenance	1,584.00	1,497.50		2,215.36		-2,301.86
40	Repairs			1,250.00	120.50		1,129.50
41	Playing Fields		2,006.00		8,000.00	8,986.06	1,019.94
43	Playing Fields Playground			1,750.00	237.95		1,512.05
44	Van Lease		1,116.73		7,351.80	7,050.81	1,417.72
45	Electric Vehicle Charging				500.00		500.00
46	Vehicle Tax				50.00		50.00
47	Maintenance Vehicle Insur			1,636.50	1,786.60		-150.10
48	Workshop Rent			4,776.00	4,378.00		398.00
49	Workshop Rates			1,500.00	1,915.58		-415.58
51	Workshop Electric			150.00			150.00
52	Maintenance Mobile Phon		231.00		360.00	595.20	-4.20
53	Maintenance Loose Tools			1,500.00	661.13		838.87
54	Maintenance Staff Training			3,000.00			3,000.00
55	MUGA			100.00			100.00
60	Waste Collection			1,750.00	1,078.00		672.00
71	Clothing			250.00	188.38		61.62
132	Mower/Tools Fuel			1,000.00	548.93		451.07
155	Flag Pole Inspection			500.00	560.00		-60.00
203	General Maintenance			2,338.17	1,198.16		1,140.01
205	Dog Waste Bags			1,656.00	2,032.50		-376.50
215	PAT Testing			500.00	262.26		237.74
238	Village Hall Items				61.94		-61.94
246	Mower Maintenance / Part				90.00		-90.00
			<b>1,584.00</b>	<b>£4,851.23</b>	<b>39,918.47</b>	<b>£33,967.36</b>	<b>9,218.34</b>

## Parish Business Plan

Parish Business Plan		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
225	Public Consultation				10,000.00	7,767.37	2,232.63
226	Community - Central Park				15,000.00		15,000.00
227	Community - Entrance Pai				10,000.00		10,000.00
228	Environmental - Climate C				5,000.00		5,000.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

## Kingsnorth Parish Council

## Net Position by Cost Centre and Code (Between 01/04/2025 and 28/02/2026) - All Cost Centres and Codes

*This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.*

<u>Cost Centre Name</u>							
229 Planning				15,000.00		15,000.00	
				55,000.00		£7,767.37	
						47,232.63	
<u>Pavilion / MUGA</u>		<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>	
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
6	Pavilion Hire		2,223.00	3,005.00			782.00
7	Pavilion Football		2,520.00	2,310.00		950.00	-1,160.00
8	MUGA - School Hire		1,500.00	1,500.00			
9	MUGA - Casual Hire		500.00	470.00			-30.00
56	Pavilion Gas				3,000.00	1,558.31	1,441.69
57	Pavilion Electricity				3,000.00	1,391.86	1,608.14
58	Pavilion Water				500.00	846.03	-346.03
59	Pavilion Fire Safety & Sec				1,500.00	1,357.79	142.21
61	Pavilion Cleaning				3,500.00	2,653.32	846.68
70	Pavilion Maintenance				2,500.00	3,325.69	-825.69
211	Smart Export Guarantee		800.00	461.88		1.80	-339.92
235	Pavilion Business Rates				4,881.20	4,881.20	
242	Pavilion - Consumables					212.10	-212.10
245	Pavilion - Sanitary Dispos					815.42	-815.42
			7,543.00	£7,746.88	18,881.20	£17,993.52	1,091.56
<u>Precept</u>		<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>	
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
1	Precept		264,047.52	264,047.52			
			264,047.52	£264,047.52			
<u>Salaries</u>		<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>	
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
				£1,059.14	115,850.04	£104,467.60	12,441.58
<u>Section 137</u>		<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>	
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
18	Section 137					259.98	-259.98
80	Community Grants Fund				10,000.00	5,170.00	4,830.00
85	Trial Real Nappies Loan S				1,000.00	550.00	450.00
212	Christmas Light Application				150.00	150.00	
230	Christmas Light Installatio				1,500.00	1,478.93	21.07
240	Christmas Light Electricity				1,250.00		1,250.00
					13,900.00	£7,608.91	6,291.09
<b>NET TOTAL</b>			320,774.52	£316,999.97	330,621.50	£248,209.67	78,637.28

**Kingsnorth Parish Council**  
**Summary of Receipts and Payments**  
**Summary - Cost Centres Only**

Cost Centre	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
2025/26 Budget Items			0.00 (N/A)			0.00 (N/A)	0.00
Admin/Finance	11,795.00	9,254.16	-2,540.84 (-21%)	23,407.79	23,067.35	340.44 (1%)	-2,200.40
Cafe	16,000.00	12,887.00	-3,113.00 (-19%)	11,050.00	8,217.07	2,832.93 (25%)	-280.07
Capital		880.00	880.00 (88000%)	3,520.00	3,978.96	-458.96 (-13%)	421.04
Communications			0.00 (N/A)	2,385.00	904.97	1,480.03 (62%)	1,480.03
Events	19,805.00	16,274.04	-3,530.96 (-17%)	36,934.00	28,656.02	8,277.98 (22%)	4,747.02
Kingsnorth Country Fayre			0.00 (N/A)			0.00 (N/A)	0.00
Kingsnorth Green Spaces			0.00 (N/A)	9,775.00	11,580.54	-1,805.54 (-18%)	-1,805.54
Maintenance	1,584.00	4,851.23	3,267.23 (206%)	39,918.47	33,967.36	5,951.11 (14%)	9,218.34
Outdoor Cinema			0.00 (N/A)			0.00 (N/A)	0.00
Parish Book Stops			0.00 (N/A)			0.00 (N/A)	0.00
Parish Business Plan			0.00 (N/A)	55,000.00	7,767.37	47,232.63 (85%)	47,232.63
Pavilion / MUGA	7,543.00	7,746.88	203.88 (2%)	18,881.20	17,993.52	887.68 (4%)	1,091.56
Pavilion, Play Area and Playing Field			0.00 (N/A)			0.00 (N/A)	0.00
Precept	264,047.52	264,047.52	0.00 (N/A)			0.00 (N/A)	0.00
Reusable Nappy Scheme			0.00 (N/A)			0.00 (N/A)	0.00
Salaries		1,059.14	1,059.14 (105914)	115,850.04	104,467.60	11,382.44 (9%)	12,441.58
Section 137			0.00 (N/A)	13,900.00	7,608.91	6,291.09 (45%)	6,291.09
Subscriptions			0.00 (N/A)			0.00 (N/A)	0.00
<b>NET TOTAL</b>	<b>320,774.52</b>	<b>316,999.97</b>	<b>-3,774.55 (-1%)</b>	<b>330,621.50</b>	<b>248,209.67</b>	<b>82,411.83 (24%)</b>	<b>78,637.28</b>

<b>Total for ALL Cost Centres</b>		316,999.97			248,209.67		
<b>V.A.T.</b>		30,953.34			19,203.91		
<b>GROSS TOTAL</b>		<b>347,953.31</b>			<b>267,413.58</b>		

## PAYMENTS LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
		13/02/2026 - 26/02/2026				Confidential			10,673.65		10,673.65
614	Bank Charges	02/02/2026		Soldo Expense Walle		Soldo Subscription Fee	Soldo Financial Services Lt	X	25.20		25.20
555	Account Software	02/02/2026		Metro Bank Current ;		Scribe Bookings monthly fee	Scribe Accounts	X	57.60		57.60
556	Van Lease	02/02/2026		Metro Bank Current ;		Van rental	LEX Autolease	S	387.58	77.52	465.10
567	Workshop Rates	02/02/2026		NW Current 4779311		Workshop Business Rates	Ashford Borough Council	X	192.00		192.00
565	Public Consultation	02/02/2026		NW Current 4779311		Parish Newsletter Printing & D	Interactivem	S	725.00	145.00	870.00
566	Pavilion Business Rates	02/02/2026		NW Current 4779311		Pavilion Business Rates	Ashford Borough Council	X	488.00		488.00
557	Telephone and Broadband	03/02/2026		Metro Bank Current ;		Telephone	BT	S	67.95	13.59	81.54
562	Café Coffee	04/02/2026		Soldo Community Ca		Café Coffee	Lost Sheep Coffee	X	90.95		90.95
558	Pavilion Water	05/02/2026		Metro Bank Current ;		Pavilion water	Scottish Water	X	143.23		143.23
563	Café Supplies (Milk/Cream Etc.	05/02/2026		Soldo Community Ca		Café Milk/Cream/Ice Cream	Tesco	X	8.42		8.42
559	Parish Office - Mobile Phone	06/02/2026		Metro Bank Current ;		Staff Mobile Phones	Vodafone	S	91.50	18.30	109.80
583	Workshop Rent	06/02/2026		NW Current 4779311		Workshop lease	Van & Car	Z	398.00		398.00
559	Maintenance Mobile Phones	06/02/2026		Metro Bank Current ;		Staff Mobile Phones	Vodafone	S	61.00	12.20	73.20
560	Maintenance Loose Tools	06/02/2026		Soldo Office Expense		Maintenance Equipment	Tradepoint	S	50.64	10.13	60.77
561	Dog Waste Bags	06/02/2026		Soldo Office Expense		dog waste bags	Eco Green Communities	S	209.70	41.94	251.64
564	Café Supplies (Food/Cake)	06/02/2026		Soldo Community Ca		Cafe Drinks/Sweets/Etc...	Lansdell	X	100.64		100.64
582	Public Consultation	06/02/2026		NW Current 4779311		Parish Newsletter Printing & D	Interactivem	S	625.00	125.00	750.00
568	Repairs	09/02/2026		Soldo Office Expense		van repair	Ashford Volkswagen	S	52.10	10.42	62.52
569	Office Supplies, Postage & Adn	09/02/2026		Soldo Office Expense		Coffee Machine Maintenance	Puro Gusto Ltd	S	22.48	4.50	26.98
570	Pavilion Maintenance	09/02/2026		Soldo Office Expense		Asebestos check in pavilion	Asbestos Sampling Chorley	S	44.95	8.99	53.94
585	Maintenance Loose Tools	11/02/2026		Soldo Office Expense		Loose tools	Trade UK	S	48.58	9.72	58.30
571	HR Support	12/02/2026		Metro Bank Current ;		HR Support	Outset UK	S	160.00	32.00	192.00
588	Councillor Training	12/02/2026		Soldo Office Expense		KALC - Course	Kent Association of Local C	S	140.00	28.00	168.00
584	Country Fayre Stall Payment 2f	12/02/2026		NW Current 4779311		Country Fayre Stallholder refer	Parishoner	X	20.00		20.00
586	General Maintenance	12/02/2026		Soldo Office Expense		Pavilion Repairs	Trade UK	X	3.48		3.48
587	Café Supplies (Food/Cake)	12/02/2026		Soldo Office Expense		Café - Bradleys	Bradleys	X	110.20		110.20
581	Christmas Light Installation/Re	13/02/2026		Metro Bank Current ;		Christmas Light Removal	PSR Lighting and SignsLI	S	425.00	85.00	510.00
577	Audit Fees	13/02/2026		Metro Bank Current ;		Audit Fee	Mazars LLP	S	840.00	168.00	1,008.00
574	Maintenance	13/02/2026		Metro Bank Current ;		3 new defibrilators	Defib Store	S	2,190.00	438.00	2,628.00
580	Computer Support and Maintner	13/02/2026		Metro Bank Current ;		IT support	AMJ IT Ltd	S	340.00	68.00	408.00
572	Waste Collection	13/02/2026		Metro Bank Current ;		Waste Collection	Trident Waste Managemen	S	88.00	17.60	105.60
575	Country Fayre Fun Fair	13/02/2026		Metro Bank Current ;		Kingsnorth Country Fayre Ride	The Fun Experts	S	6,635.00	1,327.00	7,962.00

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## Kingsnorth Parish Council

02 March 2026 (2025-2026)

## PAYMENTS LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
578	Christmas Lights/Decorations	13/02/2026		Metro Bank Current ;		Bespoke Christmas Light	Gala Lights Limited	S	1,650.00	330.00	1,980.00
579	Pavilion Cleaning	13/02/2026		Metro Bank Current ;		cleaning	Michelle Hume	X	264.00		264.00
576	General Maintenance	13/02/2026		Metro Bank Current ;		Annual Pest Control Contract	Bounty Pest	S	490.00	98.00	588.00
592	Office Supplies, Postage & Adn	15/02/2026		Soldo Office Expense		First aid kit	Amazon	X	13.98		13.98
593	Office Supplies, Postage & Adn	15/02/2026		Soldo Office Expense		First aid kit	Amazon	S	12.20	2.44	14.64
594	Pavilion Maintenance	16/02/2026		Soldo Office Expense		Door Lock	Timpson	X	30.00		30.00
595	Pavilion Maintenance	16/02/2026		Soldo Office Expense		Light fitting	The Electrical Counter	S	5.58	1.12	6.70
590	E-mail	17/02/2026		Metro Bank Current ;		E-mail Addresses	Microsoft	S	50.30	10.06	60.36
589	Pavilion Electricity	17/02/2026		Metro Bank Current ;		Pavilion electricity	EDF Energy	X	231.87		231.87
596	Pavilion Maintenance	18/02/2026		Soldo Office Expense		Light fitting	The Electrical Counter	S	2.79	0.56	3.35
591	Smart Export Guarantee	18/02/2026		NW Current 4779311		Smart Export Guarantee Paym	Scottish Power	X	1.80		1.80
597	General Maintenance	19/02/2026		Soldo Office Expense		Cleaning Products	Tradepoint	S	10.00	2.00	12.00
599	Photocopier and Printer	23/02/2026		Metro Bank Current ;		Printer	CF Corporate Finance	S	93.00	18.60	111.60
600	Pavilion Gas	24/02/2026		Metro Bank Current ;		Pavilion gas	EDF Energy	X	212.71		212.71
606	Café Supplies (Milk/Cream Etc.	24/02/2026		Soldo Community Ca		Café Milk/Cream/Ice Cream	Tesco	X	11.22		11.22
601	Computer Support and Maintner	25/02/2026		Metro Bank Current ;		Chat GDP Subscription	OpenAI	S	50.00	10.00	60.00
607	Pavilion Maintenance	25/02/2026		Soldo Office Expense		Pavilion Repairs	Trade UK	S	54.37	10.87	65.24
605	Café Supplies (Food/Cake)	25/02/2026		Soldo Community Ca		Cafe Drinks/Sweets/Etc...	Lansdell	X	226.71		226.71
608	Pavilion Maintenance	26/02/2026		Soldo Office Expense		Pavilion Repairs	Trade UK	S	2.47	0.49	2.96
610	Pavilion Fire Safety & Security	26/02/2026		Soldo Office Expense		Pavilion Fire Risk Assessment	EK Fire Protection	S	345.00	69.00	414.00
609	Equipment	26/02/2026		Soldo Office Expense		Cafe milk jugs	Amazon	S	12.66	2.53	15.19
603	Payroll	27/02/2026		Metro Bank Current ;		Payroll	Accounts Unlocked	S	30.00	6.00	36.00
612	Bank Charges	27/02/2026		Metro Bank Current ;		Account Maintenance Fee	Metro Bank	X	3.00		3.00
613	Bank Charges	27/02/2026		Metro Bank Current ;		Online banking monthly fee	Metro Bank	X	30.00		30.00
611	Public Consultation	27/02/2026		Soldo Office Expense		Email Marketing	Mailchimp	S	14.58	2.92	17.50
<b>Total</b>									<b>29,364.09</b>	<b>3,205.50</b>	<b>32,569.59</b>

RECEIPTS LIST

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Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
	Salaries	26/02/2026 - 26/02/2026				Confidential			1,059.14		1,059.14
336	Cafe Takings	02/02/2026		Metro Bank Current ;		Cafe takings	Paypal	X	73.81		73.81
344	Pavilion Football	02/02/2026		NW Current 4779311		Pavilion Hire	Park Farm Rangers FC	X	210.00		210.00
337	Cafe Takings	03/02/2026		Metro Bank Current ;		Cafe takings	Paypal	X	138.08		138.08
338	Country Fayre Stall Payment 2f	03/02/2026		Metro Bank Current ;		Kingsnorth Country Fayre Stall	Stripe Payments UK	X	25.00		25.00
339	Country Fayre Stall Payment 2f	03/02/2026		Metro Bank Current ;		Kingsnorth Country Fayre Stall	Stripe Payments UK	X	25.00		25.00
340	Easter Wreath Making	04/02/2026		Metro Bank Current ;		Easter Wreath Making Workshx	Stripe Payments UK	X	39.16		39.16
341	Country Fayre Stall Payment 2f	04/02/2026		Metro Bank Current ;		Kingsnorth Country Fayre Stall	Stripe Payments UK	X	50.00		50.00
342	Cafe Takings	05/02/2026		Metro Bank Current ;		Cafe takings	Paypal	X	102.40		102.40
343	Country Fayre Stall Payment 2f	05/02/2026		Metro Bank Current ;		Kingsnorth Country Fayre Stall	Stripe Payments UK	X	25.00		25.00
345	Country Fayre Stall Payment 2f	06/02/2026		Metro Bank Current ;		Kingsnorth Country Fayre Stall	Stripe Payments UK	X	25.00		25.00
346	Country Fayre Stall Payment 2f	06/02/2026		Metro Bank Current ;		Kingsnorth Country Fayre Stall	Stripe Payments UK	X	25.00		25.00
347	Cafe Takings	09/02/2026		Metro Bank Current ;		Cafe takings	Paypal	X	136.17		136.17
348	Cafe Takings	10/02/2026		Metro Bank Current ;		Cafe takings	Paypal	X	114.61		114.61
349	Country Fayre Stall Payment 2f	11/02/2026		Metro Bank Current ;		Kingsnorth Country Fayre Stall	Stripe Payments UK	X	100.00		100.00
353	Maintenance	12/02/2026		NW Current 4779311		Measuring and Marking Footba	Park Farm Rangers FC	X	150.00		150.00
350	Cafe Takings	12/02/2026		Metro Bank Current ;		Cafe takings	Paypal	X	103.65		103.65
351	Country Fayre Stall Payment 2f	12/02/2026		Metro Bank Current ;		Kingsnorth Country Fayre Stall	Stripe Payments UK	X	25.00		25.00
358	Smart Export Guarantee	13/02/2026		NW Current 4779311		Smart Export Guarantee Paym	Scottish Power	X	0.90		0.90
352	Smart Export Guarantee	13/02/2026		NW Current 4779311		Smart Export Guarantee Paym	Scottish Power	X	1.80		1.80
354	Country Fayre Stall Payment 2f	13/02/2026		Metro Bank Current ;		Kingsnorth Country Fayre Stall	Stripe Payments UK	X	25.00		25.00
355	Country Fayre Stall Payment 2f	13/02/2026		Metro Bank Current ;		Kingsnorth Country Fayre Stall	Stripe Payments UK	X	25.00		25.00
356	Cafe Takings	17/02/2026		Metro Bank Current ;		Cafe takings	Paypal	X	162.78		162.78
357	Cafe Takings	17/02/2026		Metro Bank Current ;		Cafe takings	Paypal	X	203.80		203.80
359	Easter Wreath Making	20/02/2026		Metro Bank Current ;		Easter Wreath Making Workshx	Stripe Payments UK	X	39.16		39.16
363	Pavilion Hire	23/02/2026		NW Current 4779311		Pavilion Hire	Lauren Percival	X	45.00		45.00
360	Parish Office - Mobile Phone	23/02/2026		Metro Bank Current ;		Mobile Phone credit	Connection Technologies	X	49.50		49.50
360	Maintenance Mobile Phones	23/02/2026		Metro Bank Current ;		Mobile Phone credit	Connection Technologies	X	33.00		33.00
361	Easter Wreath Making	23/02/2026		Metro Bank Current ;		Easter Wreath Making Workshx	Stripe Payments UK	X	39.16		39.16
362	Easter Wreath Making	25/02/2026		Metro Bank Current ;		Easter Wreath Making Workshx	Stripe Payments UK	X	39.16		39.16
368	Interest	27/02/2026		Metro Bank Reserve		Metro Bank - Interest	Metro Bank	X	75.26		75.26
369	Interest	27/02/2026		Nationwide Building ;		Nationwide Interest	Nationwide Building Societ	X	506.01		506.01
370	Interest	27/02/2026		NW SIBA 47793120		Natwest Interest	Natwest	X	104.51		104.51
366	Pavilion Hire	27/02/2026		NW Current 4779311		Pavilion Hire	Debbie Hughes	X	45.00		45.00

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Kingsnorth Parish Council

RECEIPTS LIST

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Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
367	Pavilion Hire	27/02/2026		NW Current 4779311		Pavilion Hire	Abi Coomber	X	10.00		10.00
365	Easter Wreath Making	27/02/2026		Metro Bank Current ;		Easter Wreath Making Workshx	Stripe Payments UK	X	39.16		39.16
<b>Total</b>									<b>3,871.22</b>		<b>3,871.22</b>

b. To review invoices and consider authorising payments.

P No	Supplier	Goods/Service	Sub Total	VAT	Total
1	HMRC	Tax & NI Payable Confirmed March	£2,391.17	£0.00	£2,391.17
2	Salaries	Confirmed Amount March	£6,745.1	£0.00	£6,745.1
3	M Hume	Pavilion Cleaning February	£231.00	0.00	£231.00
4	Trident Waste Management	Waste Collection February	£88.00	£17.60	£105.60
5	SLCC ENTERPRISES LTD	LCC Admin Fee: Internal Audit Service 2025-26	£100.00	£20.00	£120.00
6	Spartan Mower & Plant	Kubota 500 Hour Service	£1,131.98	£0.00	£1,131.98
7	AMJ IT LTD	Microsoft 365 Business Standard – Annual x 2	£207.32	£41.47	£248.79
8	Dirt Factory Limited	Modular Pump Track Hire	£1,645.00	£329.00	£1,974.00
9	Whitehead Monckton Limited	Lease Advice	£1,239.00	£247.80	£1,486.80
10	Southern Counties Rosettes	Country Fayre Rosette's	£44.00	£0.00	£44.00
11	Quay Facilities Ltd	Pavilion Shutters Service	£650.00	£130.00	£780.00
		<b>Total</b>	<b>£14,472.57</b>	<b>£785.87</b>	<b>£15,258.44</b>

Cllr. Hicks proposed that the invoices as listed be authorised for payment.

**PROPOSED BY CLLR. HICKS**

**SECONDED BY CLLR. WEDGBURY**

**ALL THOSE IN FAVOUR - 7**

**ALL THOSE AGAINST - 0**

**ABSTENTIONS - 0**

**Motion moved.**

The Parish Manager had an invoice to add which came in late (highlighted in the invoice chart above).

Cllr. Hicks proposed the additional invoice for payment.

**PROPOSED BY CLLR. HICKS**

**SECONDED BY CLLR. COSGROVE**

**ALL THOSE IN FAVOUR - 7**

**ALL THOSE AGAINST - 0**

**ABSTENTIONS - 0**

**Motion moved.**

### **Internal Bank Transfers Required March 2026\*\***

<b>Account From</b>	<b>Account To</b>	<b>Amount</b>
NatWest Current	Metro Current	£25,000.00
NatWest Current	Soldo Wallet	£2,000.00
	<b>Total</b>	£27,000.00

c. To note and adopt updated 2026/27 Budget.

Cllr. Giles proposed that the updated budget for 2026/27 be adopted.

**PROPOSED BY CLLR. GILES**

**SECONDED BY CLLR. HICKS**

**ALL THOSE IN FAVOUR - 7**

**ALL THOSE AGAINST - 0**

**ABSTENTIONS - 0**

**Motion moved.**

d. To review and consider HR Support Package renewal.

Cllr. Giles proposed the HR Support Package renewal be agreed.

**PROPOSED BY CLLR. GILES**

**SECONDED BY CLLR. WEDGBURY**

**ALL THOSE IN FAVOUR - 7**

**ALL THOSE AGAINST - 0**

**ABSTENTIONS - 0**

**Motion moved.**

## **9. Planning Matters**

a. To note decisions.

Councillors noted the planning decisions document sent to them with the agenda.

b. To consider all planning applications received.

Cllr. Hicks and Cllr. Giles declared interests in planning applications and did not take part in any votes.

Application Number: **PA/2026/0304**

Address: 1 Chapel Row, Ashford Road, Kingsnorth, TN23 3EE

Proposal: Single storey rear extension following the removal of the existing conservatory. Obscure window to side.

Ward: Kingsnorth Village

**Comments: Support**

Application Number: **PA/2025/2346**

Address: 11, Barley Way, Kingsnorth, TN23 3JA

Proposal: Conversion of garage to a habitable room (retrospective)

Ward: Roman

**Comments: Support**

Application Number: **PA/2026/0185**

Address: 12 Conker Close, Kingsnorth, Ashford, TN23 3LL

Proposal: Lawful Development Certificate - Proposed - Repositioning and re-use of an existing close-boarded timber fence, with concrete posts, to enclose the residential garden. The fence would have a maximum height of approximately 1.8 metres and would be positioned behind an existing and

continuous boundary hedge, which forms the physical and visual interface with the adjacent access road.

Ward: Park Farm North

**Comments: Cllr. Wedgbury proposed that the Parish Council submit an objection to this application as it goes against the original landscaping and design masterplan for the Park Farm Estate.**

**PROPOSED BY CLLR. WEDGBURY**

**ALL THOSE IN FAVOUR - 5**

**Motion moved.**

**SECONDED BY CLLR. S. MCGEEVER**

**ALL THOSE AGAINST - 0**

**ABSTENTIONS - 2**

Application Number: **PA/2026/0200**

Address: 41, Manor House Drive, Kingsnorth, TN23 3LP

Proposal: Conversion of integral garage into habitable room with changes to fenestration.

Ward: Park Farm North

**Comments: No comments.**

Application Number: **NOT/2026/0262**

Address: 2 Church Cottages, Church Hill, Kingsnorth, Ashford, TN23 3EQ

Proposal: T1 - Apple tree - Fell - tree is dead.

Ward: Kingsnorth Village

**Comments: No comments.**

Application Number: **PA/2026/0301**

Address: 8 Silver Birch Grove, Kingsnorth, Ashford, TN23 3LX

Proposal: Lawful Development Certificate - Proposed - Single storey extension to the rear of the detached double garage creating a home gym & office room incidental to the main dwelling

Ward: Park Farm South

**Comments: Support**

Application Number: **PA/2026/0350**

Address: Houghton Farm House, Magpie Hall Road, Kingsnorth, TN26 1HE

Proposal: Change of use of dwellinghouse to a guesthouse, including new external door

Ward: Kingsnorth Village

**Comments: Object**

Application Number: **PA/2026/0380**

Address: Houghton Farm House, Magpie Hall Road, Kingsnorth, TN26 1HE

Proposal: Listed Building Consent for insertion of internal walls to ground floor. Change window to door on ground floor North elevation

Ward: Kingsnorth Village

**Comments: Object**

Cllr. Wedgbury proposed that Kingsnorth Parish Council objects to applications PA/2026/0350 and PA/2026/0380.

**PROPOSED BY CLLR. WEDGBURY**

**ALL THOSE IN FAVOUR - 5**

**Motion moved.**

**SECONDED BY CLLR. S. MCGEEVER**

**ALL THOSE AGAINST - 0**

**ABSTENTIONS - 2**

Application Number: **OTH/2026/0272**

Address: 53 Caesar Avenue, Kingsnorth, Ashford, TN23 3PZ

Proposal: T1 Oak - Crown thin by 15-20% branches < 50mm diameter and crown reduction by up to 1.5m to give 2m clearance from structures.

Ward: Roman

**Comments: Support**

The next 3 planning applications were taken as one as they all interlink.

The Parish Manager had put together an external Street Lighting comment which was circulated prior to the meeting.

Cllr. Breese asked Councillors if they were happy with the Parish Managers external Street Lighting comment as an observation that they would like to send to the Planning Department along with comments on applications: **NOT/2025/1809**, **NOT/2025/1810** and **NOT/2025/2380**.

**PROPOSED BY CLLR. CLARKE**

**SECONDED BY CLLR. S. MCGEEVER**

**ALL THOSE IN FAVOUR - 5**

**ALL THOSE AGAINST - 0**

**ABSTENTIONS - 2**

**Motion moved.**

Application Number: **NOT/2025/1809**

Address: Land at Pound Lane, Magpie Hall Road, Bond Lane and, Ashford Road, Kingsnorth

Proposal: Reserved Matters application for the approval of access, appearance, landscaping, layout and scale for Phase 2 (sub-phases 2A-2G) comprising 300no. new dwellings including affordable housing, open space, internal access roads, vehicular parking, infrastructure, landscaping, SuDS and earthworks pursuant to outline planning permission 15/00856/AS.

Ward: Kingsnorth Village

**Comments:**

Application Number: **NOT/2025/1810**

Address: Land at Pound Lane, Magpie Hall Road, Bond Lane and, Ashford Road, Kingsnorth, Kent - Phase 1B

Proposal: Reserved matters application pursuant to planning permission 15/00856/AS for Phase 1B (spine road) to consider access, appearance, landscaping, layout and scale.

Ward: Kingsnorth Village

**Comments:**

Application Number: **NOT/2025/2380**

Address: Land West by Southwest of St Helens, Ashford Road, Kingsnorth, Ashford.

Proposal: Reserved matters application for the approval of access, appearance, layout, landscaping and scale for Phase 1C (spine road) pursuant to outline planning permission 15/00856/AS.

Ward: Kingsnorth Village

**Comments:**

**Additional comment to be sent to Ashford Borough Council Planning Department**

**Re: Response to Planning Application NOT/2025/2380 Phase 1C (Spine Road) – Reserved Matters – outline permission: 15/00856/AS. This document was circulated prior to the meeting.**

Cllr. Wedgbury proposed that the additional comments be submitted.

**PROPOSED BY CLLR. WEDGBURY**

**SECONDED BY CLLR. CLARKE**

**ALL THOSE IN FAVOUR - 5**

**ALL THOSE AGAINST - 0**

**ABSTENTIONS - 2**

**Motion moved.**

- c. To consider any appeals and Enforcement Matters.

None.

- d. Any other planning matters and authorise any further action.

- i. To consider if the Parish Council will speak at the Ashford Borough Council planning committee for planning applications:

- NOT/2025/1809
- NOT/2025/1810
- NOT/2025/2380

Cllr. Breese proposed that if the planning applications went to Planning Committee Kingsnorth Parish Council would like to speak.

**PROPOSED BY CLLR. BREESE**

**SECONDED BY CLLR. COSGROVE**

**ALL THOSE IN FAVOUR - 5**

**ALL THOSE AGAINST - 0**

**ABSTENTIONS - 2**

**Motion moved.**

## 10. Correspondence and written reports from external parties.

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.
  - I. Letter to be sent to Ashford Borough Council re planning.

The draft letter had been circulated to all Councillors prior to the meeting.

Cllr. Breese proposed that the draft letter be sent to the agreed distribution list.

**PROPOSED BY CLLR. BREESE**

**SECONDED BY CLLR. WEDGBURY**

**ALL THOSE IN FAVOUR - 5**

**ALL THOSE AGAINST - 0**

**ABSTENTIONS - 2**

**Motion moved.**

- II. Joint Parish Letter Re South of Ashford Garden Community.

The draft letter had been circulated to all Councillors prior to the meeting.

Cllr. Breese proposed that the draft letter be sent to the agreed distribution list.

**PROPOSED BY CLLR. BREESE**

**SECONDED BY CLLR. COSGROVE**

**ALL THOSE IN FAVOUR - 6**

**ALL THOSE AGAINST - 0**

**ABSTENTIONS - 1**

**Motion moved.**

- III. Letter to Mr Loosemore (Director of Highways for KCC)

Copies of the letter were handed around to all Councillors.

Cllr. Cosgrove reported on a JTB (Joint Transportation Board) meeting he had attended and that members of the board suggested sending a letter to the Kent County Council Director of Highways and Transportation (Interim) Mr Andrew Loosemore highlighting the Parish Council concerns regarding access road from Ashford Road to several new housing developments.

Cllr. Breese proposed that subject to the discussed amendments, the letter be sent to Mr Loosemore.

**PROPOSED BY CLLR. BREESE**

**SECONDED BY CLLR. HICKS**

**ALL THOSE IN FAVOUR - 7**

**ALL THOSE AGAINST - 0**

**ABSTENTIONS - 0**

**Motion moved.**

## 11. Parish Staff Reports.

- a. Parish Manager February report.

The Parish Manager report was circulated to all Councillors prior to the meeting.

The report was noted by Councillors.

- b. Community Engagement and Events update.

The Community Engagement and Events Officer report was circulated to all Councillors prior to the meeting.

The report was noted by Councillors.

## 12. Councillor Reports (To include any relevant Borough Councillor Updates).

Members of the Parish Council may provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

Cllr. Hicks reported on the following:

- Attended Kent Police training session on cyber and personal protection.
- Will be meeting with the Ashford MP on Friday 13<sup>th</sup> March to discuss the River Board.
- Woodchurch Windmill.

Cllr. Giles reported on the following:

- Problems with increasing numbers of rats around the Moat.
- Potholes, Cllr. Giles is continuing to raise issues with KCC.

Cllr. Wedgbury continued the discussion on rats around the Moat and suggested that Ashford Borough Council should be contacted and the play park closed to protect children from diseases from the rats.

Cllr. Giles confirmed that she will speak further with Aspire.

Cllr. Clarke reported on the following:

- Stubbs Cross telephone box – needs a revamp and more advertising for the book swap.

Parish Manager will ask members of Parish Staff to look at the telephone box.

Cllr. Cosgrove reported on the following:

- Attended JTB meeting on 3<sup>rd</sup> March, conversations highlighted were -
  - Speed limits to 20mph.
  - Bus Lane / Bus route in Finberry still an issue.
  - Issue raised about Ashford Road.
  - Parking at Elwick Road free on a Sunday.
  - Update on A28.

### **13. Parish Action Sheet**

The Parish Action Sheet had been circulated to all Councillors prior to the meeting.

- a. To review Parish action sheet (see appendix A of agenda) and authorise further action.

The action sheet was presented, updated and noted by Councillors.

### **14. The next or future agenda(s)**

- a. To consider any items for the next or future agendas.

### **15. Date of Next Meeting**

The next monthly meeting will be held on Tuesday 14<sup>th</sup> April 2026.

As there was no further business to be discussed Cllr. Breese closed the main meeting at 8.30pm and the Council moved into a closed meeting.

### **Closed Session Agenda Item**

***That under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during consideration of this item due to the confidential nature of the business to be transacted (commercially sensitive lease negotiations).***

### **16. Update on Tudar Farm Leases.**

Parish Manager provided an update on the current situation with the Tudar Farm leases.

Meeting closed at 8.45pm

Signature: \_\_\_\_\_

Date: \_\_\_\_\_